

**Office of the Chief Electrical Inspector to the Govt. Of Kerala  
Thiruvananthapuram**

No. B4-234/2006/CEI

Thiruvananthapuram

Dated: 06.01.2006

**Circular**

**Subject:** Furnishing of copy of Approved Scheme/ Sanction Order/ Rule 46 and 63 Computer Data and details from district offices—Reg

**Read:**

1. This Office Circular No: B4-4101/2004/CEI Dated 24.09.2004
2. Discussion by CEI With EIs On 24<sup>th</sup> and 25<sup>th</sup> November 2005 at MTSL, Thiruvananthapuram during the training class for EIs and Senior DyEIs

In confirmation to the discussion made by Chief Electrical Inspector, the following guidelines are issued for furnishing details to Chief Office regarding the following items.

1. Copy of the scheme approval letter with approved drawings.
  - i. Transformer installation capacity exceeding 250kVA.
  - ii. Generator installation capacity exceeding 160kVA.
  - iii. Additional loads of capacity above 250kVA.
  - iv. Installation of all High Rise Buildings.
2. Copy of sanction order with Computer Proforma
  - i. All new HT/EHT installations.
  - ii. (ii), (iii), and (iv) above.
3. Rule 46 Inspections
  - i. Defect report and computer data need not be sent to CEI.
  - ii. Computer data shall be prepared and made available in the district office file.
  - iii. The data shall be entered in district offices' computer.
  - iv. Entry in the computer shall be noted in the note file.
  - v. Before closing the periodical file, the entry of computer data shall be ensured by the Electrical Inspector.
  - vi. Whenever data regarding Rule 46 is required from Chief Office, the same shall be readily supplied.
4. Electrical Accidents
  - i. Whenever a report is given to police officials on electrical accidents, the name and designation of the officer issuing the report shall be specified in the report.
  - ii. If a police case is registered, its crime number and police station should be incorporated in the accident register.

Copy to

The Deputy Chief Electrical Inspector, Ernakulam  
All Electrical Inspectors  
All Technical Officers of CEI's office  
CA to CEI and ACEI  
Stock File and B2, B3, and B4 Sections

For Chief Electrical Inspector