

# LINCOLN COUNTY REPUBLICAN COMMITTEE BYLAWS

## ARTICLE I

### NAME

The name of the committee shall be the LINCOLN COUNTY REPUBLICAN COMMITTEE (LCRC), and it shall be the official governing body of the Lincoln County Republican Party.

## ARTICLE II

### DEFINITIONS

The definitions of the following terms apply when used in these bylaws.

- **Notice:** Any notice required by these bylaws shall be provided in writing or by email.
- **Quorum of the LCRC:** A quorum shall consist of fifteen members of the LCRC. See Article IV for a definition of LCRC members.
- **Quorum of the Executive Committee:** A majority of the Executive Committee shall constitute a quorum.
- **Resolution:** A resolution is a main motion that is submitted in writing because of its importance or because of its length or complexity. See Article VIII. The usual wording of a resolution begins with: "Resolved, That..."

## ARTICLE III

### ROLE OF THE COUNTY COMMITTEE

The LCRC is the official governing body for Republicans in Lincoln County. It is composed of elected representatives from the individual towns in the county who then elect a slate of officers. Its main purpose is to strengthen the Republican Party and to support its candidates for office. Among its duties include helping to recruit candidates for office, raising funds to be used to support individual candidates as well as to promote the growth of the Party, building the Party by registering new voters, providing information about Republican Party to all voters, supporting the get-out-the-vote effort, working to build viable town committees and cooperating with the Maine GOP Committee. The Committee equally supports all Republican candidates in primaries. If there is a contested primary, then officers of the Committee will not support a candidate prior to a primary election. The Committee meets regularly in a public forum which is open to all Republicans.

## ARTICLE IV

### MEMBERS

Membership in the LCRC shall be limited to the following categories of enrolled Republicans:

## LINCOLN COUNTY REPUBLICAN COMMITTEE BYLAWS

- Those elected to be members by each of the Town and Plantation Committees in Lincoln County at its biennial caucus or thereafter as necessary, from among their members
  - Each Town or Plantation Committee shall elect two people, in addition to the Chairman and Finance Chairman of each Town or Plantation, plus one delegate per every 250 registered Republican based on the most recent figures from the Secretary of State's office.
- The State Committee-man and the State Committee-woman
- A delegate from the student body of each Lincoln County secondary school
- State Legislators who are residents of Lincoln County
- District Attorney if a resident of Lincoln County
- Sheriff
- Judge of Probate
- Registrar of Probate
- Register of Deeds
- County Treasurer
- County Commissioners
- Past Chairmen of the County Committee.

### ARTICLE V

#### OFFICERS AND ELECTIONS

The Officers of the County Committee shall be a Chairman, Vice-Chairman, Secretary, Treasurer, and Finance Chairman, each having the powers and being subject to the duties customarily applying to their respective offices. Specifically, the Chairman shall be the officer in charge of the LCRC and shall prepare agendas for each LCRC meeting. The Vice-Chairman shall replace the Chairman when necessary. The Secretary shall take minutes, determine if there is a quorum and distribute meeting notices. The Treasurer shall be responsible for recording all receipts, processing all disbursements, submitting a Treasurer's Report to the LCRC on a timely basis and preparing and submitting all other reports, to include the State Ethics Commission Report, when appropriate. The Finance Chairman shall be responsible for all fund raising and events thereof.

The Officers may be elected from outside the Committee, but upon election shall become a member of the Committee.

These Officers shall be elected biennially by members of the County Committee at the first meeting of said Committee of the new year following the biennial November general elections and shall serve until their successors are duly elected. If the office of Chairman shall become vacant, the Vice Chairman shall immediately assume the office of Chairman. In the case of a vacancy in any other office, the County Committee shall nominate and elect a successor. Should simultaneous vacancies occur in the offices of the Chairman and Vice Chairman, the Secretary shall temporarily be elevated to the position of Chairman for the purpose of calling and presiding at a special meeting of the LCRC at which an election shall be held to fill both positions.

## LINCOLN COUNTY REPUBLICAN COMMITTEE BYLAWS

The State Committee-man and State Committee-woman, and if appropriate, an at-large State Committee person, shall be nominated and elected by the County Caucus at the Biennial State Convention. In case of a vacancy in any one of these three positions, the County Committee shall nominate a successor, and the Secretary shall notify the Secretary of the State Committee of the nomination.

