

Providence Homeowners' Association

Homeowner's Request for Architectural Appeal

If you wish to appeal an Architectural Review Committee (ARC) Request to the Board of Directors, you must first complete this form and return it to the Architectural Review Committee within 10 days of the letter of denial.

Your completed Appeal Form will be handled in one of two ways:

- 1. Returned to ARC for further review, or**
- 2. Sent directly to the Board for their consideration.**

You will be notified which of the two will be discussing your Appeal before their next meeting.

- 1. You are welcome to attend either the Board meeting or the ARC meeting to state your reasons for appealing your decision, if you attend the meeting, you will be asked to restrict your comments to five (5) minutes, so you will want to be prepared. Supporting printed material is encouraged, and can be attached to this form.**
- 2. The Board will only respond to Members who have submitted written requests, using this form.**
- 3. Because the Board is charged with the duty of acting responsibly, your issue may require study and investigation. Your comment period is for information only and the Board (or ARC) MAY NOT take action at that time. If additional information is needed for more clarification, we will contact you.**

Date: _____ **Owners Name:** _____

Address: _____ **Phone Number:** _____

REQUEST TO BE DISCUSSED:

NEW INFORMATION NOT PREVIOUSLY PRESENTED:

Appeal was () Approved () Denied

PHA Representative: _____ **Date:** _____