

Northwest Wexford Emergency Authority

Board Members and Officers:

Antioch: Tom Williams, Chair

Hanover: Kim Manuel, Secretary

Springville: Scott Neufer

Wexford: Dave Williams, Vice Chair

5th Board Member: Joseph Hurlburt

Contacts:

- **Website:** <https://nweauthority.org>; **Email:** info@NWEAuthority.org
- **Address:** Northwest Wexford Emergency Authority, PO Box 571, Mesick, MI 49668
- **Scott Neufer:** 8878 Hodenpyl Dam Rd, Mesick, MI 49668; Phone: 231-883-6100

Minutes 10/26/22

Call to Order: 6:00pm by Tom Williams

Pledge of Allegiance

Present:

- **Members:** Tom Williams, Joe Hurlburt, Kim Manuel, Dave Williams
- **Guests:** see attendance below

Approve Agenda: motion presented by Dave, seconded by Joe, to approve the agenda. All approved, motion carried.

Approve Prior Meeting Minutes:

- Motion presented by Dave, seconded by Joe, to approve the minutes. All approved, motion carried.

Public Comment

Treasurer Report: (bank account balance/statement)

- No new report since last meeting

Committees:

- 1) **Finance (4/12)** – Dave Williams, Scott Neufer, Peggy Benz, Terry Hankins
- 2) **Springville Fire Building Estimates (6/3)** – Scott Neufer
- 3) **Lettering/Logo Committee (6/3)** – Peggy Benz, Jim Peterson, Charlie Strang, Chris Wolfe, Joan Olds and Sierra Grahek
 - a. Peggy will get with folks on uniforms
 - b. Peggy will reach out to the other folks that have worked on logos to determine how we can proceed with the additional tasks on this committee.
 - c. Please refer to the [Committees](#) on our web site!
- 4) **EMT Student Committee (6/3)** – Sarah Harris and Scott Neufer
- 5) **Grant Committee (8/9)** – Kim Manuel and Chris Wolfe (need more!)
 - a. Additional Grants to review – please let us know (info@NWEAuthority.org) if you want to be the Chairperson or are willing to review grants to determine if we qualify!

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- 6) **Ambulance Licensure Committee (10/12)** – Joe Hurlburt, Allen Sherburne, Richard Crossman, Bruce Jewett (tentative), and possibly someone from Buckley (tentative).

Old Business:

1. NWEA Roles and Volunteers

- 1.1. Status of posting - we are still looking for a Treasurer and a Secretary!

2. Bank Account Status

- 2.1. Dave signed paperwork after last meeting

3. Insurance

- 3.1. Adam Gandolfi (Buckley/Wexford) carriers no longer cover Authorities, just Village/Townships. He would need to go through ESIP, but that is the quote we already have from Joan.
- 3.2. Greg Burroughs from Peterson McGregor in Traverse City does the Authorities through most of Michigan and all of northern Michigan, he has worked with ESIP for 15 years and would be willing to come to a meeting to talk about insurance coverage.
- 3.3. Motion presented by Joe, seconded by Dave, to have the Authority Chairperson sign the quote with Peterson McGregor to keep it active. All approved, motion carried.
- 3.4. We would like Greg to come to the next meeting to review the figures, etc.

4. Legal – see new business below

5. Budget

New Business:

1. **Leases** - The Board will review and send Kim any concerns by Friday night so we can give feedback to the lawyer if changes are required.

2. Mesick Rescue Contract

- 2.1. The goal of having the Authority contract with Mesick Rescue is to ensure they can continue providing services to the community until the Authority is operational.
- 2.2. Discussion around the contract proposal included: revise to reimburse for actual expenses/cash paid out while keeping Mesick Rescue's bank balance at a minimum of \$35,000 so there is some operating income for float until the Authority reimburses Mesick Rescue. Mesick Rescue will provide an invoice for the prior month along with monthly bank statements. A clause should be added that all unexpended Township and Authority funds will be returned to the Authority.

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- 2.3. Concern raised regarding the statement in the proposed contract that “This contract supersedes all EMS contracts with the above-mentioned Townships”. While the Authority has been formed by the 4 townships, the Township Boards need to approve the termination of their individual contracts with Mesick Rescue.
 - 2.4. General consensus that the Townships need to make a resolution to cancel their current contract with Mesick Rescue contingent upon the Authority executing a contract with Mesick. This will ensure no lapse in coverage by the Townships. We will ask the Townships to approve transferring their rights to receive the unexpended Township funds in their current contract to the Authority. This is to streamline the process so Mesick Rescue won’t have to figure out the proration by Township, pay each Township, then have the Townships pay the Authority.
 - 2.5. The Authority will need the Township millage revenue and the cash accrued with Mesick Rescue to cover the 2022-2023 budget year. This is a partial budget year as most of the townships paid a portion of the current Fire/EMS providers directly during the 2021 tax collection period. In addition, the taxes collected during the 2021 tax collection period are to fund the Townships’ 2022-2023 fiscal year. The Authority’s fiscal year is 7/1-6/30.
 - 2.6. A formal motion was not made, but the general consensus was that Mesick Rescue and certain members of the Board would be able to finalize the contract between the Authority and Mesick Rescue without involving the lawyers. Kim will draft the Township Termination Notice based the discussion but did advise that both the Authority/Mesick Rescue Contract and the Termination Notice should be reviewed by a lawyer given they are intertwined, yet separate contracts.
3. **Ambulance Billing Class** – Motion was made by Joe, seconded by Dave, to send Erica Szegda to the class on 11/9 at the Treetops Resort in Gaylord to represent the NWEA - we will pay for the class (\$80) and buy lunch for Erica and Jim Peterson (Jim will drive). All approved, motion carried.

Public Comment

Next Meeting: Motion presented by Joe, seconded by Kim, to meet on Tuesday, November 15, 2022 at 6pm at Mesick Rescue Squad. All approved, motion carried.

Adjourn: Motion presented by Joe, seconded by Dave, to adjourn the meeting. Approved by all, motion carried. Meeting adjourned at 8:09 pm.

Respectfully Submitted by Kim Manuel, Secretary

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Oct. 26, 2022

NWEA SIGN-IN

NAME	TOWNSHIP
Terry Hankins	Wexford
Joseph Dan Fisher	Wexford
Galee R. Bell	Myrtle
Allen Sherburne	Antioch MESICK RESCUE
Bung Lewis	Antioch
Dave Fox	Wexford
Richard Crossman	MESICK RESCUE
Peggy Benz	Hanover
Joe Fairheart	NWEA

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Cost Collection Workshop

Co-hosted by the American Ambulance Association & the Michigan Association of Ambulance Services



Join Us

for an interactive and engaging ACE Workshop and walk away prepared to report on time and avoid penalties!

Wednesday, November 9
Treetops Resort
Gaylord, MI

Register Online

<https://www.miambulance.org/>

More Information

angela@miambulance.org



Agenda

- 9:00 - Why Cost Collection Matters
- 11:30 - Lunch
- 12:30 - BYO Data Intensive Q&A Session
- 2:30 - General reimbursement Updates & Discussion