

CESR Checklist For Successful Application

Are you ready for the CESR applictaion?

Want to make sure that everything goes as well as expected?

First set a deadline for Application submission.

Follow this checklist to ensure a smooth and successful application

You can tweak or update this checklist depending on your own unique needs.



www.oxfordemergencymedicine.com/cesr

Domain 1- Knowledge, Skills and performance	
<input type="checkbox"/>	RCEM Membership & Eportfolio
<input type="checkbox"/>	WPBA's - 30
<input type="checkbox"/>	Mini Cex - 6
<input type="checkbox"/>	CBD - 6
<input type="checkbox"/>	ACAT - 3
<input type="checkbox"/>	ELSE - 2
<input type="checkbox"/>	DOPS - 6
<input type="checkbox"/>	Management e- portfolio - manage a complaint/critical incident
<input checked="" type="checkbox"/>	Life Support courses - ALS/ATLS/APLS
<input type="checkbox"/>	EM - Ultrasound competence Level - 1
<input type="checkbox"/>	MRCEM - Can be submitted as knowledge evidence of core speciality training
<input type="checkbox"/>	Curriculum of EM training outside of UK
<input type="checkbox"/>	FRCEM - Qualification by examination
<input type="checkbox"/>	CPD - Diary and Activity log - add reflection - at least 50/year
Log books	
<input type="checkbox"/>	Log book for Medical/Pediatric cases
<input type="checkbox"/>	Procedure log book
<input type="checkbox"/>	Secondment in ICU- (3 months) & Anaesthesia (3 months)
<input type="checkbox"/>	Teaching Evaluation/ teaching log - topics covered
<input type="checkbox"/>	Copy of Rota/ Job plan/ employment letter
<input type="checkbox"/>	Annual Summary of patients and work load in your ED
Domain 2- Safety and quality	
<input type="checkbox"/>	Audits/ QIP / Publications
<input type="checkbox"/>	Service Improvement Project
<input type="checkbox"/>	Clinical Governance
Track Progress	
<input type="checkbox"/>	Feedback from consultants/ patients/ Colleagues - MSF
<input type="checkbox"/>	Appraisal forms
<input type="checkbox"/>	Correspondence letters

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Are you meeting your timeline goals?

Reach out to your colleagues for support.



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Follow RCEM website for latest updates in curriculum.

Remember to anonymize all data submitted.



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Domain - 3 Communication, Partnership and teamwork

- Leadership role documents
- Writing a business case/ contribute to cost improvement
- Coroners report
- Introduction and implementation of induction programme
- Teaching Data protection
- Recruitment with interviews
- Working with multidisciplinary teams
- Management portfolio projects

Domain - 4 Maintaining the trust

- Statements from your referees
- Certificate of Good standing
- Up to date Statutory and Mandatory Training
- Testimonials letters from colleagues
- Complaints and responses

Documents

- Health and safety - Declaration of own health
 - Involvement in infection control/ audits and courses
 - Records of meetings attended with reflection notes
 - Good clinical practice
 - Safeguarding Level - 3
 - Personal development plan
 - Evaluation forms - teaching, presentations.
 - Participate in clinical trials, poster presentation and conferences
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