

In order to facilitate a more orderly meeting the following protocols will be adhered to for this and all meetings henceforth.

Mtg Rules for members:

- Must sign in with member participant's name
- *Failure to do so will result in the caller being **removed** from the meeting by the Sgt. At Arms*
- No shared screens. If members want to participate, they must be on their own screen.
- *Members can use their own PC, Tablet or Phone to participate*
- Must be recognized to speak
- ***Members speaking out of turn will be warned and muted. A second offense will result in removal from the meeting by the Sgt. At Arms***
- The board will not answer the same question asked more than once
- Time limit of 1 minute for members to speak on debatable motions
- *Board meetings will end on time and will not be extended for member's comments*
- 15 minute open forum
- o 3 minute time limit
- o Only one chance to speak (***members attempting to speak again will be muted and with a second offense removed***)
- o If no chance to speak in forum
- Contact the board via snail mail or email
- Ask for time on next meeting's agenda
- Indicate amount of time needed

We have appointed David Dye as a Sgt. at Arms *for the meeting.*

- * *The purpose of the position is to help maintain order in the meeting*
- * *The Sgt. At Arms is responsible for enforcing participation rules and for muting/removing members who do not comply with the rules*
- * *The Sgt. At Arms is not a Board Member and is not included in Board Votes or discussion*
- * *The Sgt. At Arms is responsible for removing members who don't identify themselves*
- * *The Sgt. At Arms is responsible for tracking which members have raised their hands and in which order*