

Northwest Wexford Emergency Authority - Agenda

Board Members and Officers:

Antioch: Tom Williams, Chair
Hanover: Kim Manuel, Secretary
Springville: Scott Neuffer
Wexford: Dave Williams, Vice Chair
5th Board Member: TBD

Meeting: 10/12/22, 6pm, Springville Community Center

Call to Order

Pledge of Allegiance

Roll Call - Members

Approve the Agenda

Approve Prior Minutes – Kim to update with Scott’s full name for bank

Public Comment

Treasurer Report (bank account balance/statement)

Committee Updates: Chairperson is underlined below

- 1) **Finance (4/12)** – Dave Williams, Scott Neuffer, Peggy Benz, Terry Hankins
- 2) **Springville Fire Building Estimates (6/3)** – Scott Neuffer
- 3) **Lettering/Logo Committee (6/3)** – Peggy Benz and Joan Olds and Sierra Grahek
- 4) **EMT Student Committee (6/3)** – Sarah Harris and Scott Neuffer
- 5) **Grant Committee (8/9)** – Kim Manuel and Chris Wolfe (need more!)
 - a. **Firehouse Subs** – offers grants every quarter, generally like to award for stations within 60 miles of a Firehouse Sub Shop, but will “consider” organizations in rural areas. General guidelines are \$15,000-35,000, nothing over \$50,000. We also need to submit financials and a full list of all equipment (still in process).
 - b. Additional Grants to review!

Old Business:

1. NWEA Roles and Volunteers

- 1.1. Status of posting
- 1.2. Creation/Approval of subcommittees and tasks

2. Bank Account Status

3. Legal

- 3.1. Equipment and Building Lease Draft from NWEA Lawyer for Township vehicles/buildings
- 3.2. Contract agreements with Mesick Rescue in case we need to provide funding directly until we are operational

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4. Budget

4.1. Authority Insurance - property, general liability, auto liability, public officials' liability insurance, and related services. We need quotes from 3 vendors. Criteria: coverage limits, vehicles/buildings (current and future), deductibles, etc.

4.2. Define next steps for finalization

5. **PO Box #571** at Mesick Post Office (\$62 total for 1 year, small box); website and vendors updated

6. **Run Volume from Central Dispatch** for budget/coverage analysis

7. **Building Signage Requirements**

8. **Sub-Committees**

New Business:

1. TBD

Public Comment

Next Meeting

Adjourn