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CHAPTER 1

PLANNING COMMISSION

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2-1-1: **COMMISSION CREATED; MEMBERS; APPOINTMENT; TERMS; VACANCIES:** There is hereby created a planning commission for the village which shall consist of seven (7) members. The president of the board of trustees shall be an ex officio member of said commission, with power to vote. The remaining members shall be appointed from among the village residents, or among those residing within territory contiguous to the village and not more than one and one-half ($1\frac{1}{2}$) miles beyond the corporation limits and not included within any other municipality, by the president of the board, subject to the approval of the board. The members of the planning commission shall be appointed for a term of three (3) years; except, that the respective terms of the members first appointed shall be two (2) for one year, two (2) for two (2) years and three (3) for three (3) years. Terms of office shall begin on January 1 and extend to the end of their terms of office or until their successors are duly appointed and qualified; except, that the first appointments and terms shall be considered to have begun on January 1 following their appointment. Vacancies occurring otherwise than through the expiration of terms shall be filled for the unexpired term in the same manner as the original appointment. (Res. 1977-1, 1-18-1977; amd. Ord. 1987-8, 2-17-1987; 2007 Code)

2-1-2: **COMPENSATION AND REMOVALS:** All members of the commission shall be compensated as determined by the

village board. A member of the commission, once qualified, shall not be removed during his term of office except for cause and after a hearing held before the village board. (Res. 1977-1, 1-18-1977)

2-1-3: **OFFICERS:** The commission shall elect a chair, vice chair, and secretary from its members, and such other officers as it may determine. The terms of the chair and other officers shall be for one year, with eligibility for reelection. (Res. 1977-1, 1-18-1977)

2-1-4: **MEETINGS:** The commission shall meet regularly to pursue avenues which will enhance the continuation and improvement of the village environment and economic climate. All meetings shall be open to the public except for executive sessions. (Res. 1977-1, 1-18-1977; amd. Ord. 1987-8, 2-17-1987)

2-1-5: **RULES:** The commission shall adopt bylaws, including rules for the transaction of business, and shall keep a complete record of its functions and activities, which shall be a public record. The commission shall follow its own bylaws and be subject to the zoning ordinance rules and regulations. (Res. 1977-1, 1-18-1977; amd. Ord. 1987-8, 2-17-1987)

2-1-6: **POWERS AND DUTIES:** The village planning commission shall have the powers, duties, and functions as provided in 65 Illinois Compiled Statutes 5/11-12-1 et seq., Illinois regional planning act, and to further the means and methods of operation and functioning, the commission: (Res. 1977-1, 1-18-1977; amd. 2007 Code)

- A. Shall coordinate and review the zoning, building, and fire ordinances with intent to enforce and make recommendations of change to the village trustees. (Ord. 1987-8, 2-17-1987)
- B. Shall prepare and recommend to the village board a village plan, or functional segments thereof, looking to the present and future development of the village and its contingencies. The plan may include recommendations for land use, circulation, future location of planned major streets in unsubdivided land, general location of public works, urban renewal, storm water or floodwater runoff channels and basins, and other such problems and development relevant to village planning. Such plan shall be known as the official

village plan of the village. The village planning commission may thereafter, from time to time, recommend changes in such village plan.

- C. Shall prepare and recommend to the village board, from time to time, plans for necessary and specific improvements in accordance with the village plan.
- D. Shall have access to information, reports, and data relating to planning in possession of departments of the village government.
- E. May request for its information all municipal or other governmental agency plans, zoning ordinances, official maps, building codes, subdivision regulations, or amendments or revisions of any of them, as well as copies of their special reports dealing in whole or in part with planning matters.
- F. Shall advise and consult with units of government concerning the relationship of any plans, projects, proposals, and policies adopted or under consideration by any such unit of government to other plans, projects, proposals, and policies applicable to the village planning area.
- G. With prior village board approval, shall have authority to contract with any unit of government to provide specialized planning services with appropriate reimbursement when a unit of government so desires.
- H. Shall prepare an annual budget in the same manner as other departments of the village. Any monies received as gifts, donations or grants from private sources for planning purposes shall be deposited in a special nonreverting fund to be available for expenditure by the village planning commission. The village treasurer shall draw warrants against such special nonreverting fund only upon vouchers signed by officers of the village planning commission as authorized by regulations of the commission.
- I. Shall have authority, with the concurrence of the village board, to accept, receive and expend funds, grants and services from the federal government, or its agencies, and from departments, agencies and instrumentalities of state and local governments.
- J. Shall have authority to contract with respect to any funds, grants, or services from whatever source derived.

- K. Shall have authority to provide such information and reports as may be necessary to secure financial aid.
- L. Shall have authority to appoint an executive director and such other employees as it deems necessary, and engage consultants as it may require.
- M. Shall prepare an annual report and prepare and publish studies, reports, and plans in connection with its work.
- N. May acquire equipment and materials for its use and incur necessary expenses within the limits of its budgets.
- O. May, by formal and affirmative vote, pay, within the commission's budget, the reasonable traveling expenses of members or employees of the commission, when duly authorized by the commission, to attend planning conferences or meetings of planning institutes or hearings upon pending planning legislation, and meetings of the planning commission or its executive committee. (Res. 1977-1, 1-18-1977)

2-1-7: **ADVISORY COMMISSION; REPORTS:** The village planning commission shall serve in a general advisory capacity to the village board, and to this end, the village clerk shall make available to the village planning commission, for its consideration, a copy of all ordinances, resolutions, plans and other data relative to capital improvements of any nature. The commission may report in relation thereto, if it deems a report necessary or advisable or when specifically requested by the village board, for consideration of the village board before final action on them is taken by the board. (Res. 1977-1, 1-18-1977)

2-1-8: **JURISDICTION:** All territory within the corporate limits of the village and contiguous territory not more than one and one-half ($1\frac{1}{2}$) miles beyond the corporate limits and not included in any municipality shall be and is hereby designated as the boundary of the village planning commission. (Res. 1977-1, 1-18-1977; amd. 2007 Code)