iTN

Onboarding Initial Survey

Your Input Matters

Welcome to our company. We are wanting to make sure that as a new member of the team, that you get off to a great start. Your success is important to us and requires that management supports your onboarding needs. Below is a comment form and a few short questions related to this responsibility. We want to hear from you and appreciate your thoughts and input. Please let us know how we are doing and any suggestions or concerns that you may have. You can be assured that your feedback is completely anonymous as it is managed by an outside third party. Thank you for your candid insights on how we can help to make your organization a better place to work.

What is your overall impression of the company?

Not what I
expected   A great fit for me

(1)   (2)   (3)   (4)   (5)

I know where to find benefits and payroll information.

Strongly Disagree   Strongly Agree

(1)   (2)   (3)   (4)   (5)

I know my way around the facility.

Strongly Disagree   Strongly Agree

(1)   (2)   (3)   (4)   (5)

I know whom to contact in the event that I need assistance.

Strongly Disagree   Strongly Agree
    (1)   (2)   (3)   (4)   (5)

I have a good understanding of the company's products and services?

Strongly Disagree   Strongly Agree
    (1)   (2)   (3)   (4)   (5)

Introduction to team members and interaction with them met my expectations.

Strongly Disagree   Strongly Agree
    (1)   (2)   (3)   (4)   (5)

My job responsibilities were made clear to me.

Strongly Disagree   Strongly Agree
    (1)   (2)   (3)   (4)   (5)

Processes and procedures for all of my job duties are defined and understandable.

Strongly Disagree   Strongly Agree
    (1)   (2)   (3)   (4)   (5)

I understand the company's policies and procedures.

Strongly Disagree   Strongly Agree
    (1)   (2)   (3)   (4)   (5)

My work environment is safe and clean.

Strongly DIsagree   Strongly Agree

(1)   (2)   (3)   (4)   (5)

All of my questions were sufficiently answered.

Strongly Disagree   Strongly Agree

(1)   (2)   (3)   (4)   (5)

My manager was available to help me in my onboarding process.

Strongly Disagree   Strongly Agree

(1)   (2)   (3)   (4)   (5)

Please tell us about any thoughts or suggestions you may have for the improvement of our onboarding process.

[   ]