

Islip Horsemen's Association, Inc.

	Page
Introduction	2
General Rules and Regulations	3
Competition Point System	6

By-Laws of the Islip Horsemen's Association

Article I	Name	7
Article II	Offices	7
Article III	Purpose	7
Article IV	Fiscal Year	7
Article V	Meetings	7
Article VI	Order of Business	8
Article VII	Members	8
Article VIII	Board of Directors	9
Article IX	Officers & Directors	10
Article X	Election of Officers and Directors	11
Article XI	Finance	11
Article XII	Committees	12
Article XIII	Dues	12
Article XIV	Amendments to By-Laws	12
Article XV	Parliamentary Authority	12
Article XVI	Unsportsmanlike Conduct	13

~~Overstrike~~ represents deletions

Red, bold & underlined represents amendments



Welcome to the Islip Horsemen's Association

The Islip Horsemen's Association (IHA) was founded in 1970 and was incorporated in 1971. The purpose for which the corporation was founded was to promote the health and welfare of horses; to present information of interest to horse owners; to encourage group activities; to promote opening, restoration and maintenance of trails; to lend support wherever necessary for the protection of the rights of horse owners, riders and horses; to promote good relations in the community directed to the understanding of mutual problems and their equitable solution; to educate its members and the community at large in the maintenance, care, housing and treatment of horses; to educate its members in the art of horsemanship and in all other allied activities; and to generally foster and promote good horsemanship and ownership. With the time and effort of our membership, IHA has come a long way since then. Our shows have expanded in number of classes, as well as participants and we have been able to put on more shows each year, as well as working with the Town of Islip Horse Ordinance.

The IHA has several other activities besides its horse shows: the IHA Youth Group, trail rides, equestrian clinics, trips to Equine Affaire, participation in holiday parades, [The Spirit of Long Island Mounted Drill Team](#), the Annual Awards Dinner Dance and an annual swap meet.

Our monthly meetings sponsor guest speakers, movies, slides and other educational programs for the experienced horse owners as well as the novice.

We have many members who are educated horse owners who are willing to share their experience and help any member interested in getting the most out of [horse ownership](#).

Anyone interested in joining the Association, whether it be to attend meetings and learn about horse care, to be eligible for year-end awards, join the Spirit of Long Island Drill Team or just to receive our monthly IHA Newsletter, write:

Islip Horsemen's Association
P.O. Box 39
East Islip, NY 11730

General Rules and Regulations

- ~~1. **Refer to appropriate prize book in your discipline for show general rules, division and class requirements, Entry** fees and End of Year Award Requirements. will appear in individual prize lists or booklets.~~
- ~~2. The show will be run in accordance with the rules of the Islip Horsemen's Association (IHA). IHA rules supersede all others.~~
- ~~3. IHA Rule Books will be available for a nominal fee.~~
2. Judge's, show committee chairpersons' and timer's decisions are final.
3. The horse show committees reserve the right to refuse entries from any person deemed ineligible to ride.
- ~~6. The Association reserves the right to cancel, split or combine any classes. Classes with less than three (3) entries will be cancelled at the discretion of the show committee.~~
- ~~7. Horses that kick **MUST** wear a red ribbon in their tails. Unruly animals will be removed from the show grounds.~~
4. No stallions will be permitted at any IHA-sanctioned event.
5. Any person treating any animal in an inhumane manner or anyone not obeying regulations will be asked to leave the show grounds. No refunds will be given.
6. All participants enter and ride at their own risk and shall not hold IHA, the show committee, or any affiliates of the County of Suffolk Department of Parks, liable for any injury to rider or horse during, or in connection with, the show.
- ~~11. Coaching of riders (except Gymkhana) during classes may result in the disqualification of the rider. No one other than the competitor, judge or show officials are permitted in the show ring during classes.~~
- ~~12. Riders may not enter or leave the ring once a class has started, unless instructed to do so by the Judge.~~
- ~~13. Courses will be posted at least one hour prior to the classes requiring them.~~
- ~~14. Certified Veterinary notes must be submitted for all refunds and End of Year points, unless otherwise specified in the prize list. Vet notes should be submitted to the show secretary and must be delivered or postmarked within ten (10) days of the show. Submission of Vet notes is the responsibility of the rider and will not be waived.~~
- ~~15. When your horse is unable to perform, you will be allowed the use of ONE other horse upon presentation of a valid Certified Veterinary note to be eligible for year-end awards. You may revert back to your original horse if you wish and he becomes fit, but you must then finish the season on him and will not be allowed any other changes if you want to remain eligible for year end points. ***REFER TO PRIZE BOOK OR SECTION IN RULE BOOK OF YOUR DISCIPLINE FOR EXCEPTIONS TO THIS RULE.***~~

