

Royalty Health & Wellness Resources Agency Training Registration Form

Group participant form

Agency Name: _____

Address: _____

Phone: _____ Alt Phone: _____

Contact Person: _____ Phone: _____ Email: _____

Class Registering For: _____

	Participant Name	Date	Time	Cost
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
				Subtotal
				Less Discount/Coupons (if applicable)
				Total to be paid

Method of Payment Enclosed:

- Check
- Money Order
- Coupon Enclosed
- Credit/Debit (agency will contact you to process)
- Laynecare Sponsored

(Can add additional pages if needed)

2018 Royalty Health & Wellness Resources Training Policies

Registration: Registration and payment must be received one week prior to scheduled training.

Payment: Payment may be in the form of check or money order. Make payable to: Royalty Health & Wellness Resources. \$30 fee for all returned checks. You may pay using credit or debit online at www.royaltyhwr.com under training tab or call for over the phone processing.

Registrations and payments: To register for classes or schedule a class you may call our office at 336-623-2547 or go to www.royaltyhwr.com and register. You may also mail registrations to Royalty Health & Wellness Resources P.O. Box 66 Eden NC 27289. After payment and registration is processed you will be provided a packet containing all information needed for class.

Refunds: NO REFUNDS GIVEN. Credit applied to a future training. may be granted for qualifying events. (i.e. emergency cancelation, notification within 24 hours)

Locations: Training sites may vary. It is the responsibility of the participant to confirm correct location they have signed up for. In the event a location must be changed, participants will be notified by office personnel via contact information provided on registration form.

Late Arrivals: Participants arriving more than 10 minutes past start time are not permitted. For CPR & First Aid Courses no one is permitted after the instructor has started.

Child Care: Child Care is NOT provided for adult trainings.

Inclement Weather: In the event there is weather making road conditions unsafe training will be rescheduled. Participants will be notified as soon as possible therefore it is very important to provide us with a working phone number to be able to contact you.

Layncare Customers: Layncare sponsorships will cover Medication Administration, Bloodborne Pathogens, CPR, and First Aid. Any additional trainings, including Medication Remediation's resulting in participant leaving prior to final grade or significant number of no shows will be the responsibility of the participant or host to cover the costs. Any additional costs incurred must be paid in full prior to the release of further certificates.

Fax Completed form to 336-623-2548

Don't see a training that meets your needs. Call us today! A health & safety training can be developed to meet your needs.