**Meeting Minutes –** 11-21-2024

**Call to Order:** Meeting called to order at 6:13 pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, K, Manuel, E. Szegda, M. Guernsey, J. Runyon
  + Members Absent: J. Ellens, D. Williams
  + Guests: Peggy Benz, Jim Peterson, Steve Hart, Chris Wolfe, Terry Hankins, Joe Graff

**Approve Agenda:** Motion made by W. Floury, 2nd by K. Manuel to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Discussion held. K. Manuel pointed out a motion was missing from old business item 7 and asked for amendment to be made. Motion made by J. Hurlburt 2nd by K. Manuel to approve 10/17/24 minutes with update. All in favor, motion carried.

**Public Comments:** P. Benz presented the Hanover Twp Public Nuisance Ordinance. Discussion held. P. Benz and T. Hankins both thanked and praised NWEA for doing a **GOOD JOB!**

**Director Report**: SEE ATTACHED. J. Runyon verbally gave report as written report was not yet available. 550 EMS calls this year. Bravo8 having cot issues. Hopefully fixed. Motion made by J. Hurlburt to approve director report. 2nd by B. Jewett. All in favor, motion carried.

**Fire Chief Report**: SEE ATTACHED. Motion made by J. Hurlburt to approve the fire chief report 2nd by W. Floury. All in favor, motion carried.

**Treasurer Report:** E. Szegda gave the report In Forest Area there is $124,506.14 in checking, $25,242.99 in Ambulance savings, $308.17 in Fire savings. Two CDs were created. One for $50,000 from fire savings, and one for $105,000 from EMS savings. In Honor Bank there is $296,269.29 in checking. Grand total in both banks is $301,326.59. Deposits made since last meeting totaled $5,732.20. Bills paid since last meeting totaled $61,828.40 Motion to approve the treasurer’s report and pay all the bills presented by W. Floury, 2nd by J. Hurlburt. Roll call on all members. – W. Floury – yes, K. Manual – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried

**Old Business**

1. **Committees:**
2. **NWEA Building Committee (6/3)** – E. Szegda, J. Runyon, M. Guernsey, J. Stanley–

Two pieces of fascia missing at Station 1. Have pieces. Just need to put up.

1. **Turn out gear** – M. Guernsey to have sit down with sales rep to remedy situation.
2. **Townships Follow up –** B. Jewett & M. Guernsey went to Mayfield. Discussion held regarding millage. Contracts given. They will return next month. Grant passed 3.66 mills with negotiations to get to 4 mills. Ongoing discussions with each. Motion made by B. Jewett, 2nd by K. Manual to grant permission to accept 3.66 mills for calender years 2025 & 2026 with Grant Township. Roll call on all members. – W. Floury – yes, K. Manual – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried. Mayfield may counter with same offer. Motion made by J. Hurlburt, 2nd by K. Manual to approve the same contract as Grant. Roll call on all members. – W. Floury – yes, K. Manual – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried
3. **Snow removal –** One bid received from D.Szegda - $45.00. B. Jewett made suggestion to hire D. Szegda for snow removal – all in favor, carried. Salting will be extra and TBD.
4. **Retirement plan –** Still need representative to contact E. Szegda to get this set up within payroll. No updates.
5. **Investment updates –** Two CDs purchased at FAFCU. Working with Honor Bank to get money market set up per last meeting.
6. **EMS billing issues –** J. Runyon reported still having issues. E. Szegda reported some statistics on billing. Requesting to table issue until next meeting to allow time for some research. Granted.

**New Business**

1. Workers Comp Injury – M. Guernsey reported that we had a medic fall and get hurt during a training course set up at Station 2. Claim is open. Employee has had surgery and has a follow up DR appt. soon.
2. Slage Township – end EMS service. Discussion held regarding Slage TWP and their lack of desire to be a part of NWEA. J. Runyon suggested trying to get Dr. Smith to attend the Dec. 9 township meeting, to discuss the importance of having a contract with SOMEONE for ambulance services, and what will happen if they don’t. B. Jewett offered to attend with him and report results at next meeting.
3. Ambulance purchase – M. Guernsey presented that he and J. Runyon would like permission to be able to start collecting bids on a new ambulance. Current cost is approx. $300,000 with a 2 year lead time. Discussion held. Suggestions made for a gas truck and the Ford Econoline series chassis. Permission granted. Bids will be gathered and presented early next year.

**Public Comment: -** None.

**Adjourn**: Discussion held prior to adjournment about the December meeting. General consensus was to cancel the December meeting. Motion made by W. Floury, 2nd by J. Hurlburt to make our next meeting be January 16, 2025. All in favor, motion carried. E. Szegda asked T. Hankins to make sure D. Williams is aware of this change. More discussion held. W. Floury reported how Springville TWP handled paying of the bills, and made a motion to allow E. Szegda to pay the normal operating bills for December. 2nd by J. Hurlburt. Roll call on all members. – W. Floury – yes, K. Manual – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried

E. Szegda requested permission for J. Runyon to be able to hire medics to help fill the vacancy created by the injured medic. Discussion held. Motion made by B. Jewett, 2nd by W. Floury to allow J. Runyon to hire up to 4 medics in December. All in favor, motion carried.

Motion presented by J. Hurlburt to adjourn the meeting. Seconded by K. Manuel - Approved by all, motion carried. Meeting adjourned at 7:33 pm.

Next regular meeting January 16th, 2025, at Buckley Station 2

Respectfully submitted by E. Szegda

**FIRE CHIEF REPORT**

November 1, 2024

TO: Northwest Wexford Emergency Authority

FROM: Fire Chief Guernsey

October: 9 CALLS

YEAR: 108 CALLS

WEXFORD COUNTY: 7 FOR THE MONTH 88 FOR THE YEAR

GRAND TRAVERSE COUNTY: 2 FOR THE MONTH 20 FOR THE YEAR

1 Structure Fire (Wexford)

4 Vehicle accidents (Springville, Antioch, Mayfield-2)

3 Rekindle Fire (Wexford)

1 Fire Alarms (Hanover)

Future staff on waiting list:

8/01/2023 Jesse Sloan no certifications or license

8/01/2023 Zachariah Grant no certifications or license

9/10/2023 Thomas Besey FF 1 & 2 Boon Township Fire Department

5/13/2024 Tayler Harper no certifications or license

7/12/2024 Timothy Brownell no certifications or license

10/15/2024 Ian Lone no certifications or license

MICHAEL D. GUERNSEY

FIRE CHIEF / EMT

November 22, 2024

Hello, here is my directors report for November2024.

We’ve had another successful month we are at 250 EMS calls for the year. I was able to have Stryker out and they potentially fixed Bravo eight’s easy load cot system. If it is to continue to have problems, their recommendation is to buy an annual service plan which will cover all labor and parts to the point of complete replacement if they cannot find the problem; time will tell.

Wendy and Sierra have passed their first semester of paramedic school and are enrolled for the winter semester.

We continue to struggle to identify areas that EMS billing is coming up short pressure will be increased on the billing service this next month other options will be identified and explored.

We had an injury this month with a workman’s comp claim. This employee will be out for 12 to 16 weeks post-surgery.

We are continuing to Piece paramedic staff together for coverage. We are anticipating some new Medic applications this month which will help.

I have contacted Wexford Dispatch. They report that we go to Slagle Twp. 40 to 50 times a year. Which seems low as it’s only as good as the information put into their CAD system. We seem to go there at least twice a week, conversations will Slagle Township to be continued.

If you have any questions or ideas, please as always reach out!

Thanks,

Justin Runyon

E.S. Director

231-645-0455

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