**Meeting Minutes –** 08-15-2024

**Call to Order:** Meeting called to order at 6:00 pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, D. Williams, K, Manuel, E. Szegda
  + Members Absent: J. Ellens
  + Guests: Terry Hankins, Ashley from the Lions Club

**Approve Agenda:** Motion made by D. Williams, 2nd by J. Hurlburt to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Motion made by J. Hurlburt 2nd by K. Manuel to approve 07/18/2024 minutes. All in favor, motion carried.

**Public Comments:** Ashley President of the Lions Club wanted to introduce herself and say hello.

**Director Report**: SEE ATTACHED. Motion made by J. Hurlburt to approve director report and approve roster. 2nd by B. Jewett. All in favor, motion carried. Discussion held regarding billing and questioning giving a percentage off once the bill goes to collections. Board asked what percent is going to collections – J. Runyon to investigate. Motion by K. Manuel, 2nd by J. Hurlburt to table topic until further information is gathered.

**Fire Chief Report**: SEE ATTACHED. Chief Guernsey stated we may have three people interested in fire school. Motion made by J. Hurlburt to approve the fire chief report 2nd by W. Floury. All in favor, motion carried.

**Treasurer Report:** E. Szegda gave the report In Forest Area there is $154,126.76 in checking, $130,177.55 in Ambulance savings, $50,282.89 in Fire savings. In Honor Bank there is $457,536.88 in checking. Grand total in both banks is $792,124.08. Deposits made since last meeting totaled $10,305.57. Bills paid since last meeting totaled $48,825.98. Motion to approve the treasurer’s report and pay all the bills presented by J.Hurlburt, 2nd by W. Floury. Roll call on all members. – W. Floury – yes, K. Manuel – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried.

**Old Business**

1. **Committees:**
2. **NWEA Building Committee (6/3)** – E. Szegda, J. Runyon, M. Guernsey, J. Stanley–

Station 1 is scheduled to be hooked up prior to next meeting.

1. **Turn out gear** – Still waiting on gear to arrive.
2. **Townships Follow up –** Storage in Springville almost complete. Springville Township is working on creating a lease with the Lions Club for the north side of the building. Lease to include electric bill as well.
3. **Lawn mower update –** J. Peterson purchased mower from Walmart for $418.00 – complete.

**New Business**

1. **Snow removal –** Get three quotes for snow removal and salting. Beeman’s, Village of Mesick, Bateman, Szegda?
2. **Training reimbursement –** Request submitted by Wendy & Sierra for paramedic class assistance. Discussion held regarding stipulations, commitment to pass class, pre-requirement of employment, post requirement of employment, etc. Board tabled topic for one month. J. Runyon, M. Guernsey, & E. Szegda to propose a motion next month.
3. **HSA / Wages –** Need to start thinking of these things for next budget year. Equipment upgrades – officers working on info. Need to build in to budget.
4. **Retirement plan –** Minimum of five people needed to start. No costs. 457 – no match at this time. Motion made by J. Hurlburt, 2nd by K. Manuel to approve the start of a program. All in favor, motion carried. Just need representative to contact E. Szegda to get this set up within payroll.

**Public Comment: -** Ashley commented that the meeting was very entertaining as was happy she attended.

**Adjourn**: Motion presented by J. Hurlburt to adjourn the meeting. Seconded by K. Manuel - Approved by all, motion carried. Meeting adjourned at 7:20 pm.

Next regular meeting September 19th, 2024, at Buckley Station 2

Respectfully submitted by J. Ellens

NORTHWEST WEXFORD

EMERGENCY AUTHORITY

AUGUST 1, 2024

TO: Northwest Wexford Emergency Authority

FROM: Fire Chief Guernsey

JULY: 12 CALLS

YEAR: 77 CALLS

WEXFORD COUNTY: 9 FOR THE MONTH 64 FOR THE YEAR

GRAND TRAVERSE COUNTY: 3 FOR THE MONTH 13 FOR THE YEAR

1 CO activation (Wexford)

1 Gas smell (Grant)

1 Water Rescue (Springville)

1 Illegal Burn (Wexford)

3 Vehicle accidents (Springville, Wexford, Antioch)

1 Vehicle Fire (Springville)

2 Fire Alarms (Springville)

2 Grass Fires (Grant)

MONTHLY TEAMS meetings held with Wexford County Fire Chiefs, DNR and Forest Service

Future staff on waiting list:

8/01/2023 Jesse Sloan no certifications or license

8/01/2023 Zachariah Grant no certifications or license

9/10/2023 Thomas Besey FF 1 & 2 Boon Township Fire Department

11/04/2023 Michael Frasier no certifications or license

11/09/2023 Isaac Phipps no certifications or license

5/13/2024 Tayler Harper no certifications or license

MICHAEL D. GUERNSEY

FIRE CHIEF / EMT

August 21, 2024

Hello, here is the NWEA Directors report for August 2024.

We have had another successful month starting with the passing of our mileage and Grant Twp. of G.T. County passing their 3 mil mileage.

We are currently upstaffed for the Buckley Old Engine Show under contract. Will likely be a busy weekend. This will add to our current runs for the month that stands at 68; total to date this year is 383 EMS.

I would like a motion to approve our treasurer to participate in a 457 by deducting money from pay check at the employee’s discretion by using a VOYA Finical. At this time there would be no match from the employer.

I would like to discuss the implementation of a HSA as part of our annual raise to be decided later this fall. We will be continuing to get prices on other benefit packages manually Health Insurance.

I would like to approve the new NWEA roster with three new hires one resignation.

We have a request for support from two of our long-term employees that have enrolled in the West Shore Community College Paramedic course. The total cost is $15,000 for Sierra (Out of District) and $12,000 for Wendy (In District). They are working to acquire grants and assistance through the state, but money is needed to get started in the first semester. Sierra is in need of $1990 for tuition, $293 books, and $154 Background/Drug test. Wendy has a balance due of $1020.70 Books, $196.78 uniforms, $154 Background/Drug tests. With the help of reconnect and Michigan works this will cover the first semester which has a lot of one-time costs. Any help will be appreciated!

Our billing collections would like to know, what percentage of the amount owed for out of Township residents we can reduce the bill in order to settle collectables? Example: 20% off for everyone other then neighboring Townships that can or could contract for annual EMS service by the NWEA. This would only kick in after collections is initiated past x number of days.

Thank you,

Justin Runyon

NWEA Director

231-645-0455