

**PAROCHIAL EMPLOYEES' RETIREMENT SYSTEM**  
**Board of Trustees Meeting – April 15 2024, 9AM**  
**7905 Wrenwood Blvd., Baton Rouge, Louisiana 70809**

**AGENDA**

Board Members:

R. Bruce Kelly, Chair, Region 1  
Kelly Fontenot, Region 2  
Phillip Bourgoyne, Region 3  
Bridgette Horton, Region 4

M. Larry Richard, Designee, Police Jury Assn.  
Senator Bob Owen  
Representative Josh Carlson

Meeting Called to Order by the Chair:

1. Invocation
2. Roll Call
3. Public Comment Period (must relate to agenda item)
4. Disclosure of Conflicts
5. Complaint of Janet Landry\*
6. Formation of Personnel Committee\*
7. Other New Business
8. Adjourn

**\*The PERS Board of Trustees may enter into Executive Session to discuss these items pursuant to R.S. 42:17A(1)(2) or (10).**

## **MINUTES OF THE MEETING PAROCHIAL EMPLOYEES' RETIREMENT SYSTEM**

### **BATON ROUGE, LOUISIANA**

**April 15, 2025**

The Board of Trustees met on the above date at 7905 Wrenwood Blvd., in Baton Rouge, LA. Chairman Bruce Kelly presided and called the meeting to order at 9:00 a.m.

Mr. M. Larry Richard gave the invocation. Ms. Kristi Spinosa was then asked to call the roll.

Members present were: Chairman Bruce Kelly, Ms. Kelly Fontenot, Mr. Phillip Bourgoyne, Mr. M. Larry Richard, and Ms. Bridgette Horton. Members absent were: Senator Bob Owen and Representative Josh Carlson. There was a quorum.

Also present were Ms. Kristi Spinosa, Director; Mr. Chris Burke, Chief Investment Officer; Ms. Laura Gail Sullivan; and Ms. Alana Perrin.

Chairman Kelly noted that the Board would take public comment at this time. No one appeared for public comment.

Chairman Kelly moved to Item 4, Disclosure of Conflicts. None were noted.

Chairman Kelly moved to discuss Item 5, Complaint of Janet Landry. There was a board consensus the board needs to address this item. Question before the board is how to address the item. Chairman Kelly told the board he considered forming a committee to address this item but instead decided to go in a different direction. Chairman Kelly called upon Ms. Sullivan to discuss this item with the Board.

Ms. Sullivan noted that a special meeting was called only because of the timing of the receipt of the letter relative to the next regular board meeting scheduled for June; that the purpose of the meeting was decide procedure, not substance.

Ms. Sullivan stated she could not handle this situation because she knows the individuals involved and it is important to avoid any appearance of impropriety. Her suggestion is to hire special outside counsel with expertise in labor and employment law. She provided names of two (2) recommended attorneys used in the past by other public retirement systems: Darren Patin with Hailey McNamara in Metairie, Louisiana and Elizabeth Liner with Baker Donelson in Baton Rouge, Louisiana. She stated that additional choices could be provided.

Discussion of Executive Session was had by the Board.

Ms. Spinosa requested to address the Board on Item 5 and expressed concern over the matter. She stated she did not receive the letter that the Board members received and feels hiring outside counsel is moving too quickly on the matter.

Further discussion by the Board members ensued on options for procedure to be used in addressing the letter. Ms. Fontenot suggested using an HR consultant.

In response to a question from the board, Ms. Sullivan explained that the director's responsibilities are contained in La.R.S. 11:1984, which states the administrative director shall be in charge of the general administration of the system and contains a list of included duties, and any other powers and duties as may be properly delegated by the board.

A motion was made by Ms. Horton, seconded by Ms. Fontenot, to go into Executive Session; the motion was approved unanimously.

The meeting went into Executive Session.

A motion was made by Ms. Fontenot to come out of Executive Session; the motion was seconded and approved unanimously.

The meeting came out of Executive Session.

Ms. Fontenot made a motion "to hire an HR consultant or other expert in labor and employment issues to address the previous employee's letter dated March 28, 2025, and to assist staff in developing a formal HR policy" seconded by Ms. Horton, and passed unanimously.

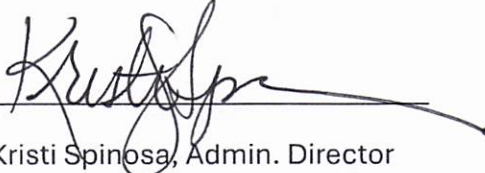
By agreement of the board, Mr. Burke was asked to secure an HR consultant. Ms. Fontenot specified that the board wants Mr. Burke to secure an HR consultant for only "the first aspect of the motion, . . . with the intent that we would like a short findings and recommendations to close that matter."

Upon the motion of Mr. Richard, seconded by Mr. Burgoyne, and a unanimous vote, the meeting was adjourned.



---

Bruce Kelly, Chairman



---

Kristi Spinosa, Admin. Director