**Meeting Minutes –** 10-17-2024

**Call to Order:** Meeting called to order at 6:00 pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, D. Williams, K, Manuel, E. Szegda, M. Guernsey
  + Members Absent: J. Ellens, J. Runyon
  + Guests: NONE

**Approve Agenda:** Motion made by J. Hurlburt, 2nd by K. Manuel to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Motion made by J. Hurlburt 2nd by W. Floury to approve 09/19/24 minutes. All in favor, motion carried.

**Public Comments:** None.

**Director Report**: SEE ATTACHED. Motion made by J. Hurlburt to approve director report. 2nd by D. Williams. All in favor, motion carried.

**Fire Chief Report**: SEE ATTACHED. Motion made by K. Manuel to approve the fire chief report 2nd by B. Jewett. All in favor, motion carried.

**Treasurer Report:** E. Szegda gave the report In Forest Area there is $135,315.21 in checking, $130,242.99 in Ambulance savings, $50,308.17 in Fire savings. In Honor Bank there is $340,699.16 in checking. Grand total in both banks is $656,565.53. Deposits made since last meeting totaled $9,422.49. Bills paid since last meeting totaled $70,370.91 Motion to approve the treasurer’s report and pay all the bills presented by W. Floury, 2nd by J. Hurlburt. Roll call on all members. – W. Floury – yes, K. Manual – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried. Question – J. Hurlburt – is money market set up yet? No. Waiting on email from FAFCU.

**Old Business**

1. **Committees:**
2. **NWEA Building Committee (6/3)** – E. Szegda, J. Runyon, M. Guernsey, J. Stanley–

Natural gas conversion of both stations complete.

1. **Turn out gear** – M. Guernsey reported that the gear arrived and was wrong. Working on getting it fixed.
2. **Townships Follow up –** B. Jewett – discussion about revisit to Slage Twp. Question – J. Runyon – how many runs are we doing down there? Report next meeting. Revisit Mayfield Twp after first of year. Colfax wants MMR.
3. **Snow removal –** One bid received from D.Szegda - $45.00. B. Jewett reported the Village is not interested. M. Bateman – no thanks. Discussion held about adding salt. Tabled until next month.
4. **HSA / Wages –** Steve Hart is looking at the HSA program options. No updates.
5. **Retirement plan –** Still need representative to contact E. Szegda to get this set up within payroll. No updates.
6. **Investment plan –** no updates. No contact was made by any 457 plan representatives. Discussion switched to investment ideas for the NWEA monies on hand. Discussion held – Motion made by B. Jewett, seconded by D. Williams to cancel plan to open money market, go with CD instead. Roll call on all members. – W. Floury – yes, K. Manual – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried. E. Szegda to get with Honor Bank to see if there is a min. balance on checking? Move as much as possible as long as possible to money market o increase revenue. Roll call on all members. – W. Floury – yes, K. Manual – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried.
7. **Employee handbooks –** discussion held. Board turned in books with suggestions. Fire Chief and Officers to review, update, and re-present.
8. **Tax form –** Form for J. Porterfield – completed and submitted.

**New Business**

1. Mid-year budget review. Mid-year budget presented by M. Guernsey & E. Szegda. Discussion held. Questions raised about the EMS billing. Billable vs. revenue. Bring billing reports to next meeting – J. Runyon / E. Szegda
2. Audit results. Received packet from Auditors. E. Szegda email a copy to all board members for review.

**Public Comment: -** None.

**Adjourn**: Motion presented by J. Hurlburt to adjourn the meeting. Seconded by D. Williams - Approved by all, motion carried. Meeting adjourned at 7:28 pm.

Next regular meeting November 21th, 2024, at Buckley Station 2

Respectfully submitted by E. Szegda



