

**FORM 'C'**  
[See Rule 4(1) ]

**NOTICE INTIMATING THE COMPLETION OF THE WORK OF THE ERECTION OF A LIFT /  
ESCALATOR AND APPLICATION FOR A LICENSE TO WORK THE LIFT / ESCALATOR**

To

**The Inspector**

.....  
.....

Sir,

Subject: Erection of Lift / escalator at the .....

With reference to your letter No. .... by which permission has been granted to erect a Lift / escalator at the above mentioned premises, I/We have to state that the work of erection of the Lift / Escalator was completed on ..... by Sri./M/s. .... I/We further request that a license for working the Lift / escalator may be granted. The work of erection of the Lift / escalator has been carried out in accordance with provisions of the Kerala Lifts and Escalators Rules, 2012.

A fee of ₹ 2000/- (Rupees Two Thousand only) has been paid to the Government Treasury and the Treasury receipt for that amount is enclosed.

A work completion Report of the authorized manufacturer of Lift / Escalator or completion Report of the licensed Electrical Contractor and copy of Insurance Policy taken by the owners for the Lift / Escalator covering insurance for the persons using the Lift / escalator are enclosed.

Yours faithfully,

Signature of the owner of the Lift / escalator.

- Encl: (1) Chalan of Government Treasury  
(2) Work Completion Report of the authorized manufacturer of Lift / escalator or Company of Electrical and Mechanical Engineers.  
(3) Copy of Insurance Policy.