**Personal Questionary form.**

Claim for redundancy and other money you are owed.

RP1 & RP2.

It is important that we have the information below to complete the application:

RP1 Case references\* (Your claim for redundancy and other money you’re owed by an employer)

RP2 Case References\*\* (Your claim for loss of notice)

* *\*RP1 references you will receive from Insolvency Practitioner*
* *\*RP2 references number you will receive from Insolvency Service after RP1 claim was accepted.*

|  |
| --- |
| **Claimant Employer Name:**  |

**Name: Surname:**

**Date of Birth: NIN:**

**Email address:**

a/c:

s/c:

**Current Bank details:**

**address: Name of Bank**

**Start date**

**of your employment:**

**The date of your redundancy:**

**The date of your last working day:**

**Gross rates pay. monthly /weekly:**

**Any breaks in employment:**

**Number of holiday days you’re entitled to and holiday you’ve taken:**

**Details of wages and other money you’re owed by employer:**

**Details of any money you still owe to your employer (for example season tickets loan, company loan etc.)**

**Did you get new job when the redundancy process starts? YES. NO.**

**If your answer is YES, please providing the new company details include full address and contact details:**

**If your answer is YES, please providing correct answer:**

**New job starts since:** *(please input correct date: day / month / year)*

**I receive Net pay monthly / weekly: £**

**Job title:**

**Did you receive any new benefits or an increase in an existing benefit? YES. NO.**

**If YES, please explain what kind of benefits and how much:**

**Did you apply for Jobseeker’s? YES. NO.**

**Why did you not apply for Jobseeker’s?**

***----------------------------------------------- DECLARATION ----------------------------------------***

***By submitting information for your claims, you confirm:***

* The information you have provided is true.
* The bank details you have entered are accurate
* This is the only claim you are making for loss of notice in relation to this employment
* This is the only claim you are making for redundancy and monies owed in relation to this.

 I understand and agree with the declaration above.

 ………. /……….. / ……….

 ***Claimant signature / Full name Date:***