



Registration

For the sake of this tutorial, we will use myself, Paul, and my wife, Misty to create a coed team.

Scenario 1 – Registering both participants at once.

Scenario 2 -Registering as the captain, then having the teammate register independently.

Scenario 1:

- 1) Choose Your Event – there is only one event to choose from, the Rally > Continue
- 2) Read and check the waiver > Continue
- 3) Create a New Team:
- 4) Input Team Name, select male/female/coed, put in a password (even if you’re registering both people, just do it) to later share with your teammate. > Continue

- 5) Pick your swag option (there is only one option in the dropdown) > Continue
- 6) Complete the form, but DO NOT PAY YET!



8) Use the button at the bottom that asks if you'd like to "Add Another Registrant"

The screenshot shows a payment page for the Randonneuring Gravel Rally of the Ozarks. At the top, there is a payment method section with a VISA card ending in 1234 and a CVV field. Below this is a "Use a new card" button. A notice states: "You can clear this transaction within 15 minutes. After that all sales are final and there are no refunds." The main section offers an insurance option: "YES, I WANT TO PROTECT MY EXPERIENCE." for \$3.99. It lists covered reasons: Injury & Illness, Serious Illness/Family, Work/Travel Conflict, Layoffs/Termination, Severe Weather, and Mechanical Breakdown. A "NO, I DON'T WANT MY EXPERIENCE PROTECTED." option is also available. A "Confirm Payment: \$48.70" button is prominent. Below this is a section for "Your registration information" showing location (Mountain Home, AR) and race date (March 1, 2025). A "Registrants" list shows Paul Gigliotti, born June 25, 1978, with email paul@pirateperryevents.com. At the bottom, a "+ Add Another Registrant" button is highlighted with a purple arrow and the text "Add another registrant".

Item	Total
Randonneuring Gravel Rally of the Ozarks Paul Gigliotti	\$45.00 \$45.00
Sweet Hat OSFM	\$0.00 \$0.00
Base Cost:	\$45.00
Processing Fee:	\$3.70
Total:	\$48.70

9) Go through the motions of adding the person and checking the waiver box



11) On the next page make sure the initial registrant still has “Create a New Team” highlighted and the second person is “Join the Same Two Person Team,” and click the little radio button. > Continue

Register For
Randonneuring Gravel Rally of the Ozarks
Mountain Home, AR 72653

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Two Prson Team for Paul Gigliotti

Join an Existing Two Prson Team | **Create a New Two Prson Team** | Join the Same Two Prson Team as Misty Gigliotti

Two Prson Team Type *
Two Person Team

Two Prson Team Name *
test team

Gender *
Coed

Description:
Size Limits: 2 members
It's all about the team! One navigator + one pilot = one gravel team!

Password *

You must set a password that will be required for anyone trying to join your two prson team

Team Captain

Two Prson Team for Misty Gigliotti

Join an Existing Two Prson Team | Create a New Two Prson Team | **Join the Same Two Prson Team as Paul Gigliotti**

Same Randonneuring Gravel Rally of the Ozarks Two Prson Team as Paul Gigliotti: test team

Continue Back

Radio Button

New Teammate

12) Select the hat option > Continue



14) You will see the first person listed with the \$45.00 fee and the second person listed with a \$00 fee.

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Randonneuring Gravel Rally of the Ozarks
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VISA Ending in 1425 CVV (Card security code) *

[Use a new card](#)

You can clear this transaction within 15 minutes. After that all sales are final and there are no refunds.

YES, I WANT TO PROTECT MY EXPERIENCE.

Recommended

By adding FanShield, your total purchase of **\$48.70** can be refunded under the 18 covered reasons listed in the terms, including:

- Injury & illness
- Work Travel Conflict
- Severe Weather
- Serious illness Family
- Layoffs / Termination
- Mechanical Breakdown

NO, I DON'T WANT MY EXPERIENCE PROTECTED.

By clicking "Yes" you agree to the terms below and consent to processing of your personal information in accordance with Protecht's Privacy Policy. This policy is underwritten by the licensed insurance carrier identified in the insurance terms below.

[Terms & Conditions](#) [Privacy Policy](#) [Insurance Terms](#)

FANSHIELD
POWERED BY PROTECHT

Cover amount is \$48.70.

Confirm Payment: \$48.70 [Back](#)

Purchase Summary

Item	Total
Randonneuring Gravel Rally of the Ozarks Paul Gigliotti	\$45.00 \$45.00
Randonneuring Gravel Rally of the Ozarks Misty Gigliotti	\$0.00 \$0.00
Sweet Hat OSFM	2 @ \$0.00 \$0.00

Coupon Code [Apply](#)

Base Cost: \$45.00
Processing Fee: \$3.70
Total: \$48.70

Captain \$45

Teammate \$00

15) Make sure your payment/card information is in there and Confirm Payment / Complete Registration.



Scenario 2

You are registering yourself right now and your teammate will complete his/her registration later on.

The same steps 1-7 as in Scenario A

- 8) Make sure your payment/card information is in there and “Complete Registration”
- 9) You will receive two confirmation emails. Both of these emails have links to share with your would-be teammate. (We don’t know why there are two, but just roll with it.) Share the email(s) with your teammate.

The teammate will follow these steps:

- 10) Use the link and sign into Run Signup / create an account if you don’t have one yet. When getting to the page asking to join or create a team, use the dropdown on the with each other > Continue.

Register For
Randonneuring Gravel Rally of the Ozarks
Mountain Home, AR 72653

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Two Prson Team for Testy Testerton

Join an Existing Two Prson Team Create a New Two Prson Team

Find Team

Select Two Prson Team *
test team
(Select a Two Prson Team)
Two Person Team
PGtest
test team

Search for existing Two Prson Teams

Password *

This group requires that you enter a password to join.

Enter Password

Continue Back

- 11) Since the second person won’t have to pay, the total will be \$00, but you MUST click the Complete Registration button.