**Meeting Minutes –** 06-19-2025

**Call to Order:** Meeting called to order at 6:12 pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, K, Manuel, J. Runyon, D. Williams, E. Szegda
  + Members Absent: J.Ellens, M. Guernsey
  + Guests: Jim Peterson and Steve Hart

**Approve Agenda:** Motion made by J. Hurlburt, 2nd by K. Manuel to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Motion made by J. Hurlburt 2nd by W. Floury to approve the 04/17/25 minutes and the 05/15/25 minutes. All in favor, motion carried.

**Public Comments:** J. Peterson asked about stripping and waxing the floors at Station 1. He will get info for next meeting.

**Director Report**: SEE ATTACHED. Motion made by J. Hurlkurt, 2nd by D. Williams to accept Director’s Report as written and read by J. Runyon. All in favor, motion carried.

**Fire Chief Report**: SEE ATTACHED. Motion made by J. Hurlburt, 2nd by K. Manuel to accept Chief’s Report as written. All in favor, motion carried.

**Treasurer Report**  Motion made by B. Jewett, 2nd by J. Hurlburt to approve April and May Treasurer’s Reports and to pay the bills. Roll call on all members. – W. Floury – yes, K. Manuel – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried

**Old Business**

1. **EMS Billing –** license gap has been billed. Caught up now. Marking item complete.
2. **Workers Comp Injury** –J. Peterson still off. Next appointment early July.
3. **Insurance updates for buildings –** W. Floury reported that they are waiting for a quote from Adam Candoff – Munincipal Underwriters. Putting a hold on the May approval to pay current bill until new quote is received.
4. **Sick Time –** Much, much, much discussion held on this topic, again. J. Runyon explained why PTO is so important for the health and mental well-being of our employees. Suggested cap for accrual of sick time suggested for 216 hours. S. Hart to revise policy based on discussions and present updates next month.

**New Business**

1. **Roster approval –** no changes to approve.
2. **T-**Mobile – K. Manual requested addition of this topic. She met with the T-Mobile Rep. Discussion held. Question raised on what this would actually cost / save. Comment made that FirstNet with ATT is what is recommended to be used by Central Dispatch. Tabling until cost is discovered to see if it is even worth proceeding.

**Public Comment: -** No further Public Comment.

Motion presented by W. Floury to adjourn the meeting. Seconded by K. Manuel. All approved, motion carried. Meeting adjourned at 7:43 pm.

Next regular meeting August 21st, 2025, at Buckley Station 2

Respectfully submitted by E. Szegda

June 19, 2025

Hello, here is the director’s report for this month. We are currently at 293 calls for the year for ambulance services. Last month money received according to the dashboard was $12295.87 and we are at $8120.37 halfway through this month as of today.

Our staffing level is doing well although we have a every other week 48 hours open for OT!

We will be looking forward to changing report writing systems as the free version from The State of Michigan is moving from Image Trend Elite to First Due. I have begun participating in the process at another agency that is a pilot which will make our move less painful.

I would like to add a door closure to the door between the bay and living quarters at Sta. #1 to keep the door closed to combat both exhaust fumes and fire code.

PMLA does not need a policy it is State Law, and we are already participating as required. I would, welcome continued discussions on sick and vacation time benefits.

The Lawn problems at Sta. 1 have been resolved! Thank you, Bruce!

As always if you have any questions please reach out as we continue to grow together.

Thanks,

Justin Runyon

Emergency Services Director

(231) 645-0455

June 2, 2025

TO: Northwest Wexford Emergency Authority

FROM: Fire Chief Guernsey

FIRE EMS

MONTH: 16 52

YEAR: 75 275

FIRE RELATED INCIDENTS

WEXFORD COUNTY: 14 FOR THE MONTH 58 FOR THE YEAR

GRAND TRAVERSE COUNTY: 1 FOR THE MONTH 15 FOR THE YEAR

OUT OF AREA: 1 FOR THE MONTH 2 FOR THE YEAR

4 Power line issues (Springville, Wexford-2, Manistee County)

3 Vehicle Accident (Springville-2, Grant)

2 Public Assist (Antioch, Springville)

1 Carbon Monoxide alarm (Hanover)

1 Boat Fire (Slagle)

1 Vehicle Fire (Springville)

3 Grass Fires (Springville, Hanover, Slagle)

1 Controlled Burn (Hanover)

May Training session: Mushroom Festival and MCI (Mass Casualty Incidents)

MICHAEL D. GUERNSEY

FIRE CHIEF / EMT