**Meeting Minutes –** 04-17-2025

**Call to Order:** Meeting called to order at 6:04 pm by B. Jewett

**Pledge of Allegiance**

**Roll call:**

* + Members Present: B. Jewett, W. Floury, J. Hurlburt, M. Guernsey, D. Williams, E. Szegda, J. Ellens
  + Members Absent: J. Runyon and K. Manuel
  + Guests: Jim Peterson

**Approve Agenda:** Motion made by J. Hurlburt, 2nd by D. Williams to approve the agenda. All in favor, motion carried.

**Approve Prior Meeting Minutes:** Motion made by W. Floury 2nd by J. Hurlburt to approve 3/20/25 minutes with the addition of putting board December pay into next fiscal year. All in favor, motion carried.

**Public Comments:** Adam Tomlinson presents to board of getting materials to teach classes. He would like the board to pay to get the material so that he can potentially offer classes to others for another source of income to the NWEA. Discussion held by board. Board requests he come back with more of a total and present it to us but seemed on board.

**Director Report**: SEE ATTACHED. Motion made by J. Hurlburt, 2nd by B. Jewett to accept Director’s Report as written. All in favor, motion carried.

**Fire Chief Report**: SEE ATTACHED. M. Guernsey also stated that they will begin weekly training again starting in May. Motion made by D. Williams, 2nd by J. Hurlburt to accept Chief’s Report as written. All in favor, motion carried.

**Treasurer Report**  E. Szegda gave the report – see attached. In Forest Area there is $30,766.74 in checking, $25,296.84 in Ambulance savings, $3,310.12 in Fire savings, $50,743.14 in CD 1 from Fire, and $106,560.55 in CD 2 from EMS. In Honor Bank there is $25,734.79 in checking and $826.605.24 in Bay Money Market. Grand total in both banks is $1,068,696.96. There were multiple deposits made since last meeting totaling $915,176.85. There are 15 bills since last meeting totaling $98,379.14. Motion to approve the treasurer’s report and pay all the bills presented by W. Floury, 2nd by B. Jewett. Roll call on all members. – W. Floury – yes, D. Williams – yes, J. Hurlburt – yes, B. Jewett – yes. All approved, motion carried.

**Old Business**

1. **Turn out gear** – M. Guernsey believes everything is here he just received 2 more boxes and needs to go through them.
2. **Investment Update** – Completed 4/8/25 no update.
3. **EMS Billing –** E. Szegda stated, starting to see an influx we have received $8,500.00 since 4/1.
4. **Workers Comp Injury** – J. Peterson is doing well hoping he is cleared May 1st.
5. **Ambulance Update** – Ordered remove until closer production date.
6. **Insurance updates for buildings –** M. Guernsey stated he spoke with the village of Buckley, but they are waiting on insurance to get back to them. W. Floury stated that they are also waiting on insurance to get back to them. Table till next month.

**New Business**

1. **Roster approval –** no changes to approve.
2. **Sick Time –** table till next meeting
3. **Sell Bravo 3 –** M. Guernsey requested that we give Bravo 3 back to Buckley so they can sell it since we do not use it. Discussion held. Motion to give Bravo 3 back to Buckley made by J. Hurlburt, 2nd by W. Floury. All in favor, motion carried.

**Public Comment: -** N/A

Motion presented by J. Hurlburt to adjourn the meeting. Seconded by B. Jewett. All approved, motion carried. Meeting adjourned at 6:46 pm.

Next regular meeting May 15th, 2025, at Buckley Station 2

Respectfully submitted by J. Ellens

NORTHWEST WEXFORD

EMERGENCY AUTHORITY

APRIL 2, 2025

TO: Northwest Wexford Emergency Authority

FROM: Fire Chief Guernsey

FIRE EMS

MARCH: 21 49

YEAR: 43 169

FIRE RELATED INCIDENTS

WEXFORD COUNTY: 15 FOR THE MONTH 43 FOR THE YEAR

GRAND TRAVERSE COUNTY: 5 FOR THE MONTH 10 FOR THE YEAR

OUT OF AREA: 1 FOR THE MONTH 1 FOR THE YEAR

6 Power line issues (Antioch, Springville, Wexford-2)

2 Vehicle Accident (Antioch, Springville)

1 Structure Fire (Manistee County)

1 MSP Assist (Hanover)

2 Smoke Investigation (Springville)

1 Carbon Monoxide alarm (Grant)

1 Gas Well Issue (Grant)

4 Controlled burns (Springville, Grant, Mayfield)

1 Grass Fire (Grant)

2 Illegal burns (Springville, Antioch)

January Training session: PUMP OPS, BRUSH FIRES, CHIMNEY FIRES and BURNS/AIRWAY

Future staff on waiting list:

5/13/2024 Tayler Harper no certifications or license

7/12/2024 Timothy Brownell no certifications or license

3/01/2025 Monica Alworden FF 1, MFR Testing for EMT this month

MICHAEL D. GUERNSEY

FIRE CHIEF / EMT

April 17, 2024

Hello, as we begin another budget year, I want to thank the employees and the board of the NWEA in seeing the vision and striving daily to improve emergency preparedness in our response area.  There have been many expenses that were not forseen this last year and the ability to end the year under budget is a great feeling.  I have been impressed by the personal growth of the employees, and the lives and property that have been preserved over the last few years.  As required by HIPAA we cannot discuss cases casually, but rest assured there have been some highly skilled interventions and rewarding outcomes to be proud of!

I am attending my daughter’s softball game tonight and will not be present for the meeting please feel free to reach out with any topics of concern.

We have the paperwork to provide Blue Cross Blue Shield, Optical and Dental insurance, to our full-time employees that need medical insurance.  It came in a little higher than we had hoped so we have suspended the ST, LT and Life Insurance till the budget can be reviewed later in the year.

Our run volume has started to feel the return to spring as we are at 202 EMS calls for the year.

We have begun to plan and schedule extra staffing for the Mushroom Festival, providing two staffed stations for Friday, Saturday, and Sunday!  With daytime fire coverage for parades and PR events 9-5 on Saturday.

Roster approval for this month has one addition, no removals.

I would like to congratulate Joe Avink on achieving his EMT license. He has been participating regularly with us as an MFR, and this will open many other opportunities and shifts for him here at NWEA.

I am working on a policy for the funds that are currently being accrued for the Michigan Earned Sick Time for roll out to our employees. I have been slowed by the preparation for our annual license renewal and completion of the NRMCA audit.

Billing is going well and shows a slight increase that had been predicted when the billing issues were resolved.  Last month $7874.33 was reported to the portal and this month $6728.19 received to date.

Thanks,

Justin Runyon

E.S. Director

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