

Northwest Wexford Emergency Authority

Board Members and Officers

Antioch: Tom Williams

Chair: Tom Williams

Hanover: Peggy Benz

Vice Chair: Dave Williams

Springville: Scott Neufer

Treasurer: Erica Szegda

Wexford: Dave Williams

Secretary: Kim Manuel

5th Board Member: Joseph Hurlburt

Contacts:

- **Website:** <https://nweauthority.org>; **Email:** info@NWEAuthority.org
- **Address:** Northwest Wexford Emergency Authority, PO Box 571, Mesick, MI 49668
- **Scott Neufer:** 8878 Holdenpyl Dam Rd, Mesick, MI 49668; Phone: 231-883-6100

Minutes 2-16-2023

Call to Order: Meeting called to order at 6:06 pm by Tom Williams

Pledge of Allegiance

Present:

- **Members:**
 - Present: Tom Williams, Scott Neufer, Peggy Benz, Dave Williams, Erica Szegda (late)
 - Absent: Joe Hurlburt
- **Guests:** see attendance below

Approve Agenda: motion presented by S. Neufer, seconded by D. Williams, to approve the agenda. All approved, motion carried.

Approve Prior Meeting Minutes:

P. Benz read the minutes from last month. Motion made by P. Benz, seconded by D. Williams, to approve the minutes from 01-12-23. All approved, motion carried.

Public Comment: S. Brewer commented that E. Szegda had opened accounts at Forest Area Federal Credit Union and was currently the only signer. Gave information of what is needed to add others.

Treasurer Report: E. Szegda gave report: there is \$269,418.17 in checking and \$278.31 in savings at Honor Bank and \$182,442.40 in ambulance savings, \$15,659.75 in fire savings, and \$7.38 in checking at FAFCU. \$5,284.94 at Honor Bank is part of the fire savings. No bills were paid last month. E. Szegda stated that there is \$1,617 coming back from the lawyer due to an overpayment from reading the billing information incorrectly. Motion made by S. Neufer to accept Treasurer's Report, 2nd by P. Benz. All approved, motion carried.

Committees:

Finance (4/12) – Dave Williams, Scott Neufer, Peggy Benz, Terry Hankins

1. D. Williams – nothing to report.

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Springville Fire Building Estimates (6/3) – Scott Neufer:

1. Still has the 3 estimates. W. Flourey asked what the estimates were for. S. Neufer explained.

Lettering/Logo Committee (6/3) – Peggy Benz, Jim Peterson, Charlie Strang, Chris Wolfe, and Sierra Grahek:

1. Patches – P. Benz has ordered patches and t-shirts for Fire and EMS. Asked for approval to pay the two bills when they come due. Motion by D. Williams, seconded by S. Neufer to pay the bills – not to exceed \$1,000. All in favor – motion carried.
2. Logos- P. Benz reported that the logo guy wanted to come double check measurements prior to making the decals. Discussion about letterhead. P. Benz to get with Printmasters.

EMT Student Committee (6/3) – Sarah Harris and Scott Neufer:

1. S. Neufer reported that Sarah Harris passed her EMT class.

Grant Committee (8/9) – Kim Manuel and Chris Wolfe (need more!)

1. C. Wolfe reported that grants are at a standstill, waiting on Authority to go live.

Ambulance Licensure Committee (10/12) – Joe Hurlburt, Sierra Grahek, Richard Crossman, Bruce Jewett (tentative), and possibly someone from Buckley (tentative).

1. S. Grahek reported that R. Crossman has printed off the paperwork and is going through it.
2. D. Williams commented that someone needs to reach out to J. Hurlburt and see Motion by D. Williams, seconded by S. Neufer to make R. Crossman the EMS License contact. All in favor – motion carried.
3. SOP / SOG – no report.

Old Business

Bank Account

E. Szegda reported that we need to add the signers to the FAFCU account. Discussion held about who to add. Motion by T. Williams, seconded by D. Williams to add Kenneth Scott Neufer and Peggy Benz. All in favor. Motion carried.

Insurance

Waiting to update insurance quote until we are within 45 days of start-up and we know what will come of the Springville TWP. Red tagged pump truck.

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Legal

Springville Lease Agreement signatures and effective dates. Minor changes were needed to be made prior to signing.

Termination agreements – have signed copies from Springville, Wexford, and Antioch. Waiting on people to return to sign Hanover.

Budget

Needs to be updated once insurance is finalized; then presented to the Township boards in their January/February meetings.

New Business

Village of Buckley lease agreements: Buckley says Authority needs to sign first. T. Williams to contact Takis for clarification. Motion by D. Williams, seconded by S. Neuffer to allow T. Williams to go ahead and sign the lease agreement. All in favor – motion carried.

Mesick Rescue Invoices: Bill presented from Mesick Rescue for 01/23 expenses - \$57,285.32 minus \$19,425.48 income = balance \$37,859.84. Discussion regarding breakdowns. Motion by P. Benz, 2nd by D. Williams to pay Mesick Rescue bill. All in favor, motion carried.

Articles of Incorporation: State of MI rep says we just need to fill out a form and submit it to change our FY end date. E. Szegda received form today and will fill out and send. T. Williams stated that he heard Art. Of Inc., minutes, and state paperwork need to go to IRS. Art of Inc. need wording revised to allow alternates – tabled.

Received a proposal from A. Sherburne for EMS training – discussion held - tabled for now.

Question posed regarding the I Am Responding bill for Springville Fire. Discussion held. It was recommended that Springville Twp pay the least expensive option as it is due in March. NWEA did not want to take on that bill at this time, as there are probably multiple subscriptions that will be able to be combined.

E. Szegda reported that Springville Township requested that we provide input on the pump truck situation. The truck that was presented by CSI at their meeting was discussed. \$90,000 – 7 year pump warranty. Another truck was presented by E. Szegda that she found through Spencer Fire Trucks for \$20,000. C. Wolfe also spoke about a few options for trucks that he had found. P. Benz reported that The Village of Buckley would probably sell or lease their spare truck (as an immediate band-aid) to cover the Fire Department immediately. S. Neuffer stated that truck broke on last two runs. Discussion about mutual aid – Colfax, Harrietta, and Buckley are backups. T. Williams stated that the input from NWEA would be to reach out to Buckley and pursue the lease option. P. Benz questioned the funds available from Springville Twp. W. Flourey reported that they have approx. \$178,000 in fire savings. S. Brewer also

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reported that they have \$50,000 from their general fund set aside to go towards a new truck. Further discussions held about these funds.

P. Benz introduced the desire to establish a Director position. Discussion held. S. Neufer stated the Bylaws eliminated the position he thought. T. Williams wasn't sure. T. Williams stated the job must be posted because we are using public funds. P. Benz asked for permission to create the job description and post the position so we can begin to receive resumes. Motion by D. Williams, seconded by S. Neufer to give P. Benz the authority to carry out this task. All in favor – motion carried.

Next Meeting: Motion presented by P. Benz, seconded by S. Neufer, to meet on Thursday March 9th at 6pm at Mesick Rescue Squad. All approved, motion carried.

Adjourn: Motion presented by S. Neufer to adjourn the meeting. Seconded by D. Williams - Approved by all, motion carried. Meeting adjourned at 19:55.

Respectfully submitted by E. Szegda

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Mesick Rescue Facility

02/16/2023

6PM

NWEA Sign-In

Township

Name

Chris Wolfe

Chris Hamblin

Wendy Flourey + Tim

Sierra Gralich

Terry Hankins

Jim Peterson

Stacy Brewer

Springville

Springville

Springville

Mesick Rescue

Wexford Township

Springville