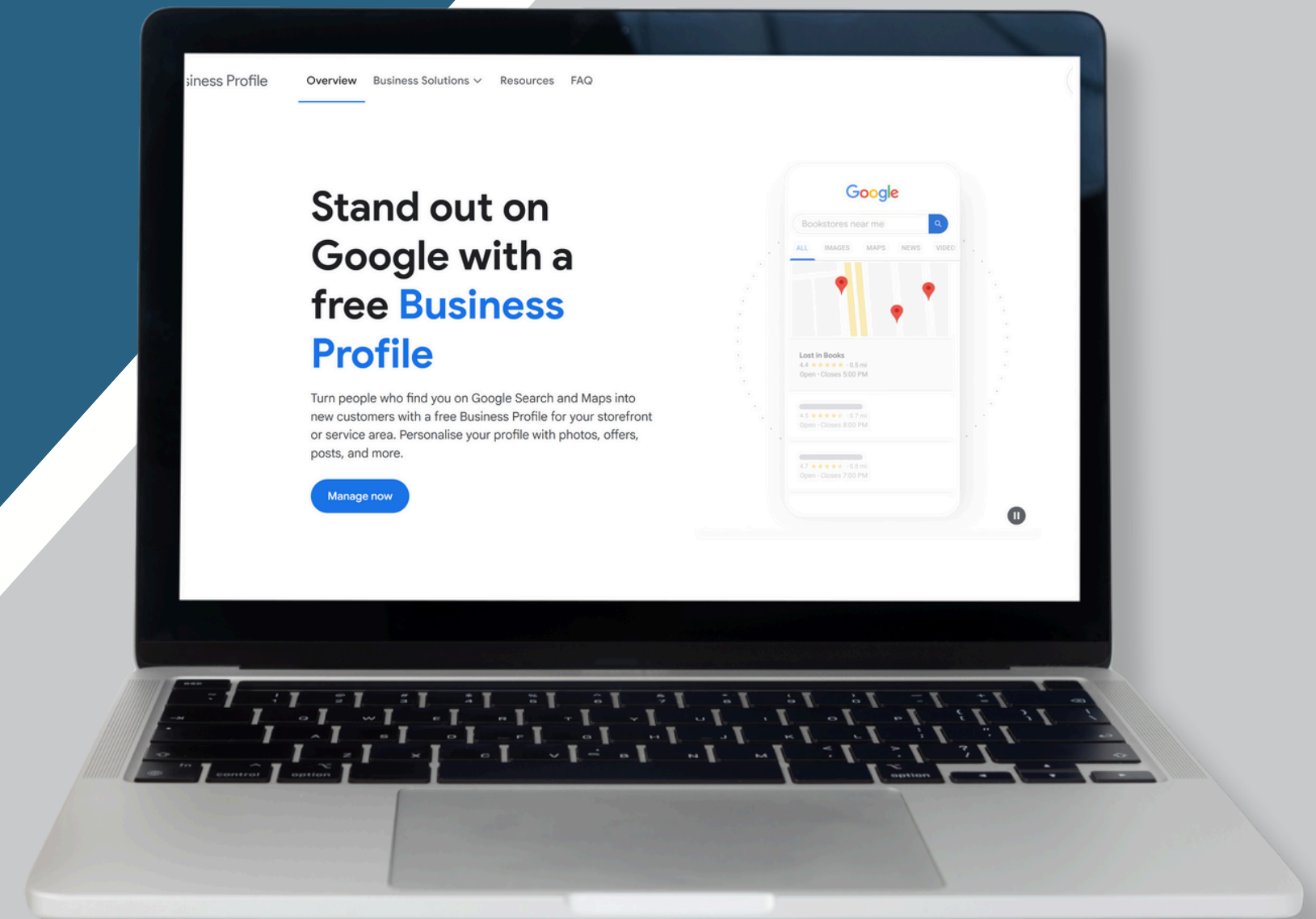




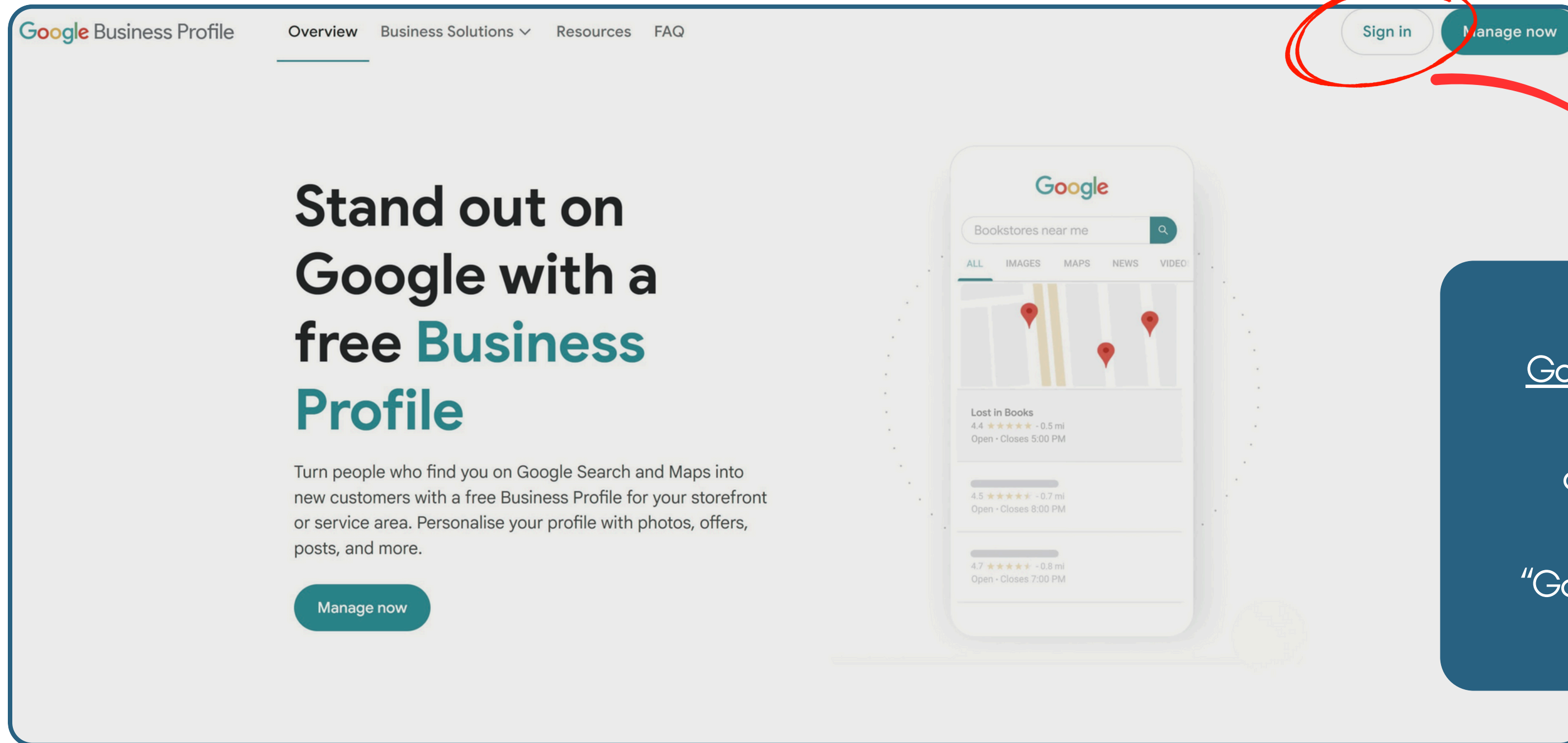
HOW TO SHARE YOUR

# Google Business Profile

A Step-by-Step Guide



# STEP 1:



Go to your [Google Business Profile sign in page](#) and click "Sign In".  
OR search for "Google Business Profile Manager Sign In"

# STEP 2:

The screenshot shows the Google Business Profile Manager interface. At the top, there is a search bar labeled "Search businesses" and a navigation menu on the left with options: Businesses, Reviews, Linked accounts, Settings, and Support. The main content area displays a table of businesses. The table has columns for "Store code", "Business", and "Status". One row is highlighted in white, and its "Status" column contains a "Verified" badge and a "See your profile" button. This button is circled in red. A red arrow points from the button to a dark blue callout box on the right.

