
OFFICE OF THE CHIEF ELECTRICAL INSPECTOR TO GOVERNMENT OF KERALA

No.E2-22192/98/CEI

Thiruvananthapuram,
Date.6-8-98

CIRCULAR

Sub:- Electrical Inspectorate - Conducting field inspections - Instructions Issued.

During an enquiry conducted in the Office of the Deputy Chief Electrical Inspector, Ernakulam by the vigilance wing of the department on 30-7-98, it is noticed that Assistant Electrical Inspectors and Deputy Electrical Inspectors are conducting inspections without obtaining formal orders of the head of office. It is also noted that details such as name of inspecting officer, date of inspection, major defects/irregularities observed etc. are not recorded in the file.

Inspections by Assistant Electrical Inspectors/Deputy Electrical Inspectors without obtaining orders of higher officials and improper maintenance of files will affect the proper and efficient functioning of the office. In view of the unsatisfactory and irregular practices noticed in the Ernakulam District office, the following instructions are issued for strict compliance in all district offices.

1. Inspections shall be carried out only after getting formal permission from the Deputy Chief Electrical Inspector/Electrical Inspector. Any urgent inspection/accident enquiry conducted in the absence of the Deputy Chief Electrical Inspector / Electrical Inspector shall be brought to the attention of the concerned and got ratified.
2. Names of officers who conducted the inspection, date of inspection, major defects/irregularities noticed etc. shall be noted in the file.
3. Defect reports shall be served immediately after the inspection. Defect Reports shall not unnecessarily be delayed especially in the case of R. 63 inspections. Vague reports like "installation found to be generally in order" shall be avoided.
4. Sanction for energisation may be issued on receipt of report of rectification of defects and on getting satisfied that the installation is fit for energisation.

All technical officers of the department are instructed to comply with the above directions for the disciplined and efficient functioning of the department.

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CHIEF ELECTRICAL INSPECTOR

To

1. The Deputy Chief Electrical Inspector Ernakulam / Electrical Inspectors of District Offices
2. The Deputy Electrical Inspector, Meter Testing and Standards Lab, Thiruvananthapuram.
3. The Additional Chief Electrical Inspector, Deputy Chief Electrical Inspector/Electrical Inspectors / Deputy Electrical Inspectors/ Assistant Electrical Inspectors in the Chief Office.
4. Stock File
5. Spare

Forwarded / By order

Senior Superintendent