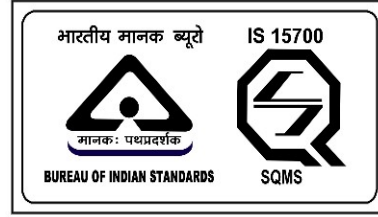


Government of Kerala  
Department of Electrical Inspectorate  
**Office of the Chief Electrical Inspector**  
Housing Board Buildings, Shanthi Nagar  
Thiruvananthapuram 695 001  
Phone: 0471 2331104 , 0471 2331159  
Email : [cei@ceikerala.gov.in](mailto:cei@ceikerala.gov.in)  
Web site: [www.ceikerala.gov.in](http://www.ceikerala.gov.in)



An IS 15700 : 2005 Certified Department

No:B4/9183/15 / CEI

Date : 12 /05/2015.

From

The Chief Electrical Inspector.

To

The Deputy Chief Electrical Inspector  
Thiruvananthapuram,Ernakulam,Kozhikode

All Electrical Inspectors

Subject:- Implementation of Quality Control Order - Guidelines - regarding:-

Reference:- 1. GO(Rt) No. 236/2004/PD dated 07/06/2004  
2. GO(Rt) No. 81/2002/PD dated 12/05/2002

The following guidelines shall be strictly adhered to while implementing the QCO Inspections ( Search & Seizure)

1. During the QCO inspections, the list of items as per the attached schedule shall be verified and a mahazer shall be prepared. The copy of the mahazer along with the notice in the prescribed format shall be served to the manufacturer/ stockiest /dealer/ shop owner/ custodian of the non standard goods found in the premises.
2. The search and seizure inspections as per QCO shall be conducted by a team of inspectors lead by DyCEI / EI. A Minimum of two Inspectors shall be included in the team.
3. If the inspection team faces any resistance from any side while discharging their duty, the matter shall be immediately reported to CEI for obtaining appropriate directions.
4. A log book for the vehicle shall be maintained and proper entry shall be made in the log book including the date & time, name of officer travelled and purpose . A monthly report of QCO Inspections shall be submitted to CEI in the prescribed format, before 10th of succeeding month positively.
5. The DyCEI /EI shall ensure that the maximum utilization of the vehicle within the prescribed limit.
6. There will be a random check inspection from the CEI's Office
7. The proof of authority shall be kept with the inspecting officers ( appropriate authority) during the search and seizure inspections.

Yours faithfully

sd/-  
Chief Electrical Inspector.