



## PRE-CONTEST DAY INFORMATION

### ***Competition Suite Set-up***

You will receive a competition suite link from Jason Deem the week prior to the contest.

### ***Communications***

All information is in the Director's Lounge at [www.UnionCityBands.com](http://www.UnionCityBands.com) and click on UCI then Directors Lounge. Your day of the event contact is Jason Deem 731-431-0865.

### ***Parking***

ALL BUSES and TRUCKS must enter the campus at High School Drive from the South Miles Avenue entrance. See site map for more information. The only vehicles allowed in the Band Parking Area will be Buses and Equipment Vehicles. Additional staff vehicles may NOT be permitted in this lot due to limited space. We will make every effort to park your staff as close to the Band Parking as possible. Spectators will be directed to designated parking areas as they enter campus

### ***Tickets***

Please communicate our web site address [www.UnionCityBands.com](http://www.UnionCityBands.com) to your Booster group. General information and ticket prices will be listed there. On the day of the contest, our website will switch over to a UCI All Access fans page. We will post photos of each band as they perform on our facebook and twitter feeds. Scores and Placements will also be found at the website and on social media. These social media outlets will help showcase the students and create a "celebratory" environment which rewards each student's Passion for Excellence!

### ***Water***

We are happy to help you fill your coolers, but we **DO NOT PROVIDE WATER**. It is your responsibility to keep your students hydrated. Please plan accordingly.



## CONTEST DAY INFORMATION

### Check-In and Parking

When you first arrive to Union City High School you will be directed to Band Check-In, located at the in the Middle School Gymnasium near the of the Band Parking lot and tennis courts. (see map)

### ***Bus/Equipment Truck Parking***

- The Bus/Truck parking lots are located throughout the Union City High School Campus. All buses and trucks must enter their lots through the main campus entrance off South Miles Avenue onto High School Drive where you will be directed to your assigned area.
- Vehicles with displayed Parking Passes will be allowed in the Band Parking Areas. With limited space, unofficial vehicles will need to be parked in the Spectator lots. Please limit your staff vehicles and official band vehicles to a minimum. We have limited the amount of non-school vehicles in the Band Parking Area to ensure your buses and equipment will be in close proximity and more importantly for the safety of all band members.
- The Union City Invitational staff and volunteers are committed to providing a safe and secure and enjoyable venue. Your compliance and corporation are appreciated.
- Please have the members of your organization police themselves on picking up trash. Stack or pile garbage bags by the light poles in Bus Parking Lot, and UCI staff will happily remove them by the end of the event to the nearest dumpsters.
- We request that a staff member proceed directly to the Check-In upon arrival.



## ***Your Packet***

Check-in packets will consist of your Fifteen (15) prelims field passes, your staff name badges, an updated performance schedule and other relevant event information.

- Band Check-In will open 30 MINUTES prior to the first band warm-up time.-
- You will receive staff name badges for the names submitted on the Information Sheet. These badges grant access to the stadium all day.
- Each band will receive Fifteen (15) field passes. If you require more field passes for your parent pit crew, please text Ashley at 731-707-3036 so that arrangements can be **made in advance**. Additional field passes WILL NOT be available on the day of the contest.
- Your Prelim field passes WILL be valid for the Finals competition should your band advance to the evening event. You will NOT receive “Finals Only” field passes - please inform your additional staff and volunteer to not lose their pass during the day.
- Wrist bracelets, field passes and staff badges will serve as a pass through the stadium gates. Students will be stamped as they exit the field after your performance. If you wish to bring your band in to watch before your performance, a director wearing a badge must bring the students to the pass gate as a group to enter the stadium. Name badges and field passes will allow you to enter the FLOW with your band. Admission tickets for the general public and will not grant field level access.

## ***Dressing and Restroom Facilities***

- If your band needs to change into and out of uniform, restrooms will be available inside the middle school facilities.
- Restrooms and Portable Stations will be available in the Parking areas.



### ***Warm-up Procedure***

- It is YOUR Responsibility to report to your warm-up area at your scheduled time. Please allow plenty of travel time to arrive in warm-up. UCI will NOT provide Guides or Runners.
- Physical or musical warm-up is only allowed in the official warm-up areas during your assigned warm-up time. If you wish to have additional warm-up or practice times you must make your own arrangements off the Union City Schools campus.
- All bands will enter FLOW from the parking lots and travel behind the middle school. No bands, props, or equipment may travel in front of the middle school. Please see map.
- While in warm-up, UCI staff will monitor your 30 minute time and will signal you or someone you designate at 15 minutes, 5 minutes and 2 minutes before you must be clear of the warm-up area. Bands may NOT warm-up on site except during their assigned warm-up period and at the assigned location. Bands May Stretch but we ask that you do not march until you arrive in the designated warm-up area. Failure to comply with warm-up regulations or the directions of the warm-up area Manager may result in penalties. Our staff is sensitive to the needs of each band, however in order to keep the FLOW orderly and on time we strongly encourage you to comply with the wishes of our staff and volunteers.
- If you arrive late for your warm-up time, you cannot stay past your scheduled time. You are responsible for your band being ON TIME to the Band Entrance Gate. Failure to enter the field at your performance time may result in a penalty.

### ***Battery Percussion Warm-Up***

- The Battery may warm-up with the Band in the designated Band Warm-up area, or in a Battery Warm-up Area separate from the winds. (see map)
- Battery is only allowed to warm up during your designated full band musical warm-up.



