Insert company letterhead here

Letter of Authority

Appointment as Licensed Customs Broker

Date: [Insert Date]

To: [Insert Customs Broker's Full Name and Company Name]

Subject: Appointment as Licensed Customs Broker

We, [Importer's Full Name or Company Name], hereby appoint KMLT Customs & Logistics Specialists Pty Ltd, corporate licence number 01834C, as our authorised customs broker under Section 181 of the Customs Act 1901. This appointment grants the customs broker the authority to act on our behalf in all matters related to the clearance of goods through customs and biosecurity processes, as permitted under the Customs Act 1901 and the Biosecurity Act 2015. This authority further extends to all services provided by KMLT Customs & Logistics Specialists Pty Ltd, including but not limited to consultancy, international trade advice, and any other services outlined in the company's service framework.

Authority Includes

- Preparing, submitting, and signing import declarations and other required documentation in accordance with Section 71G of the Customs Act 1901;
- Representing us in dealings with the Australian Border Force and other relevant authorities, as outlined in Section 181(1) of the Customs Act 1901;
- Facilitating the payment of duties, taxes, and other fees required for the importation process, as per Section 132 of the Customs Act 1901;
- Managing biosecurity compliance, including the preparation and submission of documentation required under Section 314 of the Biosecurity Act 2015;

- Liaising with the Department of Agriculture, Fisheries and Forestry to ensure compliance with biosecurity requirements, as outlined in Section 19 of the Biosecurity Act 2015;
- Providing consultancy and advice on international trade matters, including but not limited to policy interpretation, compliance strategies, and logistics optimisation;
- Undertaking any additional actions necessary for the efficient clearance and delivery of goods and execution of associated trade-related services.

Authorisation Conditions

- The customs broker is authorised to access, manage, and use any relevant documentation or information provided by [Importer's Full Name or Company Name].
- We acknowledge that occasionally, the customs broker might need to delegate brokerage tasks to external agencies. KMLT Customs & Logistics Specialists Pty Ltd guarantees that any outsourced tasks will be closely monitored to ensure the client's supply chain remains secure.
- KMLT Customs & Logistics Specialists Pty Ltd is authorised to deny clearance at their discretion if any concerns regarding compliance, accuracy, or other relevant factors arise.
- I/we acknowledge the right of KMLT Customs & Logistics Specialists Pty Ltd to refuse clearance.
- We acknowledge that only professional contact emails affiliated with recognised business domains will be accepted for communication[i]. Gmail, Hotmail, and other personal email accounts are not accepted forms of contact emails.
- This authority shall remain valid until revoked in writing by [Importer's Full Name or Company Name], as per Section 181(2) of the Customs Act 1901.

Insert company letterhead here

Acknowledgement

We acknowledge that KMLT Customs & Logistics Specialists Pty Ltd, corporate licence number 01834C, shall act on our behalf with utmost professionalism and in accordance with the Customs Act 1901, the Biosecurity Act 2015, and other applicable laws. We commit to providing accurate and timely information to facilitate customs clearance, biosecurity compliance, and the broader scope of trade-related services. Additionally, we acknowledge acceptance of KMLT's terms of trade and conditions.

Authorisation Type

Please choose one of the following:

- [ ] Single shipment authority
- [ ] Ongoing clearance
- [ ] I have provided 100 points of ID
- To meet the 100 points of ID requirement with a Letter of Authority (LOA), please provide a passport and driver's license. Additionally, include an invoice or equivalent business documentation as proof of your enterprise

Signed: [Importer's Full Name or Company Representative Name]

[Position/Title]

[Contact Information]

- [i] Gmail, Hotmail, and other personal email accounts are not accepted forms of contact emails.