



Architectural Review Form

Instructions: To submit your completed request, please visit www.esqmanagement.com/portal and select the green **Click Here to Access the Resident Portal** link, then sign in to your account. Under the Unit Info menu, select Architectural Requests and then select the Add ACC Request to upload this form and all accompanying documents required.

Owner Name: _____ Date: _____

Community: _____

Unit Address: _____

Email: _____ Phone: _____

Briefly describe the request for addition or alteration:

In order to process and evaluate your request, the Committee must have copies of the following documents, applicable to your request:

- Site Plan
- Architectural Drawings
- Material & Color Selections
- Lighting Plan
- Landscape Plan
- Responses to Prior Committee Comments and/or Questions
- Additional Materials Requested by the Committee

Property Owner:

Signature

Print Name

For Committee/Management Use Only

This application has been reviewed, and the following action has been taken:

- Approved as Submitted (contingent upon obtaining and submission of all necessary permits with the local jurisdiction)
- Approved with Changes (contingent upon obtaining and submission of all necessary permits with the local jurisdiction)
- Request Denied as Presented

Committee/Management Comments:

Reviewed / Approved By: _____ Date: _____

Reviewed / Approved By: _____ Date: _____

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