**Meeting Minutes –** 04-18-2024

**Call to Order:** Meeting called to order at 6:00pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, D. Williams, K, Manuel, E. Szegda, J. Ellens
  + Members Absent: N/A
  + Guests: Terry Hankins

**Approve Agenda:** Motion made by J. Hurlburt, 2nd by K. Manuel to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Motion made by J. Hurlburt 2nd by D. Williams to approve 03/21/2024 minutes. All in favor, motion carried.

**Public Comments:**

N/A

**Director Report**: SEE ATTACHED. Motion made by D. Williams to approve director report 2nd by J. Hurlburt. All in favor, motion carried.

**Fire Chief Report**: SEE ATTACHED. Motion made by K. Manuel to approve the fire chief report 2nd by W. Floury. All in favor, motion carried.

**Treasurer Report:** E. Szegda gave the report In Forest Area there is $31,183.12 in checking, $150,110.12 in Ambulance savings, $80,251.95 in Fire savings. In Honor Bank there is $583,074.08 in checking. Grand total in both banks is $844,619.27. There were multiple deposits made since last meeting totaling $380,172.35. There are 19 bills since last meeting totaling $58,275.53. Motion to approve the treasurer’s report and pay all the bills presented by W. Floury, 2nd by D. Williams. Roll call on all members. – W. Floury – yes, K. Manual – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried.

**Old Business**

1. **Committees:**
2. **NWEA Building Committee (6/3)** – E. Szegda, J. Runyon, M. Guernsey, J. Stanley–

DONE! Thank you to everyone involved in this process.

M. Guernsey brought quotes for natural gas switch over. He will be reaching out to Village of Buckley to see if they want to split the bill for station 2. K. Manuel motion to authorize splitting half the hook up and conversion not to exceed current quote with station 2 2nd by B. Jewett. Roll call on all members, all approved motion carried. We will table station 1 till M. Guernsey can get more quotes since new furnaces need to be purchased and Springville will have their meeting to discuss it further also.

1. **Turn out gear** – We have some gear here! Next fitting March 29.
2. **State of MI grant application –** Still waiting for funds to arrive.
3. **Townships Follow up –** B. Jewett stated Slagle is not interested anymore. Grant will do $25,000 for nine months and will be putting 3 mils on next election. Greenwood stated that Cherry Grove brought them a couple options and they would like a couple written options from us also. M. Guernsey, J. Runyon, and B. Jewett will work on this.
4. **Millage Discussion** – M. Guernsey brought a copy of a pamphlet to send to townships to educate them on what we are doing and what is expected of them. K. Manuel is writing up something to put in the next taxes that are being sent out to all townships. Discussion held on pamphlet K. Manuel gave some verbiage changes. B. Jewett motion pending M. Guernsey changes verbiage approves pamphlet and send 1,000 copies to print 2nd by K. Manuel. Roll call on all members, all approved motion carried. K. Manuel spoke on how our articles of corporation and township resolution needs to be amended. Discussion held. K. Manuel will be taking it back and rewriting it then submitting it to the lawyer for any advice or changes. Will bring back for approval from board.
5. **Budget Review** – Final budget review presentation tabled till next meeting.
6. **Lease Renewals –** M. Guernsey stated that all the leases we have with Springville and Buckley come up in June. He is hoping to draw up new leases to last for longer than a year. Couple things he wants to do with Springville is figure out the north end of the building, if we must pay for natural gas to come in or will Springville do it or help W. Floury said she will ask her board. Only thing for Buckley lease is the building and M. Guernsey is working with the village on that. M. Guernsey is working with Springville and Buckley to present new leases to the board to approve.

**New Business**

1. **NWEA Advertising –** J. Runyon and M. Guernsey is working with 9&10 news and Cadillac news for when we go ALS. They also will be doing lots of stuff during mushroom festival. K. Manuel is working on possibly doing an open house.

**Public Comment: -** N/A

**Adjourn**: Motion presented by J. Hurlburt to adjourn the meeting. Seconded by B. Jewett - Approved by all, motion carried. Meeting adjourned at 7:36 pm.

Next regular meeting May 16th, 2024, at Buckley Station 2

Respectfully submitted by J. Ellens

April 1, 2024

TO: Northwest Wexford Emergency Authority

FROM: Fire Chief Guernsey

MARCH: 6 CALLS

YEAR: 20 CALLS

WEXFORD COUNTY: 4 FOR THE MONTH 13 FOR THE YEAR

GRAND TRAVERSE COUNTY: 2 FOR THE MONTH 7 FOR THE YEAR

2 car accidents (Springville, Wexford)

1 Structure Fire (Wexford)

3 Grass/Brush Fires (Antioch, Mayfield-2)

Weekly TEAMS meetings held with Wexford County Fire Chiefs, DNR and Forest Service

Annual pump testing Supply 2 / Pumper Tanker 2 completed on April 1 (both passed).

Moore Mechanical quote for Natural Gas upgrade at Station #1 ($11,443.89) and Station #2 ($5,151.00)

Future staff on waiting list:

8/01/2023 Jesse Sloan no certifications or license

8/01/2023 Zachariah Grant no certifications or license

9/10/2023 Thomas Besey FF 1 & 2 Boon Township Fire Department

11/04/2023 Michael Frasier no certifications or license

11/09/2023 Isaac Phipps no certifications or license

MICHAEL D. GUERNSEY

FIRE CHIEF / EMT

April 18, 2024

Hello, here is the NWEA Directors report for April 2024.

Sorry, I could not attend the meeting tonight!

It has been another fast passed month. Insurance has been renewed for the agency and trucks. We had our ALS inspection today after; along few months of preparation. We passed and currently waiting for the State web site to update so that I can print off the license at that point we will be ALS; any minute. This means our primary ambulance has to be staffed with a Paramedic and basic 24/7/365. We are currently scheduled with a medic every shift except every other Thursday day 12 shift. Between myself and others we will cover this shift. So much for the ALS within 2-3 years! Next item to keep an eye on later this fall will be planning towards competitive wage and benefit packages.

We have continued to communicate with the surrounding townships offering EMS primary coverage for 3Mils and Fire for 1Mil. Most have need for EMS as they have fire already. Slagle has requested a run for the year total. Which is 40 calls into their township for EMS. We will be revisiting them with options to help retain our services. We will have to send a mailer to their residence to bring them up to speed on what it means to them. Pros verses cons. Much has changed in EMS from volunteer to staffed, BLS to ALS so there is a little sticker shock since they contributed.

We have added extra staffing for Mushroom Festival weekend, with plenty on display for the community.

We have began the new schedule with sever shifts a week from Buckley and Paramedic staffing on the primary truck.

I will be teaching an ITLS class tomorrow at 8:00 o’clock station 2 there will be some cost associated with cards and acquisition of the class. This is a required class to be maintained by all EMT or higher.

We have had 170 EMS calls Calander year to date.

Last but not least I want to thank everyone that has played a role in getting this agency off the ground specifically Mike G. Steve H. Lottie B. and Jim P. in preparation for ALS, and the employees that have stepped up all year seeing the big vision pulling extra shifts and training hard getting new certifications. Many other agencies and leaderships cannot believe what they are seeing!

Thanks for everything, here goes nothing!

Thank you,

Justin Runyon

NWEA Director 231-645-0455