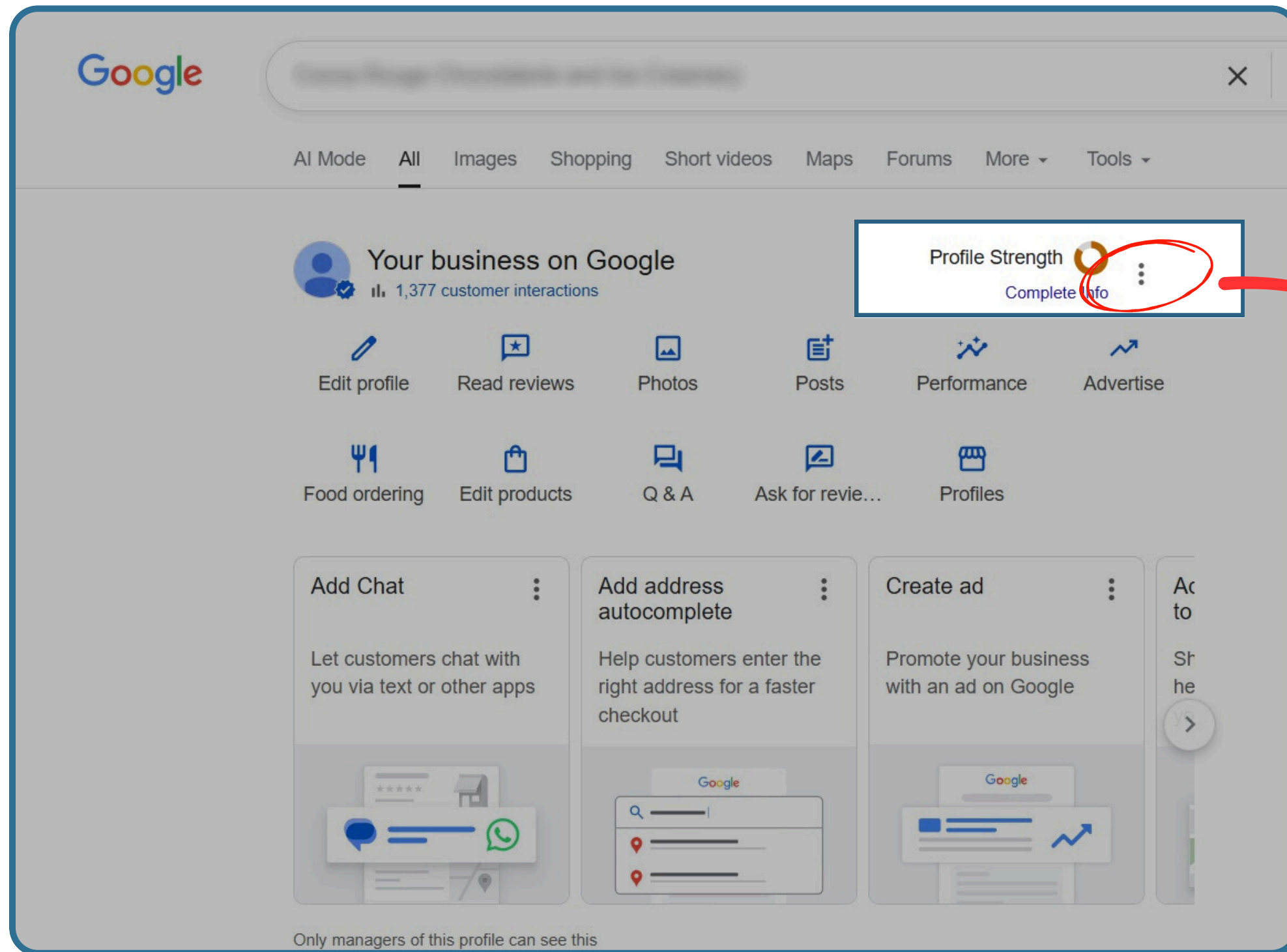
Store code	Business	Status
[blurred]	[blurred]	[blurred]
[blurred]	[blurred]	Verified <a href="#">See your profile</a>
[blurred]	[blurred]	[blurred]
[blurred]	[blurred]	[blurred]
[blurred]	[blurred]	[blurred]
[blurred]	[blurred]	[blurred]