- ~~16. Points for IHA Year End Awards will be counted from date of paid membership. Membership must be paid by the end of the rider's first show.~~
- ~~17. Eligibility for IHA Year End Awards are as follows:~~
- ~~a. You must ride in ALL IHA hosted shows in your discipline, i.e. English riders in all English shows, Western riders in all Western shows, etc. (Unless specifically stated otherwise in prize books)~~
 - ~~b. Must be the **SAME** Horse and Rider combination in Western, Gymkhana, English Hunter, Pleasure, Dressage, and Jumper divisions.~~
7. No horses **are permitted** in designated spectator areas.
8. **For safety of horse and rider, there shall be** No congregating at the entrance gate to the rings.
9. Outside offenders will be dealt with by the **Suffolk County** Park **Commission** or Show Ground officials.
- ~~21. Proper number must be **VISIBLE AT ALL TIMES.**~~
- ~~22. An exhibitor may ride more than one horse in the same event, where applicable; however, each horse and rider combination **MUST** have a separate number.~~
10. Protests must be lodged the day of the show, and in writing, with the show manager or Committee Chairperson. All decisions **of the show manager or committee chairperson** will be **FINAL** by said person and will also be answered in writing if necessary **and a written answer will be forwarded to the person lodging the protest, if necessary.** In the event of the question regarding interpretation of written rules, the Board of Directors shall decide on the original intent of the rule **and the Board's decision shall be final.**
- ~~24. Check all equipment before entering the ring. **YOU ARE RESPONSIBLE.** No re-rides for worn or abused equipment. Committee decision will be final.~~
- ~~25. Proper entry is the sole responsibility of the entrant. No refund will be given for entering the wrong class.~~
- ~~26. Class entries will close when the preceding class is in the ring.~~
- ~~27. Proof of age may be requested.~~
11. Proof of a negative Coggins test may be required, pursuant to New York State Law.
- ~~29. No classes will be delayed for more than three minutes for tack changes or conflicts. No trainer's conflicts honored. Also refer to specific rules in prize books.~~
- ~~30. It is the responsibility of the rider to be on timer for his/her class. You will have two (2) calls at one (1) minute intervals when the class will be and run without you.~~
12. There will be a ~~20.00~~ **\$25.00** dollar processing fee for any returned checks.
- ~~32. Should any question or dispute arise that is not provided for in the rules, the same shall be~~

~~referred to the respective show management, whose decision shall be final.~~

- ~~33. In the event of the question regarding interpretation of written rules, the Board of Directors shall decide on the original intent of the rule. **Made part of new #10.**~~
13. The Islip Horsemen's Association shall not be held liable or be in any way responsible for services or equipment volunteered by members or non-members. This includes damage, loss, theft or repairs of any sort.
14. No alcoholic beverages are permitted at IHA-sponsored Events.
- ~~36. Any rider, with the exception of trainers, may go from one discipline to another, with no instruction as to what division they should enter. It shall be left to the rider's discretion.~~
- ~~37. To those who have not received payment to show, judge, train or assist in training a horse, whether monetary or otherwise, either directly or indirectly, nor received payment, whether monetary or otherwise, for instructing a person in riding, driving, training or showing a horse for five (5) calendar years prior to application for amateur membership regardless of discipline.~~
- ~~38. Sponsorship of a specialized trophy (i.e. A Memorial Trophy) is permitted by any IHA member for one year. The member may choose to continue this trophy on a yearly renewal basis.~~
- ~~39. Refer to appropriate prize book in your discipline for show requirements.~~

Competitive Point System

The amount of points earned in a class depends on the number of riders who have paid and entered the ring. Below is a chart that will most easily describe the point system:

	1st Place	2nd Place	3rd Place	4th Place	5th Place	6th Place
6 Riders Points Earned	7	5	4	3	2	1
5 Riders Points Earned	6	4	3	2	1	
4 Riders Points Earned	5	3	2	1		
3 Riders Points Earned	4	2	1			
2 Riders* Points Earned	2 3	1				
<u>Dressage</u>	<u>Placings are awarded by highest judge's score</u>					

***Rule regarding two (2) riders in a class may vary for each discipline. Refer to discipline's prize book for rules and regulations.**

By-Laws of the Islip Horsemen's Association

A corporation existing under the Laws of the State of New York under the provisions of Section 404 501(c)7 of the Not-For-Profit Corporation Law

Article I Name

The name of this organization shall be Islip Horsemen's Association, Inc., ~~which shall include a Youth Group Division.~~

Article II Offices

- A. The principle office of the Association shall be in the Town of Islip, Suffolk County, New York.
- B. The Association may also have offices at such other places as the Board of Directors may from time to time determine or the business of the Association may require.

