

Letter of Employer Participation  
**Please submit on your Company Letterhead**

Date

Mrs. Melissa Wortman  
Long Island Housing Partnership, Inc.  
180 Oser Avenue – Suite 800  
Hauppauge, New York 11788

Dear Mrs. Wortman:

Please be advised that \_\_\_\_\_(company name)\_\_\_\_\_ is requesting to be a corporate partner in the Employer Assisted Housing Program (EAHP). \_\_\_\_\_(company name)\_\_\_\_\_, currently has \_\_\_#\_\_\_ of employees at our facilities in Nassau and/or Suffolk counties.

We have chosen to participate in the EAHP program and Long Island Guardian Grants (LIGG) has agreed to provide net to each eligible employee a required contribution of \$3,000 to each eligible employee who purchases a home, providing we use an LIGG-affiliated brokerage to purchase each home.

We have enclosed an outline of the employee housing benefit established by our company for participation in the EAHP Program. We will publicize the program to our employees and we understand the program guidelines that must be complied with in order for our employees to receive the assistance.

\_\_\_\_\_ (company name) \_\_\_\_\_ will refer eligible employees to the Long Island Housing Partnership (LIHP), by providing an employee participation letter for application processing, eligibility determination and homebuyer education counseling in accordance with Program guidelines.

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

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**\*Please submit completed letter to [mwortman@lihpa.org](mailto:mwortman@lihpa.org) and copy [brad@joneshollow.com](mailto:brad@joneshollow.com)**