

New Team Member First Day Checklist

Drug tests and applications

- Drug test to be done before anything else, if not previously completed
- Company Employment application, if not already completed
- CDL Driver application with FMCSA Clearinghouse pre-employment query (if applicable)
- CDL Driver pre-employment drug test (if applicable, done at approved lab)
- Time to talk with human resources about benefits, direct deposit, etc...

Safety Gear

- PPE Bag
- Hard hats (1 everyday, 1 back up)
- Comms with battery and charger
- Safety glasses
- Hearing protection
- Gloves
- Chainsaw chaps

OSHA Required Training

- Fire Prevention Plan
- Emergency Action Plan
- Hearing Conservation Plan
- Exposure Control Plan
- Hazard Communication Program
- CPR/First Aid

Company Required Training

- New Team Member PowerPoint
- Job Briefing Policy
- Chipper Training
- Truck & Trailer Training

Company Additional Training

- Temporary Traffic Control
- Stump Grinder
- Mini Articulated loader