Article III Purpose

- A. The purpose of the Association is to promote the health and welfare of horses; to present information of interest to horse owners; to encourage group and family activities; to promote opening, restoration and maintenance of trails; protect the rights of horse owners and riders; and to promote good public relations in the community directed toward understanding of mutual problems and their equitable solution.
- B. The motto of the Association shall be "Good Horsemen Make Good Neighbors."

Article IV Fiscal Year

The fiscal year shall run from January 1st through December 31st. This is for bookkeeping purposes only.

Article V Meetings

- A. There shall be a **general membership** meeting **held on the fourth (4th) Tuesday of every month (with the exception of certain months) during the year. Notification for general membership meetings** shall be posted in the IHA newsletter, **on the IHA social media page and on the IHA website. Notices** shall **include the date,** place and time as the Board of Directors shall authorize. **Notification of meetings shall state whether it is a general or special meeting. If a special meeting is called, the notice shall state the purpose for which the meeting is being called and business transacted at the special meeting shall be confined to the purpose in the special meeting notice.**

- B. Special meetings of members for any purpose may be called by resolution of the Board of Directors, or at the request, in writing, of a member or members directed to and approved by the Board of Directors. Such request shall state the purpose or purposes of the special meeting.
- C. There shall be a **general membership** meeting held in the month of October or November in each year which shall be known as the Annual Meeting for Election of Officers, receiving annual reports of Officers and Committees and for any other business that may arise.
- D. **Quorum.** At any **general membership** or special meeting duly called, **a simple majority of members in good standing** present and voting at such meeting **shall constitute a quorum and** may transact any business of the meeting for which a vote is required.

ARTICLE VI

Order of Business

- A. **Call the meeting to order**
- B. **Reading of the minutes of the previous meeting**
- C. **Treasurer's report**
- D. **Communications and notices received**
- E. **Reading of reports and statements**
- F. **Old Business**
- G. **New Business**
- H. **Adjournment**

Article VII

Members

- A. Every person who subscribes to and supports the objectives of the Association may become a member upon application to the Membership committee and payment of dues, **which shall constitute the person(s) to be a member(s) in good standing.**
- B. Resignation. Any member may withdraw from the Association after fulfilling all obligations to it by giving written notice of such intentions to the Recording Secretary, which notice shall be presented to the Board of Directors at the first meeting after its receipt.
- C. Every member in good standing who is ~~fourteen (14)~~ **eighteen (18)** years of age or over shall enjoy full voting privileges of the Association, except in state mandated legal affairs.
- D. Each member in good standing who has not reached the age of eighteen (18) years shall be eligible to be a member of the Youth Group ~~Division~~ and shall enjoy all privileges of the Association.
- E. The Board of Directors may designate certain individuals as Honorary Members with the approval of the membership by secret ballot. Any Honorary Member is a Non-Voting member who may still enjoy all the privileges of the Association without paying dues.
- F. No member shall profess to represent the Islip Horsemen's Association in any matter without the prior approval of the Board of Directors. Such an act shall be grounds for immediate dismissal.
- G. Suspension, Expulsion or Impeachment.

- a. A member or honorary member may be suspended or expelled from the Association, or an Officer or Board Member may be impeached, for violation of the By-Laws or for conduct prejudicial to the best interests of the Association. This action may be taken by vote of the Board of Directors provided a statement of charges shall have been mailed by certified mail, return receipt requested, to the member at their last recorded address at least fifteen (15) days before final action is taken. The mailed statement shall give notice of the time and place where the Board of Directors is to meet and take final action. The member shall be given an opportunity to present a defense at the time and place mentioned in such notice. ~~Suspension, Expulsion or Impeachment may be appealed to the general membership who may overrule the decision by a~~ **simple majority vote pursuant to Article V(D).**
- b. ~~Suspension, Expulsion or Impeachment may be initiated at a general~~ **membership** meeting by a **simple majority vote pursuant to Article V(D).** ~~The procedure for notification of the statement of charges shall be as~~ **set forth in Article VII(G)(a).** ~~Action shall be taken by the general membership by a~~ **simple majority vote pursuant to Article V(D).**

