

Charlton Wanderers Football Club



Club Handbook

Updated August 2024

A big welcome to all the new players joining Charlton Wanderers Football Club this season - we're thrilled to have you as part of the squad! And to our returning players, welcome back! Your commitment and energy have been the backbone of this club, and we can't wait to build on last season's successes together.

The content of this handbook outlines the club's policies, procedures, and expectations for the 2024/25 season, providing essential information for all members.

Key contacts and information

Club Chairman and First Team Manager

George Porter - 07788 464415 / gtporter111@gmail.com

Club Secretary, Club Treasurer, Welfare Officer and Social Media Manager

Michael Ashmore - 07891453292 / ashmore.mike@gmail.com

Reserve Team Manager

Chris House - 07801 090209 / Chris.house@housetelemedia.co.uk

Club Committee Members

Michael Ashmore, Dave Cockcroft, Harry Coughlin, Chris House, Christian McGregor and John Mcseveney

Social Media/email address

Email - charltonwanderersfc@gmail.com

Twitter - @weareCWFC

Instagram - @charltonwanderersfc

Facebook - Facebook.com/charltonwanderersfc

Club Bank Account Details

Charlton Wanderers Football Club

Account number - 69723468

Sort code - 309950

Club Sponsors

CWFC is proudly sponsored by the following:

- Monopoly Insurance
- HouseTelemedia
- Monopolising
- Wolverdene Bar and Club

Competitions

- CWFC First team will be competing in Division 2 of the Andover & District Sunday Football League.
- CWFC Reserves will be competing in Division 3 of the Andover & District Sunday Football League.
- Both teams will be competing in the below competitions for the 2024/25 season:
 - Sunday John Ward Cup
 - Anniversary Cup
 - Junior Challenge Cup
 - Memorial Open Challenge Cup
 - Hampshire Vase

2024-25 Membership Fees

Category	Cost
Signing on Fee	£35 per season
Match Fee	£5 per match
Training Fee	£3.50 per session

Fees to be paid by cash, contactless payment (20p surcharge per transaction) or bank transfer into the club bank account:

Account number - 69723468 / Sort code - 309950

Membership Benefits:

- The opportunity to be selected for friendly, cup, and league matchday squads.
- The option to attend organised training sessions and club socials.
- Includes a membership to the Wolverdens Social Club, Andover. Players are encouraged to return to the club after matches where food will be provided.

Note:

- Membership does not guarantee playing time. Please refer to the Selection Policy and Club Expectations in this handbook.
- No refund can be given once paid. Management has the right to refuse or withdraw an individual's club membership.

CWFC does not operate to generate profits.

All income generated ensures the responsible and successful running of the football club.

Selection Policy

Here at CWFC, our primary goal is to ensure the success of both teams representing the club name. We have created a selection policy that outlines how player movement between the First and Reserves Teams will be managed throughout the season.

- The First Team will take priority over the Reserves Team.
- Ahead of each matchday, the First Team Manager will select a maximum of 16 players from the First Team squad.
- Players not selected for the First Team squad will be available to the Reserves team squad for that matchday.
- This has a knock-on effect on how the Reserves team manager selects the matchday squad. This may result in a number of Reserve Team players not being selected for that matchday.

Promotion to First Team

Reserves players who consistently perform well have the opportunity to be promoted to the First Team. Your effort and performance in the Reserves do not go unnoticed and we want to promote this.

League Rules Compliance

Andover & District Sunday League rules state that any player who has played 5 competitive matches for the First Team cannot drop back to the Reserves. Additionally, if the First Team lacks enough players, Reserves team players will be called up to First Team to fulfil the fixture.

This approach ensures that we have the strongest possible squad for competitive matches while providing development opportunities for all players.

Expectations

CWFC strives to provide an enjoyable and competitive environment for every player. To continue this, **CWFC Management expects players to:**

- Set your availability using the polls in the Whatsapp groups ASAP.
- Pay matchday fees on time.
- Arrive 45 minutes before kick-off.
- Arrive in a fit state to play.
- Respect each other, match officials and opposition players and management.
- Leave the changing rooms as you found them.
- Pick up litter left on the pitchside.
- Correctly return kits into the bag after each match.
- Come back to the Wolverdene Club for drinks and food after each match played.
- Pay any yellow card and red card matchday fines to the club account within 7 days (fine amounts to be decided by Hampshire FA).
- Help out management when requested (for example, putting up nets for friendlies).
- Attend social events whenever possible.

The above expectations will influence the Management's selection for matchday.

Club Fines List

- **Late Arrival:** Arriving less than 45 minutes before kick-off.
- **Not Participating in Warm-Up:** Failing to take part in the pre-match warm-up.
- **No Show Without Notice:** Failing to attend a match without prior notification.
- **Foul Throw:** Committing a foul throw during the match.

