



Westchester Women's Golf Association

WWGA Board Meeting

November 7, 2023

Zoom

Meeting Called to Order at 3:01 PM

Attending: Pat Martzen, Toni Mannix, Debby Christian, Sheri Wiggett, Diane Aguello, Dallas Poffenroth/Cindy Denny, Jane Wortman, Carol Earle, Sue Robelotto

Approval of minutes of September 12, 2023 board meeting

- Sheri Wiggett moved 11/12/23 minutes be approved
- Sue Robelotto 2nd
- Motion carried

Treasurer's Report – Sheri Wiggett

October beginning balance	\$10,421
October ending balance	\$13,298
October accruals	\$ 3,289
Total YTD accruals	\$ 3,740
Actual October ending balance	\$ 9,557

Handicap – Toni Mannix

SCGA send an email regarding spam/phishing email with their logo asking for personal information. This is FRAUD and should be ignored/deleted. Email with this warning has been forwarded to WWGA membership.

Major Tournaments – Dallas Poffenroth/Cindy Denny

Captain's Cup round one in the books! Same tee times for 11/14.

The 2024 WWGA tournament schedule has been drafted. At this time, based on LACWGA and WPLGA 2024 schedules there are no conflicts.

January – Low Net (administered by Weekly Games Chair)

February – Eclectic

March – Presidents Cup*

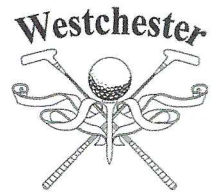
April – Spring Fling

September – Championship*

November – Captain's Cup

*3 weeks will be scheduled, but subject to change based on future discussions regarding format, field size, etc.

Exact dates will be published in the 2024 Directory



Westchester Women's Golf Association

Weekly Tournaments – Jane Wortman

Jane requested that anyone responsible for reporting YE monies which are to be included in the YE Gift Cards needs to get the report to Jane ASAP. Drop Dead date is 11/28 as Gift Card spreadsheet and envelopes/labels will be prepared on 11/29.

Jane reported the YTD there are 30 WWGA members with at least 20 rounds for Low Net computation. After the Captain's Cup tournament there are 2 additional rounds for eligibility. The cut off is 11/30.

Membership – Sue Robelotto

Sue moved that Gaye Williams be accepted for membership

Diane Aguello 2nd motion

Motion carried

Melissa Fraye – 1 more round to satisfy qualification

Natalie Chun – 1 Q round played

Susan Hull – 1 Q round played

Depending on when Melissa Fraye satisfies membership requirements she will be voted in at the holiday luncheon; or if substantially before that date, an electronic vote will be solicited.

Rules – Diane Aguallo

Nothing remarkable to report. A few rules issues at the tournament were handled with dispatch.

Social – Carol Earle

Holiday Luncheon is on 12/11 at Sol Cocina

Pricing \$55/pp

Liza is currently preparing flyer. Distribution planned for later this week.

Carol stated that parking in the structure is free for 90 minutes; so if our members park in the structure and stay longer, there will be a charge. There is street parking for longer periods, but obviously harder to secure. Carpooling will be recommended.

Sol Cocina party space has limited capacity. The flyer will reference that and encourage early RSVP. Guests (non-WWGA members) will be accommodated if there is space available after members have had the opportunity to make their reservations.



Westchester Women's Golf Association

Old Business

2024 Play Away – Sheri Wiggett

A revised informational flyer has been prepared (attached) and will be distributed to membership this week.

Web Site

The site (WWGA.net) is coming along. Board should have site to review in the next month.

New Business

Both the Standing Rules and General Information documents have been revised. The only substantial revision is the Championship Qualification requirement (in Standing Rules), which was voted on by the General Membership at the 10/17/23 meeting. All other changes were for clarification purposes.