### **ARTICLE VI**

#### EXECUTIVE COMMITTEE

There shall be an Executive Committee consisting of the officers of the LCRC and the State Committee-man and the State Committee-woman for this County. The duty of the Executive Committee shall be to further the purpose set forth in Article III. The Executive Committee shall be bound to follow any instruction given it by a majority vote of the LCRC at a properly convened meeting of the County Committee. The Executive Committee shall have discretion to act in the name of the LCRC as set forth in Article III, and shall have the authority to disburse funds to be spent for political purposes not to exceed a total amount of \$300. Disbursements in excess of \$300 per transaction shall require prior approval by a majority vote of the LCRC at a properly convened meeting. The Treasurer shall be authorized, without prior approval, to pay bills or disburse money for normal operating expenses up to an amount not to exceed \$100 per transaction but not to exceed \$300 in any one calendar month.

Meetings of the Executive Committee shall be called by the Chairman or, in his absence or inability to act, by the Vice-Chairman, and all members of the Executive Committee shall have notice of such meeting at least forty-eight hours before each meeting.

The Executive Committee may, to include committee chairman or for better representation, appoint up to three additional members to the Executive Committee. If any Executive Committee Member fails to attend three consecutive meetings of the LCRC, the secretary shall so inform the County Committee, which may, at its discretion declare the position vacant.

The LCRC chairman shall act as the chairman of the Executive Committee and may appoint committees and sub-committees for specific purposes with the approval of the LCRC. Membership of committees is open to all LCRC members as well as non-LCRC members so long as they are registered Republicans.

### **ARTICLE VII**

#### VOTING RIGHTS AND PROXIES

Each member of the LCRC shall be entitled to one vote on all questions at any meeting, if present in person. Members elected by Town and Plantation Committees and Town and Plantation Chairmen and Finance Chairmen may appoint proxies, in writing, from among the members of their respective committees. Such proxy shall be a member of the same Community as the person who appointed him with the exception of Monhegan and not a current member of the County Committee.

## ARTICLE VIII

### CALLING OF MEETINGS

A meeting of the LCRC may be held at any time upon the call of the Chairman, or in his absence or inability to act by the Vice Chairman. In addition, upon written petition of at least ten members of said Committee filed with any member of the Executive Committee, such member of said Executive Committee may instruct the Secretary to call a meeting, and if the Secretary fails to do so, such member of the Executive Committee shall be empowered to call such a meeting.

Notice of any meeting of the LCRC shall be given at least one week before each meeting is to be held. Said notice shall contain the time and place of such meeting, and so far, as possible the purpose of such meeting. No business may be conducted without the presence of a quorum of fifteen members of the LCRC.

Resolutions can be brought before the LCRC for vote. Such resolutions require notice and shall be distributed to the membership at least one week before a properly called County Meeting and be sponsored by at least three voting members of the County Committee. Only voting members of the Committee may participate in the vote and a quorum must be present.

## ARTICLE IX

### RULES OF ORDER

The Rules of Order for the conduct of all meetings of the County Committee and the Executive Committee shall be *Robert's Rules of Order Newly Revised*, except where they are in conflict with the laws of the State of Maine or the adopted rules of the Republican State Committee or these bylaws.

## ARTICLE X

### AMENDMENTS

These bylaws may be amended at any County Committee meeting by a two-thirds vote of the members present or represented by written proxy at such meeting. Notice of the proposed amendment, including specific proposed changes, shall be provided to each member at least one week before the date of such meeting.

## ARTICLE XI

### REMOVAL of OFFICERS and MEMBERS

Any officer or member may be removed from office or membership in the Committee for malfeasance, nonfeasance, or conduct detrimental to the goals of the County Committee or the State Republican Party, by a two-thirds vote of the members present or represented by written

LINCOLN COUNTY REPUBLICAN COMMITTEE BYLAWS

proxy at any regular or special meeting, if notice of such action has been provided at least one week in advance.

**ARTICLE XII**

VACANCIES

If any member who represents a Town or Plantation Committee fails to attend, in person or by proxy, three consecutive meetings of the County Committee, the Secretary shall so inform the Plantation or Town Committee, which the member represents. Said organization may, according to its own rules and procedures, declare the position to be vacant and elect a successor.