Rows per page: 10 1-6 of 6

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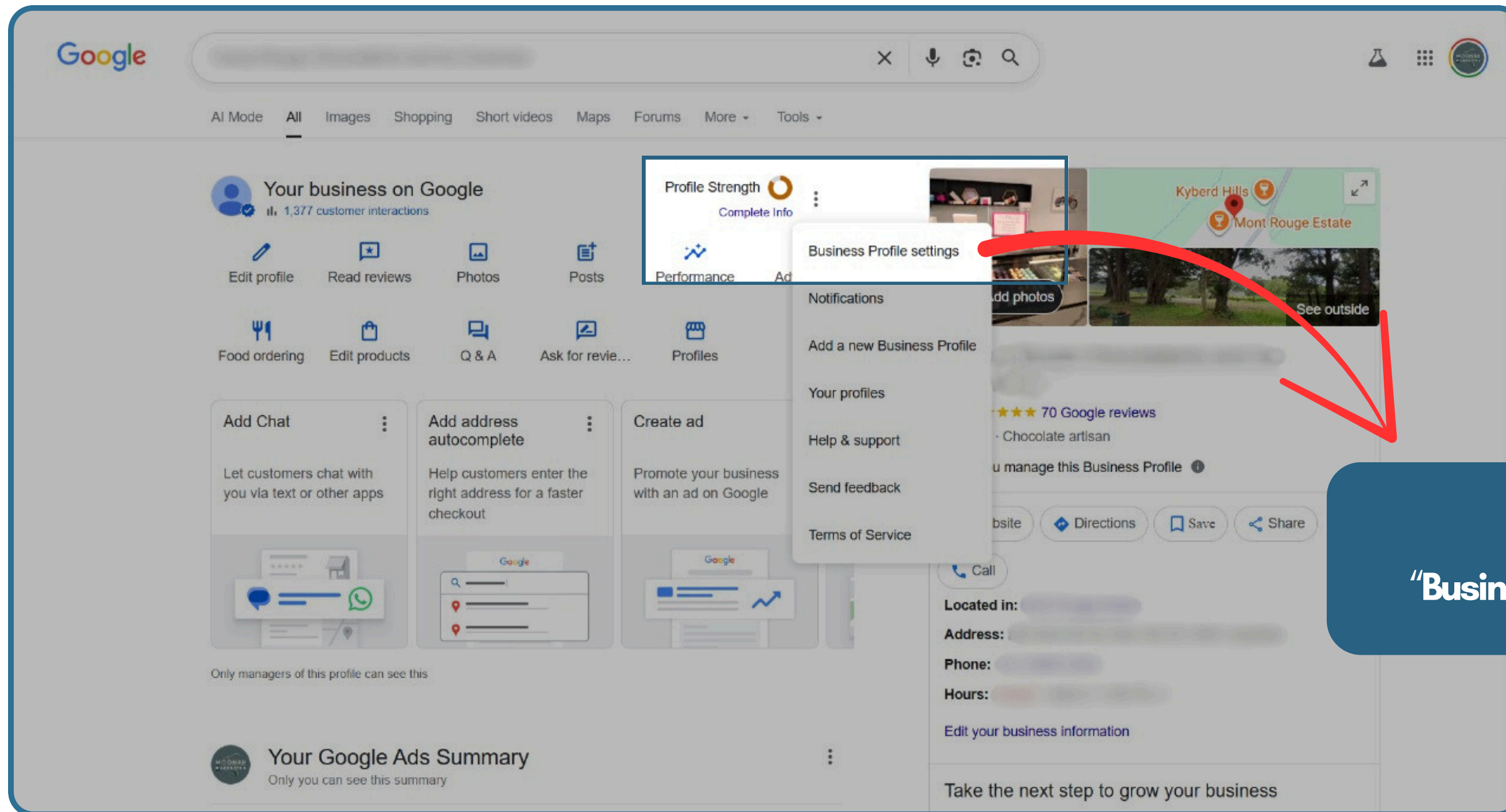
Sign in and click  
**"See your profile"**

