**Meeting Minutes –** 03-21-2024

**Call to Order:** Meeting called to order at 5:59pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, D. Williams, K, Manuel, E. Szegda, J. Ellens
	+ Members Absent: N/A
	+ Guests: Terry Hankins, Jim Peterson, Dave Fox, Tom Williams, Steve Hart

**Announcement from Chair –** B. Jewett stated that we will be reviewing new hires and anything involving employees through a closed session from this point forward.

**Approve Agenda:** W. Floury amend current agenda by taking off item 1 on new business. Motion made by D. Williams, 2nd by J. Hurlburt to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Motion made by B. Jewett 2nd by W. Floury to approve 02/14/2024 minutes. All in favor, motion carried.

**Public Comments:**

N/A

**Director Report**: SEE ATTACHED. D. Williams motion to approve new hires and current roster 2nd by B. Jewett. All in favor, motion carried. W. Floury motion to purchase furniture from Vandrie to furnish Buckley station 2nd by D. Williams. Roll call on all members all approved, motion carried.

**Fire Chief Report**: SEE ATTACHED. M. Guernsey talked about how it was recommended to update the heaters in station 1 and we need to get quotes on it.

**The board would like to put a big thank you to Mike, Justin and their families for all the hard work and countless hours they have put into the NWEA!**

**Treasurer Report:** E. Szegda gave the report – see attached. In Forest Area there is $45,760.47 in checking, $150,000.00 in Ambulance savings, $80,212.70 in Fire savings. In Honor Bank there is $250,600.81 in checking. Grand total in both banks is $526,573.98. There were multiple deposits made since last meeting totaling $151,390.09. There are 23 bills since last meeting totaling $130,051.15. Motion to approve the treasurer’s report and pay all the bills presented by J. Hurlburt, 2nd by D. Williams. Roll call on all members. – W. Floury – yes, K. Manual – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried.

**Old Business**

1. **Committees:**
2. **NWEA Building Committee (6/3)** – E. Szegda, J. Runyon, M. Guernsey, J. Stanley–

E. Szegda stated things are moving slowly – no further updates.

1. **Turn out gear** – We have some gear here! Next fitting March 29.
2. **State of MI grant application –** Still waiting for funds to arrive.
3. **Greenwood Township Follow up –** M. Guernsey and B. Jewett went to the Colfax meeting, but it was closed due to a meeting for tax discussion. Stated that Greenwood is waiting on Cherry Grove and there is not more information for this. Grant nothing on ballot they want to do a 9-month contract because of no millage. M. Guernsey spoke on green lake and will be contacting the fire marshal and others for opinions and trying to get educated on the situation.
4. **Millage Discussion** – M. Guernsey brought a rough copy of a paper to send to townships to educate them on what we are doing and what is expected of them. M. Guernsey is taking it back to correct some things and will have it at next meeting to present.
5. **Budget Review** – Submitted to boards no complaints on it so far.

**New Business**

1. **Lease Renewals –** M. Guernsey stated that all the leases we have with Springville and Buckley come up in June. He is hoping to draw up new leases to last for longer than a year. Couple things he wants to do with Springville is figure out the north end of the building, if we must pay for natural gas to come in or will Springville do it or help W. Floury said she will ask her board. Only thing for Buckley lease is the building and M. Guernsey is working with the village on that.

**Public Comment: -** E. Szegda asks the board if we can remove P. Benz from the bank account and add J. Ellens. J. Hurlburt motion to approve this 2nd by W. Floury. All approved, motion carried.

**Adjourn**: Motion presented by K. Manuel to adjourn the meeting. Seconded by J. Hurlburt - Approved by all, motion carried. Meeting adjourned at 7:09 pm.

Next regular meeting April 18, 2024, at Buckley Station 2

Respectfully submitted by J. Ellens

**Director’s Report**

March 21, 2024

Hello, here is the NWEA Directors report for March 2024.

The dryer that was purchased a month ago has been installed and was operating. Zoll X series monitors have been delivered. I am working on establishing our account so I can enter the data exchange codes and program the way we desired. The IV pumps that have been inquired about have yet to be received working through programming issues. Large majority of a list disposable goods have been delivered a small order to finish that up will be sent off for bids this week. Acquisition of a vent and any other equipment that is perceived to be needed will be addressed in the months to come. The go date for ALS is expected to be by this time next month as the final orders should be back within two weeks and we will be able to schedule a inspection with the state of Michigan! Our ALS schedule that has medics on every shift except for every other Thursday Day 12 is in place and is expected to be implemented the second week of April; I will be covering a portion of those openings if needed. With the advent of the schedule 2 EMT’s had to be moved out of the station 1 schedule to make room for Paramedics; they have been placed in Buckley and paired up with a partner. This created ALS truck on every other Monday 24 at BLS truck on every Thursday 24 and a BLS or ALS truck on every other Monday and Tuesday night based on staffing model available. We have drawn another two paramedics to our roster for a total of 13 medics with the approval of the roster with the new hires added. We will have one opening and several openings that may become available on our roster if we do not receive a response from potential employees; that have expressed interest in the past. A motion is needed to approve provided roster.

An additional recliner two beds and two night stands for station two need to full file new schedule; a motion to purchase and deliver items by the second week of April.

I have scheduled an ITLS class for the members that need to renew that ITLS to the 13th of April at 8:00 o’clock station 2 there will be some cost associated with cards and acquisition of the class.

Thank you,

Justin Runyon

NWEA Director

231-645-0455

**Fire Chief’s Report**

March 21, 2024

TO: Northwest Wexford Emergency Authority

FROM: Fire Chief Guernsey

February: 6 CALLS

YEAR: 14 CALLS

WEXFORD COUNTY: 8 FOR THE MONTH 9 FOR THE YEAR

GRAND TRAVERSE COUNTY: 0 FOR THE MONTH 5 FOR THE YEAR

1 car accident (Springville)

2 Structure Fires (Springville)

1 Chimney Fire (Wexford)

1 Down tree across road

1 Power line down

Total Tire and Auto (Greg Blach) donated 2 Sawzalls.

Apple Ipads are in service on Bravo 2, Bravo 8, Supply 2, Pumper Tanker 2, Chief 2, Director 2

New Tires on Supply 2, Brush 22, Pumper Tanker 2

Annual Service/DOT inspections completed Supply2, Brush 22 and Pumper Tanker 2.

Finish up Service/DOT inspections on Brush 2 and Brush 23 next week

Annual pump testing Supply 2 / Pumper Tanker 2 April 1

Future staff on waiting list:

 8/01/2023 Jesse Sloan no certifications or license

 8/01/2023 Zachariah Grant no certifications or license

 9/10/2023 Thomas Besey FF 1 & 2 Boon Township Fire Department

 11/04/2023 Michael Frasier no certifications or license

11/09/2023 Isaac Phipps no certifications or license

12/19/2023 Joe Graff EMT-B FF 1&2

 2/26/2024 Adam Tomlison FF / Paramedic

 3/11/2024 Mike Luther Paramedic Blair Township Emergency Services

MICHAEL D. GUERNSEY