

BSA-ILA PENSION TRUST FUND

Charlestown Navy Yard, 197 8Th Street, Suite 775
Boston, Massachusetts 02129-4208
Telephone: (617) 242-3303 Fax: (617) 242-4546



DIRECT DEPOSIT ENROLLMENT/CHANGE FORM

Direct Deposit is the electronic transfer of your pension payroll amount to the designated account in the bank of your choice.

Complete the required information below to enroll in or change your current direct deposit.

The following documents must be attached to this form:

- Copy of voided check for checking account in which payroll amount is to be deposited
- Letter on bank letter head with routing number and account number for a savings account

I. Employee Information		
Last Name <input type="text"/>	First Name <input type="text"/>	Telephone: <input type="text"/>
II. Direct Deposit Information		
Account Information:		
<input type="checkbox"/> Checking <input type="checkbox"/> Savings		
Bank <input type="text"/>	Routing Number <input type="text"/>	Account Number <input type="text"/>

III. Authorization
I authorize The BSA-ILA Pension Trust Fund to deposit any payroll amounts owed to me to my account at the depository institution listed above. I authorize The BSA-ILA Pension Trust Fund to debit my account only for the purpose of correcting an amount erroneously credited to my account. I understand it is my responsibility to verify that payments issued by The BSA-ILA Pension Trust Fund have been credited to my account before attempting to draw on the funds. I understand that this authorization will remain in effect until I change my account number and notify The BSA-ILA Pension Trust Fund in writing by completing a Direct Deposit Enrollment/Change Form.
Signature: _____ Date: _____

Note: Direct Deposit may not become effective for at least one paycheck after this change is processed.