# STEP 3:



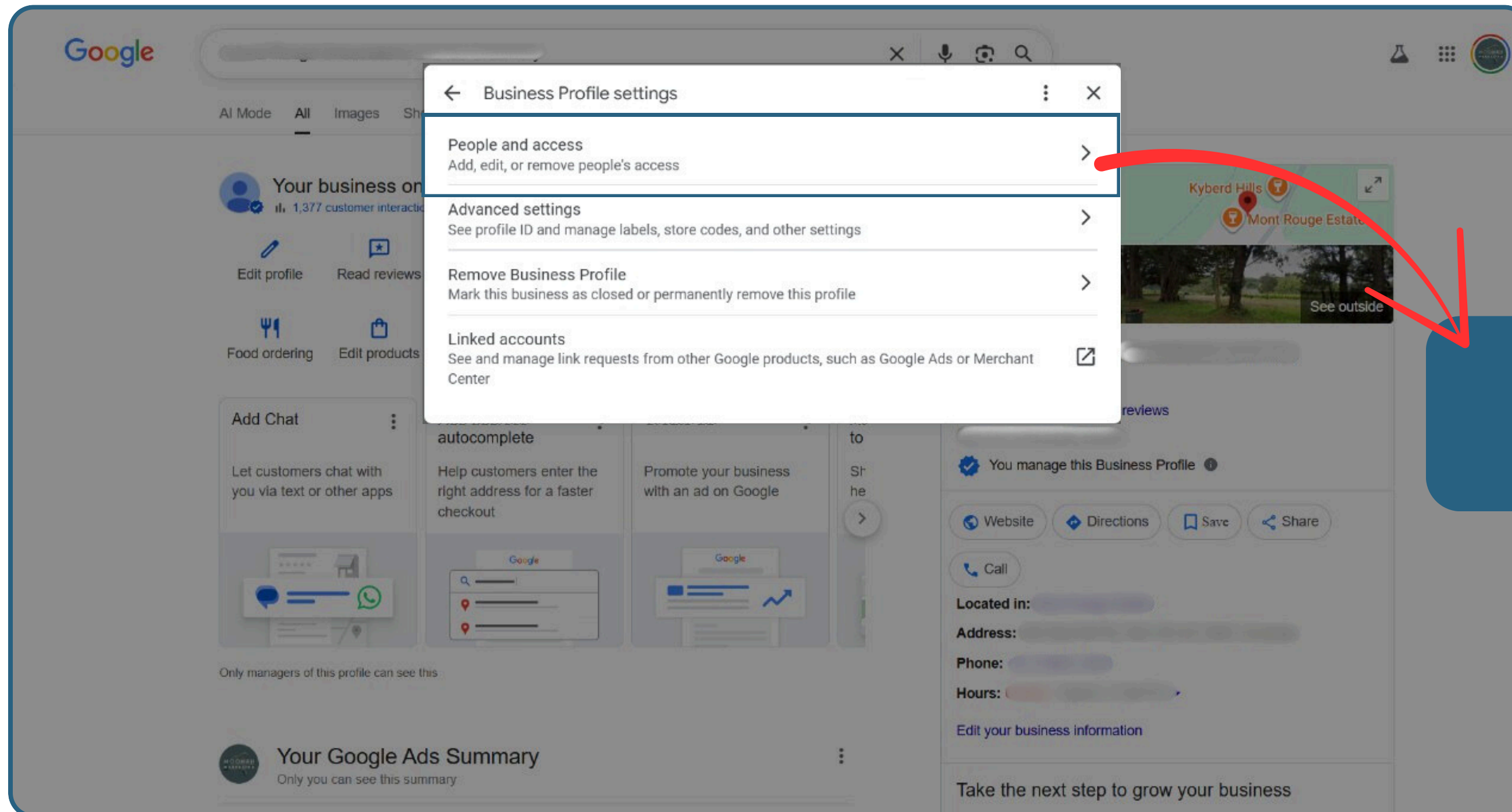
Click on the 3-dot icon beside  
"Profile Strength"