### ***Pit Percussion Warm-up***

- A separate pit percussion warm-up is located in an asphalt parking. (see Site Overview Map). A pit may travel and warm up with band in designated warm up areas.
- There can be no sound bleed into the stadium.
- Battery and pit warm-up regardless of where it takes place is only allowed during your designated full band warm-up time.
- Please note that if your band uses a wireless system, it may NOT be tested or used during your designated warm-up. Channels may be the same from band to band and we want to prevent accidental overlap to a performing band on the field.
- You may therefore only test your wireless system on the performance field.
- The use of Dr. Beats, jam blocks, other time keeping devices and the use of long rangers and megaphone amplification devices WILL be allowed, with the following exceptions: No wireless systems will be allowed in the warm-up areas.
- The sound projected cannot interfere with the performances occurring in the stadium.

### ***Stadium Procedures***

- Motorized vehicles are allowed in the stadium ONLY if they have a bib (diaper) type covering underneath the engine of the vehicle.
- At no time may a motorized vehicle be inside the playing area of the field.
- There must be some type of covering under the battery of any amplified equipment.
- There cannot be any mechanical fluids leaked in the turf or onto the track.
- Please unlock the wheels on your front ensemble carts when in transport.
- Props may be stored outside the stadium entrance. Please do not lay any tarps down that may kill the grass



### ***Gate Dimensions***

- The band/pit entrance and exit gate is 15' wide with no height restriction.
- Please make a note to measure props and other large equipment
- TSSAA High School Hash Marks will be clearly marked on the performance field

### ***Performance Area Procedures***

Each band is allotted a 15 minute time block. Bands may enter the performance surface only at the direction of the Field Host who will greet each band at the gate and escort them to the starting line. Once the host counts you down and your band and equipment enter the field. On field warm-up is allowed as long as it is within your 15 Minute Block and setup time. Timing begins once you enter the field as directed by the host.

- At approximately 3:30 into your 15 minute block we will introduce your band.
- 4-minutes into your 15 minute block the announcement that:

“The Union City Invitational is proud to present in preliminary/finals performance Drum Majors \_\_\_\_\_ and the \_\_\_\_\_ High School Marching Band.”

A Drum Major may salute at any time before or during this announcement.

- Bands should completely vacate the Performance Field within two (2) minutes of the end of the performance. We define vacating the Performance Field as being outside/ clear of the goal line (North End-Zone towards band exit) with all personnel, equipment and props.



### ***Adjudication and Commentary***

The delivery method for the judge audio files will be wireless. Onsite, you will have access to your judge commentary files stored in your competition suite account. The link is accessible from any device with an Internet connection (smartphone, computer, tablet, etc.) There will be no sheets. All comments will be taped commentary or critique.

- Approximately 30 minutes after your prelims performance, you can check your Dropbox for the link to your judge commentary. In most cases, this will happen before the 30-minute mark.
- All Recaps will be held until the END of the finals awards ceremony when you can pick them up at field level, along with prelims and finals recaps. No recaps will be released prior to the conclusion of the finals awards ceremony.
- We will not provide performance videos. Emex Video will be filming the event and has asked us to relay that they provide complimentary DVD of your performance at their booth.

### ***Preliminary Awards Ceremony***

A “Drum Major” Retreat will be held at the conclusion of the Preliminary Competition. We ask for ONLY the Drum Major’s listed on the program. These students will assemble in a staging area behind the Field House during the second to last competing bands performance. An announcement will be made on the Public Address system. The drum majors will be escorted by a UCI representative to the field for the awards ceremony.



## ***Finalist Directors' Meeting***

### ***Finalist Bands***

As soon as the preliminary awards ceremony concludes we ask all directors to meet on the track in front of the grandstand for a Finals Draw and Critique information. **The TOP 10** Highest scoring bands will go to critique.

We will draw in a Bottom 5/Top 5 format to be determined by preliminary scoring

- Bottom 5 Draw for the first block and attend critique in the order drawn
- Top 5 Draw for the last block and attend critique in the order drawn
- ALL Bands will receive commentary and scoring. The top 10 scoring bands regardless of class will be awarded Finalist placement Awards.

### ***Dinner and Critique***

A Judges' critique for all 2019 Bands will take place at the conclusion of Preliminary Competition. Directors and Staff who have a name badge are invited to have dinner in the High School Commons Area where the adjudication panel is available. Two private nine minute critique sessions are available to each band. The time split evenly between Music and Visual panels. If you have guard and percussion staff they may meet as scheduled during your band's critique times. Percussion will meet during Music and Guard during Visual.

### ***Finals Awards Ceremony***

A full band Pass in Review will be held at the conclusion of the Finals Competition. See map for staging, and report by the 9 PM competing bands performance slot. An announcement will be made on the Public Address system and more information will be available at the Finalist Meeting. All bands participating in Finals or who are in exhibition performance must participate in Full Uniform. Class Champions from preliminary competition will be recognized for their achievement with a Class Champion Banner. Bands who do not report to the Finals Retreat staging area in uniform will not be allowed to participate in the awards ceremony and will be disqualified.





### ***Reminders***

- Spectator parking is located on the north side of the campus (please see the site map for more details).
- There is no charge for spectator parking.
- Outside food and beverage are **NOT** allowed into War Memorial Stadium.
- The Stadium Concessions stand will be open between prelims and finals.
- Please share this with your parents and boosters in advance. Ticket prices and general information can be found at [www.UnionCityBands.com](http://www.UnionCityBands.com).
- UCI Does not provide videos. Emex video will provide a complimentary DVD at their booth in the area south of the grandstand.
- Plan ahead for water for your students. We **DO NOT** provide water.
- Props may be staged outside the stadium entrance. Please take note when storing that tarps or props aren't laid flat on the grass surface. The heat from the sun will kill the turf.