

Northwest Wexford Emergency Authority

Board Members and Officers:

Antioch: Tom Williams, Chair

Hanover: Kim Manuel, Secretary

Springville: Scott Neufer

Wexford: Dave Williams, Vice Chair

5th Board Member: Joan Olds, Treasurer

Contacts:

- **Website:** NWEAuthority.org; **Email:** info@NWEAuthority.org
- **Scott Neufer:** 8878 Hodenpyl Dam Rd, Mesick, MI 49668; Phone: 231-883-6100
- **Joan Olds:** 7579 W 4 Rd, Mesick, MI 49668; Phone: 231-649-0093

Minutes 08/09/22

Call to Order: 6:02pm by Tom Williams

Pledge of Allegiance

Present:

- **Members:** Tom Williams, Kim Manuel, Scott Neufer, Dave Williams
- **Guests:** see attendance below

Approve Agenda: motion presented by Kim, seconded by Dave, to approve the agenda. All approved, motion carried.

Approve Prior Meeting Minutes: motion presented by Dave, seconded by Scott, to approve the minutes. All approved, motion carried.

Public Comment

Secretary Report: Kim Manuel

Treasurer Update: Joan Olds (bank account balance/statement)

Committee Updates: Chairperson is underlined below

- 1) Finance (4/12) – Dave Williams, Scott Neufer, Peggy Benz, Terry Hankins
- 2) Springville Fire Building Estimates (6/3) – Scott Neufer
 - We obtained engineering sign off by Mark Pressel Engineering for ceiling in garage
- 3) Lettering/Logo Committee (6/3) – Peggy Benz and Joan Olds and Sierra Grahek
 - Currently on hold
- 4) EMT Student Committee (6/3) – Sarah Harris and Scott Neufer
 - Classes starting mid-September, state has approved the site in Lake City already
 - Motion presented by Kim, seconded by Dave, to authorize gas mileage reimbursement for travel to/from Lake City to Springville Fire. All approved, motion carried.

Old Business:

- 1) SAMs Status

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- Grant Subcommittee established with Kim Manuel and Chris Wolfe
- 2) Vision, Scope, Staffing Plan, Budget
- Motion presented by Kim, seconded by Dave, to approve legal funds up to \$5000 for Authority related legal fees including but not limited to purchase/lease agreements and to handle Mesick Rescue Squad's attorney involvement. A roll call vote was called, passed 4/0/1 (4 Aye, 0 No, 1 Absent), motion carried.
 - Motion presented by Kim, seconded by Scott, to ask the NWEA lawyer to draw up lease agreements for the Springville Fire trucks and building. All approved, motion carried.

New Business:

1) Board Roles and Responsibilities

- Resolution #22-03 presented by Kim, seconded by Dave, to approve adding section 2.7 and 2.8 to our bylaws. A roll call vote was called, passed 4/0/1 (4 Aye, 0 No, 1 Absent), resolution adopted.

2.7 Administrative Services. The Authority Board may engage the services of a third party to provide administrative support to the Board.

2.8 Multiple Offices. Except as provided in this subsection, two (2) or more offices may be held by the same person, but an officer shall not execute, acknowledge, or verify an instrument in more than one (1) capacity, if the instrument is required by law or the Articles of Incorporation to be executed, acknowledged or verified by two (2) or more officers. One person may not occupy the offices of the Chairperson and the Vice Chairperson.

- Motion presented by Kim, seconded by Dave, to approve the roles and responsibilities as presented. All approved, motion carried.
- Motion presented by Kim, seconded by Dave, to broadcast all NWEA positions. All approved, motion carried.

2) Start Up Options

- Motion presented by Dave, seconded by Kim, to pursue our own license. A roll call vote was called, passed 4/0/1 (4 Aye, 0 No, 1 Absent), motion carried.

3) Bank Account Bond Insurance

- Kim will check into bank policies for cash withdrawals
- Kim to get initial quotes for bond insurance

Public Comment

Next Meeting: Motion presented by Dave, seconded by Scott, to meet on Wednesday September 14, 2022 at 6pm at Springville Community Center. All approved, motion carried.

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Adjourn: Motion presented by Scott, seconded by Dave, to adjourn the meeting. Approved by all, motion carried. Meeting adjourned at 7:21pm.

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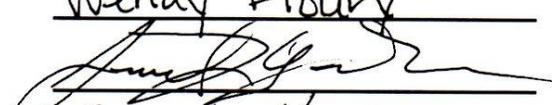
5th Board Member: Joan Olds, Treasurer

8/09/2022

6PM

NWEA

Sign-In

<u>Name</u>	<u>Township</u>
Chris Wolfe	Springville twp
Richard Crossman	MESICK RESCUE
Stacy Brewer	Springville twp
Wendy Flourey	Springville
	Antioch
	Springville fire dept.
Allen Sherburne	Antioch MESICK RESCUE
Andrew Pettit	Springville twp