**Meeting Minutes –** 06-20-2024

**Call to Order:** Meeting called to order at 6:00pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, D. Williams, K, Manuel, E. Szegda, J. Ellens
  + Members Absent: N/A
  + Guests: Terry Hankins, Peggy Benz

**Approve Agenda:** Motion made by J. Hurlburt, 2nd by D. Williams to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Motion made by W. Floury 2nd by K. Manuel to approve 05/16/2024 minutes. All in favor, motion carried.

**Public Comments:**

N/A

**Director Report**: SEE ATTACHED. Motion made by J. Hurlburt to approve director report 2nd by B. Jewett. All in favor, motion carried.

**Fire Chief Report**: SEE ATTACHED. Motion made by K. Manuel to approve the fire chief report 2nd by D. Williams. All in favor, motion carried.

**Treasurer Report:** E. Szegda gave the report In Forest Area there is $77,717.07 in checking, $130,110.12 in Ambulance savings, $50,251.95 in Fire savings. In Honor Bank there is $535,532.22 in checking. Grand total in both banks is $793,611.36. There were multiple deposits made since last meeting totaling $81,314.93. There are 16 bills since last meeting totaling $62,559.58. Motion to approve the treasurer’s report and pay all the bills presented by J.Hurlburt, 2nd by W. Floury. Roll call on all members. – W. Floury – yes, K. Manual – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried.

**Old Business**

1. **Committees:**
2. **NWEA Building Committee (6/3)** – E. Szegda, J. Runyon, M. Guernsey, J. Stanley–

Conversation held on conversion of natural gas. J. Hurlburt motion to accept D&W quote for natural gas 2nd by D. Williams. Roll call on all members, all approved, motion carried.

1. **Turn out gear** – We have received all gear but the wildfire gear.
2. **State of MI grant application –** Deposited!
3. **Townships Follow up –** B. Jewett went to townships about mileage issue and made sure all townships knew what was going on and addressed any issues anyone had. He also stated that grant is putting a mileage on their next ballot. He has not yet been to Mayfield and will update on that when he does. Greenwood and Colfax are looking more towards MMR. Lastly, we are waiting on Hanover an Antioch 1 mil disbursement.
4. **Millage Discussion** – Flyers printed and posted at businesses in town and ballot language submitted. No other updates.
5. **Budget Review** – Final budget review presented. The board wants to thank everyone involved in getting this done.
6. **Lease Renewals –** W. Floury presented lease from Springville for building for $1.00 and $1.00 for each vehicle for 3 years. Signed and submitted by board. B. Jewett presented Buckley’s lease for 3 years for building and vehicles. Signed and submitted. K. Manuel motion to approve all lease as read 2nd by J. Hurlburt. Roll call on all members, all approved, motion carried.

**New Business**

**N/A**

**Public Comment: -** N/A

**Adjourn**: Motion presented by K. Manuel to adjourn the meeting. Seconded by W. Floury - Approved by all, motion carried. Meeting adjourned at 7:08 pm.

Next regular meeting July 18th, 2024, at Buckley Station 2

Respectfully submitted by J. Ellens

NORTHWEST WEXFORD

EMERGENCY AUTHORITY

June 1, 2024

TO: Northwest Wexford Emergency Authority

FROM: Fire Chief Guernsey

MAY: 13 CALLS

YEAR: 50 CALLS

WEXFORD COUNTY: 12 FOR THE MONTH 39 FOR THE YEAR

GRAND TRAVERSE COUNTY: 1 FOR THE MONTH 11 FOR THE YEAR

2 Brush fires (Wexford)

1 Structure fire (Mayfield)

1 Smoker/Grill Fire (Springville)

7 Vehicle accidents (Springville-2, Hanover, Antioch, Grant, Slagle)

1 Smoke scare (Wexford)

2 Power line issue (Antioch, Springville)

Weekly TEAMS meetings held with Wexford County Fire Chiefs, DNR and Forest Service

CONGRATULATIONS to the 5 that finished and passed fire school:

Grag Blach, Terry Falor, Mathew Marciniak, Andrew Pettit, Nathan Acheson

Future staff on waiting list:

8/01/2023 Jesse Sloan no certifications or license

8/01/2023 Zachariah Grant no certifications or license

9/10/2023 Thomas Besey FF 1 & 2 Boon Township Fire Department

11/04/2023 Michael Frasier no certifications or license

11/09/2023 Isaac Phipps no certifications or license

5/01/2024 Amber Hardy Critical Care Paramedic

5/13/2024 Tayler Harper no certifications or license

5/17/2024 April Tomlinson EMT-B (Almost done with Paramedic class)

MICHAEL D. GUERNSEY

FIRE CHIEF / EMT

June 20th, 2024

Hello, here is the NWEA Directors report for June 2024.

I have to work my primary job today and cannot attend the meeting. I will however make an attempt to keep everyone up today on the goings on.

The NWEA has remained ALS staffed and has been able to handle all the calls that have come our way. One evening we handled 3 calls in 2 hours. One of which was basic and had to have a intercept from Blair. We value our mutual aid and are prepared to return the favor. We have had 281 EMS runs year to date. We have also picked up a standby at twisted trails that will produce revenue for the agency and staff and additional crew that day. We have put the second truck in Buckley to work on several of the days it was staffed and continue to see the need to build towards full time staffing in the future at Sta. 2. Chief is working on a contract for Fire and EMS coverage for the Engine Show.

We have been in business for EMS a little over a year and have renewed our license with the State of Michigan. We have been audited by Northwest Regional Medical Control Authority. This looks at personal and certification accuracy for operation in the medical control.

A Couple of our crews have been appreciated and recognized for their performance! It broke through the typical standards thus standing out to the Munson Trauma team. They were asked to participate in a case study and verbally praised for their efforts.

I have attached the latest roster for approval! Several individuals have been released do to lack of participation and or expired certifications. They have been released on good terms and if their situation was to change they are free to reapply. There are also two new hires listed.

Fire Cadet testing is over and all members enrolled came away successfully certified. We also have 1 new EMT and 1 new MFR certifications. We have an opportunity to send some employees to EMT school once the start date is announced later this summer.

Billing returns continue to trend upwards. We are identifying some areas that we might be able to improve and are looking into them. Most improvements have to do with fine tuning patient insurance discovery. Please reach out to your friends and neighbors and educate them on the mileage that is upcoming! We want everyone to know that it is only new in the aspect that the FIRE and EMS money is lumped into one and it is being levied from the board and not the Townships. The Township mileage will end. We updated all the employees at the virtual monthly meeting Tuesday night!

Thank you,

Justin Runyon

NWEA Director

231-645-0455