Standing Rules revisions

Sue Robelotto moved revisions be accepted

Jane Wortman 2nd

Motion carried. Revised Standing Rules – Adopted November 2023 (attached)

General Information revisions

Carol Earl moved revisions be accepted

Sue Robelotto 2nd

Motion carried. Revised General Information – Adopted November 2023 (attached)

Adjourn

Meeting was adjourned at 3:55 PM

Respectfully Submitted

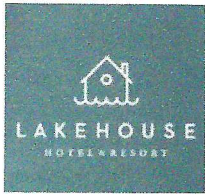
Deborah Christian, Secretary

Attachments:

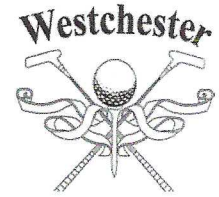
Play Away flyer (updated)

Standing Rules – Adopted November 2023

General Information – Adopted November 2023



Westchester Women's PlayAway



Lakehouse Hotel and Resort, San Marcos CA

May 21st and 22nd, 2024

(Monday 20th optional)

Information for the PlayAway

Hotel Reservations: Call 760 744-0120 "*Westchester Stay and Play 2024*" Reserve your room early if you plan to stay Monday night. 15 Double rooms have been reserved for Tuesday and Wednesday Nights.

For those arriving **MONDAY**.

Optional golf at the Executive course with tee times beginning at 1 pm. \$42 w/cart \$30 walking.

Dinner venue of your choice: "Tap In Tavern" – overlooking 9th hole of executive course; OR "Amalfi Cucina Italiana" next to the Lakehouse Hotel (not managed by Lakehouse).

For those arriving **TUESDAY**

Please be at the course by 9 am. Tee times will begin at 10am. Individual tee times will be emailed Monday 20th May.

Enjoy breakfast at The Grill at the course or Coffee House at the Hotel Pool. (not included)

Lunch – at your leisure after golf

Dinner: at your leisure

WEDNESDAY:

Grab and Go Breakfast (included) at the golf club beginning at 7am.

Golf: Shotgun at 8.30am

Lunch – at your leisure

Awards Dinner: Private room at Golf Club

No Host Cocktails at 6pm

Dinner – Buffet at 7pm (included)

Cost: Subject to change

3 Nights shared room, 2 days golf, 1 grab and go breakfast, awards dinner, and prizes. \$597.00 pp + tax

3 Nights single room, 2 days golf, 1 grab and go breakfast, awards dinner, and prizes. \$818.00 + tax

2 night shared room, 2 days golf, 1 grab and go breakfast, awards dinner, and prizes. \$490.00 pp + tax

2 nights single room, 2 days golf, 1 grab and go breakfast, awards dinner, and prizes. \$644.00 + tax

NOTE: Payment to the Lakehouse is for accommodations + resort fee + tax. Each participant will pay WWGA directly for golf, 1 breakfast, awards dinner and tournament fee.

STANDING RULES

Handicap

1. Per the USGA Handicap System, players should post scores immediately following play. Failure to post scores in a timely manner may result in assessment of a penalty round.
2. Play Day Posting - Players must post their **TOTAL** adjusted score using the GHIN app prior to 5:00 PM on day of play. Adjusted score is to be computed using the hole handicaps and procedures as directed by the Handicap Chair.
3. To be eligible for Most Improved Player of the Year award, a player must have 20 rounds in their scoring record (10 of which are WWGA rounds) on December 1 with no penalty rounds in her scoring record for the preceeding 12 months (December – November).
4. Procedures on posting and adjusting scores will be included in the introduction package for new members and issued to Regular members on an annual basis.
5. WWGA members must post all rounds. Instances of non-compliance will be addressed by the Handicap Committee.
6. Penalty Rounds - If the Handicap Committee concludes that a player failed to submit a score or complete a round for the purpose of gaining an unfair advantage, it may withdraw the player's Handicap Index, and/or apply an appropriate penalty score (high or low depending on intent) and consider further disciplinary action for players who repeatedly fail to submit their scores or who fail to complete rounds.

Pace of Play

1. All WWGA events (Tuesday play, tournaments, Play Away) require adherence to pace of play. A foursome is expected to keep up with the group in front of them.
2. Foursomes are to tee off on time. It is imperative that groups NOT tee off early but wait for their scheduled tee time to start their round.
3. When a foursome has fallen out of position, the first two golfers finished on the putting green are expected to advance to the next tee and tee off.
4. WWGA plays "ready golf." No more than 2 practice swings. Determining distance, club selection and strategy should be handled unobtrusively while others are hitting.

In general, in weekly Tuesday play a round at Westchester GC should be completed within 3 ½ hours. If a group has fallen behind (a hole is totally open in front of them AND they are not on pace for a 3 ½ hour round) the group is expected to skip the next hole and go to the next tee. Scoring for skipped hole is in accordance with USGA rules (par + pops). If a hole is skipped, players are ineligible to contest game of the day or any tournament prize.