All fines are £5 and must be paid into the club bank account. These fines will go towards funding club social events. The fines apply to competitive matches only, including league and cup games.

Safeguarding policy

Charlton Wanderers Football Club (CWFC) acknowledges its responsibility to safeguard the welfare of every child and young person entrusted to its care. The club is committed to providing a safe environment for all members, especially those under the age of 18 involved in any club football activity. We fully subscribe to The Football Association's Safeguarding Children – Policy and Procedures and endorse the Policy Statement contained therein.

Key Safeguarding Principles

The key principles of The FA Safeguarding Children Policy are as follows:

- **The child's welfare is, and must always be, the paramount consideration.**
- **All children and young people have the right to be protected from abuse, regardless of their age, gender, disability, culture, language, racial origin, religious beliefs, or sexual orientation.**
- **All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately.**
- **Working in partnership with other organisations, children, young people, and their parents/carers is essential.**

We believe that every child or young person participating in football should enjoy a safe and supportive environment, free from poor practice and abuse. CWFC recognises that safeguarding the welfare of all children and young people is the responsibility of every adult involved in our club.

Safeguarding Roles and Responsibilities

CWFC has a crucial role in protecting children and young people from physical, sexual, or emotional harm, neglect, and bullying. We fully adhere to The Football Association's Child Protection Regulation, applicable to everyone in football.

DBS Compliance

CWFC will ensure that all team officials working with under-18s have an up-to-date, FA-approved DBS check. These officials will be registered on the FA's Whole Game System, ensuring transparency and accountability.

Reporting Concerns and Whistleblowing

Any adult or young person with concerns about a club member can use the whistleblowing process by contacting The FA's safeguarding team at 0800 169 1863 or via email at safeguarding@TheFA.com. Alternatively, concerns can be reported directly to the Police, Children's Social Care, the Child Protection in Sport Unit (cpsu@nspcc.org.uk), or the NSPCC Helpline (0808 800 5000 or help@nspcc.org.uk).

Club Welfare Officer (CWO)

Charlton Wanderers Football Club has appointed a Club Welfare Officer (CWO) following The FA's role profile and training requirements, including the Safeguarding Children and Welfare Officers Workshop. The CWO serves as the first point of contact for all club committee members regarding concerns about the welfare of any child or young person. The CWO will liaise directly with the County FA Safeguarding Officer and be well-versed in referral procedures. They will also actively promote awareness of respect, poor practice, and abuse among club members.

Club Welfare Officer (CWO):

Michael Ashmore

Contact: 07891453292 / ashmore.mike@gmail.com

Reporting Child Welfare Concerns

Safeguarding is everyone's responsibility. If you are concerned about the welfare of a child or young person, it is vital that you report your concerns.

1. **Report to the Club Welfare Officer (CWO):**
 - For issues of poor practice, the CWO will either handle the matter or seek advice from the Hampshire FA.
 - For serious concerns, such as potential child abuse, contact the Hampshire FA first, then immediately inform the Police or Children's Social Care.
2. **Immediate Medical Attention:**
 - If a child requires immediate medical treatment, take them to a hospital or call an ambulance, and inform them of the child protection concern. Notify the CWO of your actions, who will inform the Hampshire FA.
3. **Inability to Contact CWO:**
 - If you cannot reach the CWO, or if the situation is clearly serious, you can:
 - Contact The FA Safeguarding Team at 0800 169 1863 or safeguarding@TheFA.com.
 - Contact the Police or Children's Social Care.
 - Call the NSPCC 24-hour Helpline at 0808 800 5000 or text 88858 or email help@nspcc.org.uk.

Know your rights

Know Your Rights is a guide provided by The FA to inform young players of their rights within football. You can access it here:

<https://www.thefa.com/-/media/cfa/manchesterfa/files/kids-corner/16-17-yr-olds---know-your-rights-in-football.ashx>

Further safeguarding advice

Further safeguarding advice and contacts for Hampshire County FA can be found below:

Shantell Woodward | Designated Safeguarding Officer

Telephone: 01256 853012

Email: Shantell.Woodward@HampshireFA.com / safeguarding@hampshirefa.com

The FA's Safeguarding Children Policy and Procedures are available on the FA website, providing detailed guidance on reporting concerns about child welfare. For more information on safeguarding training and resources, contact your County Welfare Officer.

Charlton Wanderers Football Club is dedicated to ensuring the welfare of all its players and maintaining the highest standards of safeguarding in football.

Additional Notes

CWFC Management created a CWFC Whatsapp group for discussions, match info and event info. Please engage in creating a positive club culture and be aware that admins can remove individuals.

By participating in Charlton Wanderers FC matches, you consent to being recorded during the matches.

Complaints Procedure

In the event any Club member believes they have been mistreated or suffered discrimination in any way, please report the matter in writing to the club email address - charltonwanderersfc@gmail.com. The club committee will investigate all complaints within 7 days.

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