

DECEMBER 20, 2024

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 902632
CLIENT/MATTER # 38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

FOR PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2024:

DATE	TKPR	HOURS	DESCRIPTION OF SERVICES
10/17/24	MSR	0.30	REVIEW CLIENT EMAIL INQUIRY REGARDING APPLICATION TO OPEN POSITION AND UIA HEARING.
11/26/24	MSR	0.60	REVIEW EMAIL INQUIRY AND CLIENT DOCUMENTS REGARDING DISCIPLINARY ACTION.
11/27/24	MSR	0.60	DISCUSS WITH M. KLUCK AND ATTEND CONFERENCE CALL TO DISCUSS DISCIPLINARY ACTION.
11/27/24	MRK	1.20	REVIEW EMAILS AND ATTACHMENTS; TELEPHONE CONFERENCE WITH CHIEF AND SARAH RE: PERSONNEL MATTER.
		2.70	TOTAL PROFESSIONAL SERVICES
			900.00
			CURRENT MATTER TOTAL
			900.00

Page 2

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 902632
CLIENT/MATTER # 38284-00001

DECEMBER 20, 2024

CITY OF MASON
RE: GENERAL

B I L L I N G S U M M A R Y

CURRENT INVOICE TOTAL	900.00

TOTAL AMOUNT DUE	900.00
	=====
AMOUNT PAID	_____

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* * PAYMENT DUE UPON RECEIPT * *

Past due balances over 30 days will be subject to interest charges at a rate of 7% annually.

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MASON CITY TREASURER

FOSTER SWIFT

FOSTER SWIFT COLLINS & SMITH PC || ATTORNEYS

313 S. Washington Square Lansing MI 48933
P: 517.371.8100 F: 517.371.8200
Tax ID #38-1904703

JANUARY 31, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
904924
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR PROFESSIONAL
SERVICES RENDERED THROUGH DECEMBER 31, 2024:

TOTAL AMOUNT DUE 900.00

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MASON CITY TREASURER

Page 2

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	904924
CLIENT/MATTER #	38284-00001

JANUARY 31, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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AMOUNT PAID _____

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313 S. Washington Square Lansing MI 48933
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FEBRUARY 28, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
907379
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES THRU
~~FEBRUARY 2025~~

Jan 31, 2025

TOTAL AMOUNT DUE 900.00

PAID BY
MASON CITY TREASURER

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 907379
CLIENT/MATTER # 38284-00001

FEBRUARY 28, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT 900.00

AMOUNT PAID _____

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MARCH 13, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
908807
38284-00002

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: HOURLY

FOR PROFESSIONAL SERVICES RENDERED THROUGH FEBRUARY 28, 2025:

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
02/18/25	CGA	REVIEW AND RESPOND TO EMAIL FROM CITY CLERK RE: THE IMPLEMENTATION OF ESTA; REVIEW AND REVISE THE CITY'S PERSONNEL HANDBOOK RE: EARNED SICK TIME; EMAIL WITH CLIENT.	1.90	351.50
02/18/25	MRK	REVIEW EMAILS FROM CLIENT; CONFER WITH C. AGRUSA.	0.40	74.00
02/19/25	CGA	REVIEW AND RESPOND TO CITY CLERK SARAH JARVIN RE: ESTA INQUIRY; REVISE DRAFT ESTA POLICY; TELEPHONE CALL WITH CITY CLERK.	1.00	185.00
02/21/25	CGA	REVIEW AND RESPOND TO CITY CLERK RE: ESTA UPDATES.	0.40	74.00
TOTAL PROFESSIONAL SERVICES			3.70	684.50
CURRENT MATTER TOTAL				684.50

PAID BY
MASON CITY TREASURER

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	908807
CLIENT/MATTER #	38284-00002

MARCH 13, 2025

CITY OF MASON
RE: HOURLY

BILLING SUMMARY

CURRENT INVOICE TOTAL	684.50
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TOTAL AMOUNT DUE	684.50
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AMOUNT PAID

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MARCH 31, 2025

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 909799
CLIENT/MATTER # 38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES THRU
02/28/2025

TOTAL AMOUNT DUE 900.00

PAID BY
MASON CITY TREASURER

Page 2

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	909799
CLIENT/MATTER #	38284-00001

MARCH 31, 2025

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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AMOUNT PAID _____

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NOEMBER 30, 2024

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	910930
CLIENT/MATTER #	38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES THRU
NOVEMBER 2024

TOTAL AMOUNT DUE	900.00
------------------	--------

PAID BY
MASON CITY TREASURER
April 15, 2025

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 910930
CLIENT/MATTER # 38284-00001

APRIL 9, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT 900.00

AMOUNT PAID _____

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APRIL 30, 2025

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 912126
CLIENT/MATTER # 38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

TOTAL AMOUNT DUE 900.00

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Page 2

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	912126
CLIENT/MATTER #	38284-00001

APRIL 30, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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AMOUNT PAID	_____
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MAY 31, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
914683
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

TOTAL AMOUNT DUE 900.00

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	914683
CLIENT/MATTER #	38284-00001

MAY 31, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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JUNE 26, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
916813
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL FEES THRU MAY, 2025

TOTAL AMOUNT DUE 900.00

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MASON CITY TREASURER

Page 2

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	916813
CLIENT/MATTER #	38284-00001

JUNE 26, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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JULY 28, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
919154
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES THRU
JUNE 30, 2025

TOTAL AMOUNT DUE 900.00

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MASON CITY TREASURER

Page 2

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	919154
CLIENT/MATTER #	38284-00001

JULY 28, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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AUGUST 27, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
921666
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES THRU
JULY, 2025

TOTAL AMOUNT DUE 900.00

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	921666
CLIENT/MATTER #	38284-00001

AUGUST 27, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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AMOUNT PAID _____

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10/7/25

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SEPTEMBER 25, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
923972
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES THRU
AUGUST 2025

TOTAL AMOUNT DUE 900.00

PAID BY
MASON CITY TREASURER

Page 2

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 923972
CLIENT/MATTER # 38284-00001

SEPTEMBER 25, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT 900.00

AMOUNT PAID _____

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OCTOBER 29, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
926499
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES
THRU SEPTEMBER 2025

TOTAL AMOUNT DUE 900.00

PAID BY
MASON CITY TREASURER

BILLING ATTORNEY	MICHAEL R. KLUCK
INVOICE #	926499
CLIENT/MATTER #	38284-00001

OCTOBER 29, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

TOTAL INVOICE AMOUNT	900.00
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NOVEMBER 14, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
928870
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES
THRU OCTOBER 2025

TOTAL AMOUNT DUE	<u>900.00</u>
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PAID BY
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Page 2

BILLING ATTORNEY MICHAEL R. KLUCK
INVOICE # 928870
CLIENT/MATTER # 38284-00001

NOVEMBER 14, 2025

CITY OF MASON
RE: GENERAL

B I L L I N G S U M M A R Y

TOTAL INVOICE AMOUNT 900.00

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Tax ID #38-1904703

DECEMBER 10, 2025

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. KLUCK
930982
38284-00001

SARAH GRIER <SARAHG@MASON.MI.US>
MICHELLE PIETSCH <MICHELLEP@MASON.MI.US>

CITY OF MASON
RE: GENERAL

DESCRIPTION OF SERVICES

AGREED UPON MONTHLY RETAINER FOR LEGAL SERVICES THRU
NOVEMBER 2025

TOTAL AMOUNT DUE 900.00

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INVOICE #	930982
CLIENT/MATTER #	38284-00001

DECEMBER 10, 2025

CITY OF MASON
RE: GENERAL

BILLING SUMMARY

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