

# Landon Chaffee

Scenic Designer, Theatre Arts Manager, & Educator

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## Core Competencies

- Scenic Design & Stage Carpentry
- Theatre and Recreational Facilities Management (especially historic structures)
- Public & Private Sector Collaboration in the Arts
- Fundraising, Budgeting, & Donor Cultivation
- Event Planning from Concept to Execution
- Theatre Program Development / Mentoring teens & young adults in theatre education

## Work History

07/2021 - Present

### Theatre Director & Auditorium Manager

Bartow Senior High School / Polk County Public Schools - Bartow, FL

- Designed & built all sets for theatre productions while mentoring teens & young adults
- Maintained a historic auditorium by identifying maintenance items, collaborating with district departments, identifying appropriate vendors, securing funding, and executing installations
- Oversaw setup and breakdown of all major cross-departmental and community events in the auditorium
- Oversaw major fundraising efforts by maintaining positive relationships with local business sponsors and engaging with stakeholders
- Directed a rigorous training program for student performers, designers, and technicians in preparation for post-secondary training
- Identified and implemented long-term strategies for theatre program sustainability

09/2018 - 07/2021

### Long-Term Substitute Teacher in Humanities

Kelly Educational Staffing for Polk County Public Schools - Lakeland, FL

- This position allowed me to study for my board certification to become the Theatre Director at Bartow High School. Duties included curriculum design, cross-departmental collaboration, & managing 130+ teens per day

02/2018 - 09/2018

### 2018 Seasonal Operations Manager

Chantilly Farm Campground & Events Venue - Floyd, VA

- Oversaw the business of the campground while assisting upper management with strategic decisions
- Collaborated with employees and volunteers to produce the world's largest Bluegrass & BBQ festival

04/2017 - 10/2017

### 2017 Seasonal Assistant Manager of Parks & Recreation

Town of Harrison - Harrison, ME

- Managed multiple town parks with baseball fields, soccer fields, concessions building, restrooms, and events

05/2012 - 03/2017

### Assistant to the Executive Director

The Allentown Association - Buffalo, NY

- Duties included fundraising, filing paperwork, maintaining records, producing a large-scale art festival on city streets (The Allentown Art Festival), planning and executing community enrichment activities, acting as a representative at political banquets, assisting in the enforcement of building codes with respect to historic structures, and assisting the executive director in fostering positive relationships with community stakeholders.

## Education

Master of Arts in Arts Administration (distance)  
The University of Oklahoma - Norman, OK

*In Progress*

American Board Certified Educator  
American Board Certification of Teacher Excellence - Atlanta, GA

Certified June 2021

Bachelor of Arts in Theatre with Cum Laude Honors  
The University at Buffalo - Buffalo, NY

Conferred June 2017

College Preparatory High School Diploma with Theatre & Student Gov't Honors  
Howard W Blake High School of the Arts - Tampa, FL

Conferred June 2010