Major Tournaments

1. Eligibility: To register and play in any major tournament a player must have 20 rounds in their GHIN scoring record (**permanent** GHIN handicap). Once tournament play has commenced, no player (regardless of eligibility status) may be added to the tournament field.

- a. Exception: Scrambles are open to all WWGA members; and Qualifiers may enter only IF there is space available.
- b. Exception: To contend for the title of Club Champion, players must have ten (10) WWGA rounds* within twelve (12) months of the first day of the tournament. All WWGA members in good standing, with a permanent handicap, who pay the fee can play in the tournament and win prizes in their flight as well as contend for low net over-the-field without regard to WWGA rounds previously played.

*WWGA rounds consist of: regular Tuesday League play (12 or more players) and WWGA play away tournament rounds (not practice or optional rounds). Team play rounds do not count.

Occasionally a member who might be a contender for the title of Club Champion is unable to play 10 rounds in the 12 month qualifying period due to injury and/or illness. Any exemption in this instance will be addressed on a case by case basis by the Board of WWGA.

2. Tournament scorecards must be signed by all members of the group.
3. Tournament rounds will be posted by the Handicap Chair.
4. Tournament tee sheets and pairings are the responsibility of the Major Tournament Chair.
5. Tournament prizes
 - a. The tournament prize pool is the total of registration fees collected.
 - b. The cash prize for Club Champion and Low-Net-Over-the-Field in the Championship Tournament are NOT paid from the fees. These two (2) cash prizes are paid in accordance with the approved annual budget.
 - c. Flights are generated using GHIN index dated as close as is feasible to first day of competition.
 - d. For multi-week tournaments playday handicap in subsequent weeks will be used for play; but flights will NOT be modified. EXCEPTION: The eclectic tournament uses the same H/C for both rounds.
 - e. Field size will determine the number of flights and the number of winning places in each flight. The objective is to payout approximately 1/3 of participants.
 - f. Payout for last place, shall be equal to the entry fee, at a minimum. (except as noted in 5.i below)
 - g. Flights will be equal in size. If this is not feasible, inequities will – to the extent possible – skew to favor lower handicap golfers.
 - h. Publication of flights will include GHIN Index for each flight, in addition to course handicap.
 - i. Ties will split affected pot(s). i.e. A 2-way tie for 1st place would split 1st & 2nd place pots equally; a 3-way tie for first would split 1st, 2nd and 3rd place pots equally; a 2-way tie for 2nd place would split 2nd & 3rd place pots equally; a tie for last place would split the pot equally among those tied*,

*this might result in a prize less than entry fee

EXCEPTION: In the event of a tie after the completion of the Club Championship (*for the Title of Club Champion ONLY*) the tied players will immediately commence a sudden death play off.

6. Match Play Tournament – the number of weeks/rounds determined by field size. Every effort should be made to create flights to keep Bye rounds to a minimum.
7. Club Championship – In addition to the Tournament prizes a Senior* flight may be identified and receive special recognition.

*Senior TBD determined by board, based on field size and age of players.

8. Tournament Rules

- a. Club rules as outlined on the back of our weekly scorecards and the bulletin board, shall prevail. If you don't know what to do, take pictures and notes, play two balls if necessary and report the problem on the day of play to the WWGA Rules Chair and Tournament Chair for resolution.
- b. 2-stroke penalty for placing or receiving an unmuted phone call during the round
- c. In the event a foursome falls behind they will receive a warning. After one warning, if there are two open greens in front of them a 2-stroke penalty will be assessed to each player in the foursome.

Weekly Games

1. There must be a minimum of 12 members who pay/play the round for Weekly Game to be contested. Note: If in regular Tuesday league play fewer than 12 members play NO weekly game; and HIO, low net, birdies and/or chip-ins are NOT counted.
1. An "X" on any hole in the round results in disqualification from the weekly game. EXCEPTION: If the Weekly Game is a team event (pink ball, orange ball) and the hole with "X" does NOT affect the team/game score, the team will NOT be disqualified.
2. Eligibility for Weekly Game winnings is contingent upon player posting her adjusted score using the GHIN app *and* submitting scorecard by 5:00 PM on day of play.
3. There will be no Weekly Game(s) held during the period in which a Major Tournament is being contested.
4. Weekly Games which are team events* a minimum of 3 players must complete the round for team eligibility. *Pink Ball, Orange Ball, etc.
5. Flights are generated after play, based on the field size.
 - a. Generally there will be 3 flights, unless there are <20 players, in which case there may be two flights.
 - b. Flights will be equal in size. If this is not feasible, inequities will – to the extent possible – skew to favor lower handicap golfers.
 - c. Publication of flights will include GHIN Index for each flight, in addition to course handicap.

