**Minutes 04/26/22**

**Call to Order:** 6:01pm by Tom Williams

**Pledge of Allegiance**

**Present:**

* **Members:** Tom Williams, Kim Manuel, Scott Neufer, Dave Williams, Joan Olds
* **Guests:** Ben Townsend, Eric Somsel, Allen Sherburne, Teresa Hankins, Dave Fox

**Approve Agenda:** motion presented by Dave, seconded by Scott, to approve the agenda. All approved, motion carried.

**Approve Prior Meeting Minutes:** motion presented by Dave, seconded by Joan, to approve the minutes. All approved, motion carried.

**Public Comment:**

* None

**Old Business:**

* Report Reviews – SAMS number is in process – first step complete (login), need to get identifier then SAMs. Dependent on Bank Account information; will use Joan’s address as that is what our EIN is registered at (we can always update it later).
* Insurance Liability – waiting on insurance company
* Village of Buckley:
	+ Grant and Mayfield already have paid for this year to Buckley
	+ Would like to know what equipment we want and what bays/office space we would like to use. They were willing to work with us on the lease costs. First year they may wash the cost and we could re-evaluate the lease cost once they see their actual costs through this year.
* **To Do:** Kim and Joan will work on the budget to try and get something more concrete for the next meeting. $91K is what Blair pays for medical, insurance, etc. The Authority could set it up so we pay part of the cost of the health care insurance and the employee pays the rest.

**New Business:**

* Motion presented by Kim, seconded by Scott, to approve a committee of the whole for new business topics.
* Task List – was reviewed with the team
* Job Descriptions – Eric will send Kim Blair’s and she will send out to Board once branded for NWEA. Goal: finalize at next meeting.
* Discussion Ambulance/Fire Budgeting
* Fire Recovery Program
* Blair Township Intercept Agreement – Joan will send this out
* Authority Logo – need to be sure we represent both EMS (Star of Life) and Fire (Maltese cross)
	+ Joan has a lady who will do the lettering for $500/truck
* Resumes – we could start receiving

**Public Comment:**

* None

**Future Topics:**

* Budget
* Job Descriptions
* Website
* DUNS/SAMs

**Next Meeting:** Motion presented by Scott, seconded by Dave, to meet on Tuesday 5/10/22 at 6pm at Springville Community Center. All approved, motion carried.

**Adjourn**: Motion presented by Scott, seconded by Kim, to adjourn the meeting. Approved by all, motion carried. Meeting adjourned at 7:22pm.