Article VIII

Board of Directors

- A. The business of this Association between meetings shall be managed by its Board of Directors that may exercise all such powers of the Association and do all such lawful things as are required to be exercised or done with the exception of extraordinary expenditures or agreements which must be presented to the general membership. **Meetings of the Board of Directors shall be held on the third (3rd) Monday of each month at a time and place designated for such meeting and shall be hosted by a Board member on a rotating basis.** At least six (6) Board members are required to establish a quorum to conduct the business of the Association.
- B. The Board of Directors shall consist of the President, 1st Vice President, 2nd Vice President, Recording Secretary, Treasurer, ~~Corresponding~~ **Coordinating** Secretary and **Newsletter** Editor, and there shall be four (4) Directors selected from the membership., one of whom shall be elected Advisor of the Youth Group, who shall vote, by proxy, for the Youth Group. ~~President. The Youth Group President may accompany the Youth Group Advisor to Board Meetings, who will act on behalf of the Youth Group.~~
- C. The Board of Directors shall meet at least once in each quarter of the business year, and at such additional times as it deems advisable.
- D. The Board of Directors shall have the power to appoint or replace all committee chairmen.
- E. The Board of Directors shall fill vacancies in its own membership and any other elected office until such vacancy shall have been filled at the next annual election.
- F. The Board of Directors shall have the authority to ~~rent~~, sell or purchase any and all the real property to be used in the conduct of the Association business. **Any purchase over the amount of seven hundred and fifty (\$750.00) dollars shall require approval by a simple majority vote of the membership present and voting at such meeting pursuant to Article V(D) herein.**
- G. **At least one (1) Board of Director shall be on a show committee. All Board members should participate in all IHA activities and special events (i.e., clinics, ride-ins, fundraisers, etc.).**

Article IX

Officers and Directors

- A. The Officers of the Association shall be the President, 1st Vice President, 2nd Vice President, Recording Secretary, Treasurer, ~~Corresponding~~ **Coordinating** Secretary and **Newsletter** Editor, each of whom must be eighteen (18) years of age or older.
- B. The Officers and, on alternate years, the Directors of the Association, shall be elected for a term of two (2) years at every other annual meeting and shall hold office for two (2) years or until their successors are chosen and qualify in their stead, with the exception of the Youth Group Advisor, which shall be held for a term of one (1) year. If the office of any Officer or Director becomes vacant for any reason, the vacancy shall be filled by the Board of Directors. The same person may hold no Officer or Director position for more than three (3) consecutive terms.
- C. Officers and Directors who miss three (3) or more ~~consecutive~~ meetings without "just cause" are subject to dismissal from office by the Board of Directors. ~~However, such Officer or Director may appear before the General Membership who will determine "just cause".~~

D. Officers' and Directors' duties are as follows:

President

The President shall be the principal officer of the Association and preside at all meetings of the Association and the Board of Directors; he/she shall perform such duties usual to the office and be ex-officio member of all committees except the Nominating Committee.

1st Vice President

The 1st Vice President, in the absence or disability of the President, shall perform the duties and exercise the powers of the President and shall perform such other duties as the Board of Directors prescribes. He/She shall assist the President in such duties as the President will assign.

2nd Vice President

The 2nd Vice President in the absence of the 1st Vice President shall perform his/her duties and perform such duties as the Board of Directors shall prescribe. The 2nd Vice President shall assist the 1st Vice president in his/her duties.

Recording Secretary

The Recording Secretary shall attend all sessions of the Board and all meetings of the members and record all votes and the minutes of all proceedings in a book to be kept for this purpose.

Treasurer

- a. The Treasurer shall have custody of the Association funds and keep a full and accurate account of receipts and disbursements in books belonging to the Association and shall deposit all monies and other valuable effects in the name and to the credit of the Association in such depositories as may be designated by the Board of Directors. He/She shall render to the President and Directors at regular meetings of the Board, or whenever they may require it, an account of the financial condition of the Association. The Treasurer's account shall be examined annually by ~~an Auditing Committee of three (3) members who,~~ **a certified public accountant who,** satisfied that the Treasurer's Annual Report is correct, shall sign a statement of that fact at the end of the

report. ~~The annual Auditing Committee shall be appointed by the Board of Directors before the November meeting.~~

- b. ~~Title to~~ **Bills of sale and receipts for** all real and personal property **of the Association** shall be held by the Treasurer in the name of Islip Horsemen's Association, Inc.

