

## Basic Preventative Maintenance Service Contract *For Geothermal Systems*

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This Preventative Maintenance Service Contract is entered into by and between:

- **Customer Name:** \_\_\_\_\_
- **Customer Address:** \_\_\_\_\_
- **Service Provider:** Northern Temp LLC

Effective Date: \_\_\_\_\_

Contract Duration: \_\_\_\_\_

### Scope of Services

Northern Temp agrees to provide routine maintenance services to ensure optimal performance, efficiency, and lifespan of the customer's Geothermal system. The services include:

#### Annual Inspection and Testing:

- Comprehensive examination of both indoor and outdoor components, including the heat pump unit and ground loop system.
- Leak checks for the ground loop to prevent performance losses or environmental impact.
- Inspection of connections, piping, and seals to ensure integrity.

#### Cleaning and Tune-up Services:

- Remove and clean air filters, fans and coils to maintain optimal airflow and efficiency.
- Flushing of ground loop system as needed to remove any debris or build up. Including flushing the buffer tank (open and closed loop systems)
- Clearing and cleaning condensate drains to prevent blockages.

#### Performance Testing: For heating and cooling

- Measuring system pressure and temperatures to verify correct operation.
- Testing and recalibration of thermostats for precise climate control for heating and cooling.
- Refrigerant level and concentration checks and adjustments (if applicable to specific system)

#### Electrical and Mechanical Checks:

- Inspect and tighten electrical connections.

- Ensure proper function of compressors and fan motors.

### **Efficiency Optimization:**

- Examination of system controls and settings to maximize energy efficiency.
- Recommendations for potential upgrades or adjustments to improve overall system performance.

*Additional services may be requested, subject to additional fees.*

### **Payment Terms**

- **Total Annual Fee:** \$550.00 Basic plan
- Payment is due in full at the start of the contract term.

### **Exclusive Customer Benefits**

- **Discounts:** 10% discount on diagnostics, repairs, and parts during the contract period.
- **Priority Service:** Enjoy priority scheduling, especially during peak seasons. Contract holders will receive priority scheduling for any additional service needs.
- **Annual Report:** Receive a detailed performance report with insights and suggestions for improving efficiency

### **Tiered Referral Rewards Program**

Customers are eligible for referral rewards by recommending Northern Temp's services to family and friends. Discounts will be applied to the next maintenance plan renewal as follows:

- **First referral:** \$20 discount.
- **Second referral:** \$45 discount.
- **Third referral:** \$75 discount.

In addition, all new customers referred to by you, who sign a maintenance contract will receive a **10% discount** on their first plan. Referrals must result in successful service sign-ups to qualify. Discounts are cumulative and will be applied at the time of renewal.

### **Customer Obligations**

The customer agrees to:

- Provide access to the equipment for scheduled maintenance visits.

- Promptly notify Northern Temp of any changes in system performance or issues, unusual noises or signs of system inefficiency.

## Scheduling

Northern Temp will perform maintenance annually in the fall to prepare for the heating season, or as mutually agreed upon.

- **Scheduling and Access Policy**  
Services will be scheduled a minimum of 30 days in advance, with a reminder issued 7 days prior to the scheduled visit. It is the responsibility of the customer to ensure access to the equipment at the agreed-upon time. If access to the equipment is not available at the scheduled time, a one-hour service fee will be applied to the account to cover the technician's time and to reschedule the Service.

## Liability Disclaimer

### Equipment Inspection Requirement

All maintenance contracts are contingent upon a thorough inspection of the equipment. Northern Temp reserves the right to decline service agreements for units deemed unsuitable for maintenance.

Northern Temp is not liable for damages resulting from misuse, neglect, power surges or external factors beyond the scope of maintenance services. Liability for equipment failure is limited to the terms outlined in this agreement.

## Cancellation Policy

- **Grace Period:** Customers may cancel within **7 days of signing** for a full refund.
- **Prorated Refunds:** After the grace period, refunds will be issued based on the unused months of service, minus a **\$50 administrative fee**.
- **Written Notice:** Either party may terminate the contract with written notice 30 days in advance.
- **Special circumstances:** Refunds or modifications to the policy may be considered under special circumstances, such as relocation to an area outside Northern Temps service coverage.

## Emergency Services

Please note that while emergency services are not included in the regular maintenance contract, all emergency calls will receive a 10% discount on the standard labor rate as part of your contract benefits

**By signing this agreement, both parties acknowledge and agree to the terms set forth in this Preventative Maintenance Plan:**

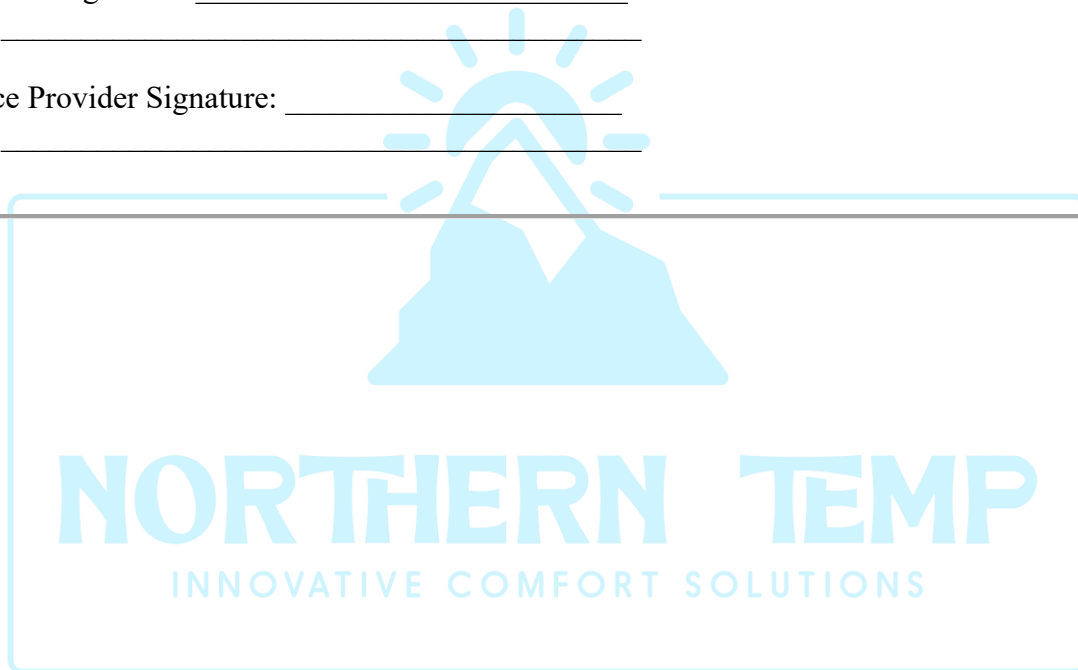
## Acceptance

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Service Provider Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Upgrades:

### Premium Maintenance Plan

- **Cost:** \$800.00
- **Includes:**
  - Two cleanings per year (spring and fall).
  - Full inspection and tune-up of the entire system.
  - Checking refrigerant levels and electrical connections.
  - Cleaning the outdoor condenser unit.
- **Benefits:**
  - **10%** discount on repairs and parts.
  - Enjoy priority scheduling during peak seasons.
  - One complimentary diagnostic service. (includes 2-hour diagnostic – a \$300 value)

Special discounts for multi property accounts and adding additional systems to the maintenance plan (e.g. water heaters or furnaces) discounts will be discussed during consultation.



**NORTHERN TEMP**  
INNOVATIVE COMFORT SOLUTIONS