**Qualified Mental Health Specialist**

Seeking an applicant with experience working in the community with clients from various populations.

**Responsibilities:**

* Counsel and advise individuals or groups with Behavioral Health Issues
* Develop and implement individual treatment plans
* Establish treatment goals and milestones with clients
* Prepare progress reports and letters for relevant parties
* Educate families and groups treatments and prevention programs
* Facilitate referrals to other healthcare or counseling professionals
* Keep Accurate and Medicaid compliant documentation
* Complete Group therapy

**Qualifications:**

* Previous experience in case management, social work, or other related fields
* Experience working with an Electronic Health Record System of some sort
* Experience completing Medicaid Billable Progress notes.
* Experience in conflict resolution
* Compassionate and caring demeanor
* Ability to build rapport with clients
* Excellent written and verbal communication skills
* Must have Transportation, Valid License, and Insurance

Job Type: Full-time and Part-time

Salary: $18.00 to $30.00 /hour

Experience:

* relevant: 2 years (Preferred)

Education:

* High school or equivalent (Required)
* Associates Degree or Bachelor’s Degree (Preferred)

License:

* Driver License and Insurance (Required)

Additional Compensation:

* Bonuses
* Commission

Work Location:

* One location

Professional development assistance