Corresponding Secretary

~~The Corresponding Secretary shall give due notice to the Board of Directors of its monthly meetings. He/She shall be responsible for all correspondence concerning the Association.~~

Coordinating Secretary

The Coordinating Secretary shall be responsible for all scheduling, planning and cancelling of board, general and special meetings.

Newsletter Editor

The **Newsletter** Editor shall give or cause to be given notice of all meetings of the Association to the members in writing through a monthly newsletter.

Youth Group Advisor

The office of Youth Group Advisor shall be a one (1) year term. The purpose of the Youth Group Advisor is to oversee the Youth Group ~~Board and President~~, to advise in such matters as horse shows, outings, etc.

Three Board Members

Three (3) Board Members shall be elected from the general membership, whose duties shall be delegated by the Chairman or President as to the needs of the Association.

Article X

Election of Officers and Directors

- A. Election of Officers and Directors shall be held at the annual meeting in October or November for which due notice shall be given. Election to each office shall be by a **simple majority vote representing a quorum pursuant to Article V(D)** ~~majority vote~~ of those present and voted by ballot, ~~a quorum being present~~.
- B. Any current Officer or Director may run for another position and if defeated will still maintain their current position. If elected, their vacant position will be filled by the board.

Article XI

Finance

- A. The fiscal year shall commence from January 1st and end December 31st.
- B. All checks or demands for money of the Association shall be signed by the Treasurer, or in case of his/her absence or disability, the President of the Association.
- C. All Monies received from any activity or function must be deposited with the Treasurer of the Association.

Article XII

Committees

- A. There shall be a Membership Committee, Program Committee, Nominating Committee and Election Committee whose chairman may be designated by the Board of Directors.
- B. There shall be such special committees as the Board **may**, from time to time, deem necessary to carry out the purpose of the Association, the Chairman of which shall be designated by the Board, the term of which shall be at the discretion of the Board.
- C. Chairpersons of all committees shall report all changes ~~for approval~~ to the Board **for approval** as required and may report to the Association at each regular meeting.
- D. Chairpersons of standing committees shall serve from time of appointment until the next ensuing annual election meeting.
- E. Vacancy in the Chairpersonship of a committee shall be filled by the appointment of the Board of Directors.

Article XIII

Dues

- A. Annual Dues shall be posted on the current membership application. Membership of the Association shall be available as a Family Membership, Individual Membership for those age ~~fourteen (14)~~ **eighteen (18)** and older, and Junior **Youth** Membership for those under the age of ~~fourteen (14)~~ **eighteen (18)**.
- B. Dues are payable upon admission to the Association and yearly thereafter on January 1st.

Article XIV

Amendments to By-Laws

- A. By-Laws may be amended at any regular **general or special membership** meeting for which due notice shall have been given, provided the proposed amendment shall have been introduced at the prior meeting and set forth briefly in the notice of such regular **general or special membership** meeting. Such amendment or amendments shall be made **and approved** by a **simple two-thirds (2/3rd) majority vote** of ~~those~~ **members in good standing present and voting at such meeting representing a quorum pursuant to Article V(D), which shall constitute** and a voting quorum being present.

Article XV

Parliamentary Authority

- A. Islip Horsemen's Association By-Laws shall be **the** authority governing the Association's meetings, Board meetings and Committee meetings. Unless otherwise stated, refer to the Roberts Rules of Order Revised.
- B. A Parliamentarian may be selected by the President to assist him/her in their duties as the presiding officer.

Article XVI

Unsportsmanlike Conduct

- A. Conduct by judges, IHA members and non-members, volunteers, exhibitors, trainers, owners (and their representatives), spectators and all other persons present on the show grounds or in show facilities shall be orderly, responsible, sportsmanlike, courteous and respectful. Direct abusive and threatening conduct while on the show grounds will not be tolerated and the offending person(s) may be asked to leave the show grounds in order to preserve the decorum of the show.
- B. A violation of either of these rules will first result in a written warning from the show committee to the party(ies) involved in the initial violation, which shall also be forwarded to the IHA Board, within five (5) days of the incident; a second violation of these rules will be brought to the IHA Board for review and any action will be left up to their discretion, which may include but not be limited to removal of points earned on the date of the incident, disciplinary action and/or suspension from IHA club activities for a period of time to be determined by the IHA Board.