# STEP 4:



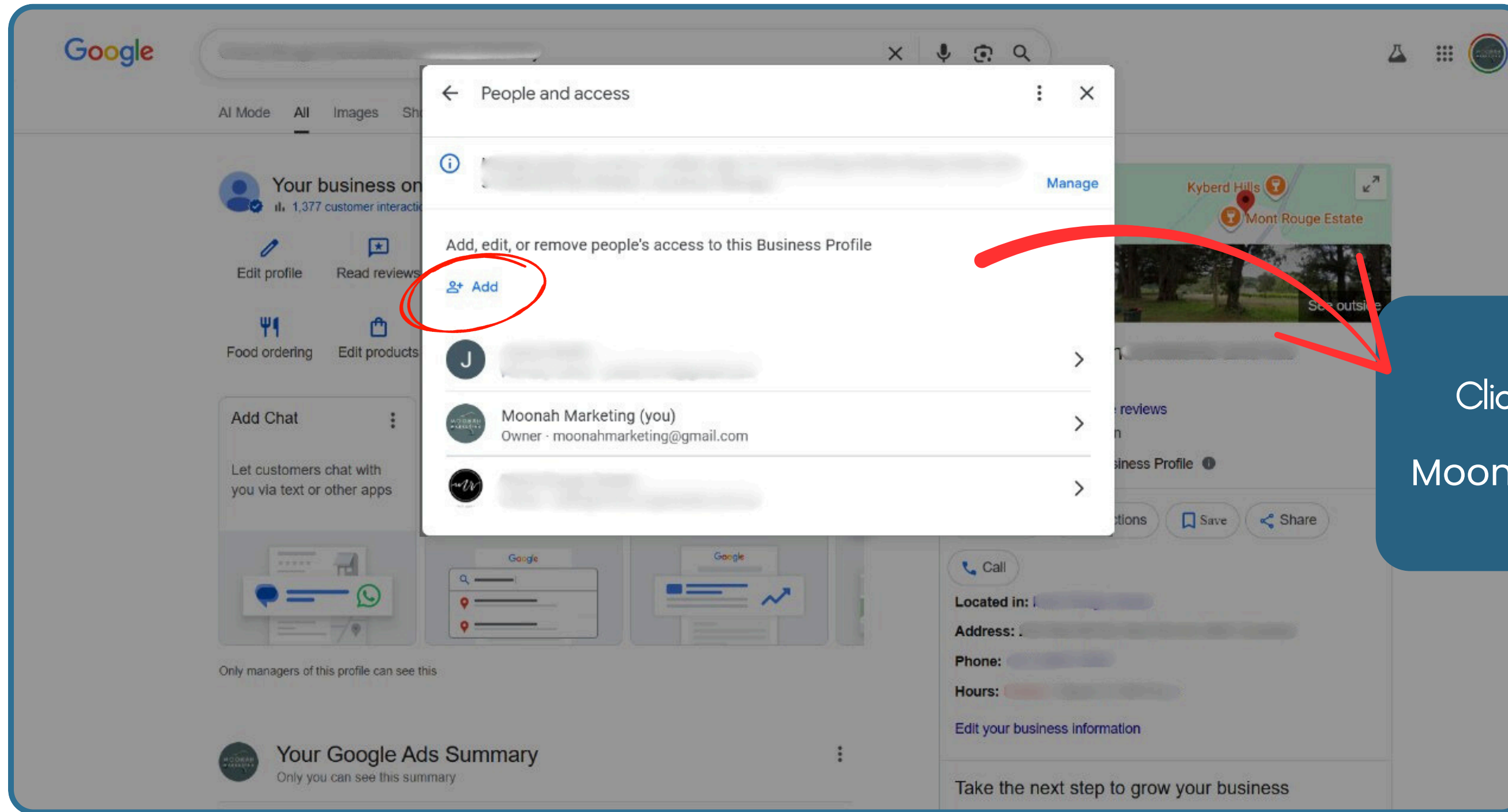
Click  
"Business Profile Settings"

# STEP 5:



Select "People and access"

# STEP 6:



Click "Add" and type in the email:  
MoonahMarketing@gmail.com

# ANY QUESTIONS?

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Sharing access to your Google Business Profile is a simple process, but we know it can feel a bit fiddly the first time. If you get stuck at any point, see something that doesn't look quite right, or just want to double-check you've done everything correctly, we're here to help. Reach out to your Moonah contact or send us a message and our team will be happy to assist. Once access is shared, we'll take it from there!

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