6. Two signatures are required on the Weekly Game scorecard.

Scoring Disputes

1. Rules Disputes

Players will follow USGA rules and Westchester GC local rules as outlined on the scorecard.

2. Scoring Disputes

In the event a player disagrees with another player's score the following steps are recommended:

- a. Ask the player if she's certain her stated score is accurate (she will revisit her strokes taken and confirm or adjust).
- b. If no adjustment is made the questioning player will revisit the strokes taken and demonstrate that an error has been made.
- c. The other members of the foursome should weigh-in and affirm either the stated score or the revised score.
- d. Upon reaching a consensus a score is agreed upon.
- e. If a score is questioned, but a stroke-by-stroke rebuttal cannot be provided the discussion is moot.
- f. Any consensus among two or more players should result in determining the recorded score.
- g. In instances where a player seems to consistently state scores that come into question among the other members of the foursome, the following steps are suggested:
 - i. Players keep track of the player-in-question's actual strokes by making "tick marks" on the scorecard; and/or
 - ii. Confirming stroke count of all players upon reaching the green (each player states: I am lying "x," prior to anyone putting.

Low Net (administered by Weekly Tournament Chair)

1. Low Net will be tracked annually. Dates: December 1 – November 30.
2. Twenty (20) qualifying scores required for eligibility. All eligible net scores will be averaged for an annual low net average. For members with > 20 rounds, the 20 lowest net rounds will be used.
3. The players with the lowest annual average of 20 scores will contest for the Low Net title in the Low Net Tournament each January. Availability to play will be confirmed; and a player not available to play will be replaced by the player with the next lowest average. Tournament field size: minimum 12. Actual field size will be determined by Chair based on year-end data vis-à-vis a natural "break" in standings and any ties.
4. The Low Net award monies:
 - Each member in the tournament field will receive an award.
 - An additional 1st, 2nd, 3rd Low Net for the Tournament itself will be awarded.
 - Prize values TBD in annual budget meeting.

5. Eligibility for Low Net score entry for the week is contingent upon player posting her adjusted score using the GHIN app and submitting WWGA scorecard prior to 5:00 PM on day of play.
6. An "X" on any hole by a member renders that day's score inadmissible for low net consideration.
7. Scores for players in any tournament which allows and/or recommends picking up to enhance pace of play, will not be included for Low Net consideration. Each year the board, in conjunction with the Weekly Tournament/Low Net Chair will decide if scores for non-tournament players will be eligible for Low Net submission. This will be re-visited throughout the year during each tournament; and may vary.
8. Two signatures are required on the weekly play scorecard to have scores eligible for Low Net submission. In the case of an individual with a disputed score, she must also sign.

Weekly Play Day

1. Cancellation: Notice must be received by the WWGA Starter by noon on the Monday prior to play day. For day of play cancellations text or email the WWGA Starter or notify the course directly after 6:30 AM. A member cancelling three times after noon on Monday will be put on notice. After the fourth cancellation, member be fined \$5 and will not be allowed to play until the fine is paid.
2. Late sign-ups: Members electing to play after the sign-up deadline must contact the WWGA starter. Signing up through the Pro Shop is NOT permitted. This will enable the starter to coordinate ALL after-deadline requests.
3. Associates: A WWGA Associate member may participate in weekly play once per month.
4. Guests: WWGA members make arrangements through the WWGA Starter. An individual guest may play three times/year.

Hole in One (HIO)

1. HIO is paid to WWGA member who scores a HIO during Weekly Play or at the Play Away.
2. HIO award is \$150
3. HIO is an optional kitty. Oversight of funds is handled by the club Treasurer; however this is a side-event and not considered part of WWGA budget.

Board Responsibilities

1. Contracts
Any contract entered into on behalf of WWGA must be reviewed by the board (or pre-arranged subcommittee) prior to execution.
2. Banking
The President, Secretary and Treasurer will be named as authorized agents and signers on bank account.
3. Minutes
The Secretary shall generate fully-executed (signed) minutes on WWGA letterhead after each Board and General meeting. Minutes are to be retained digitally and distributed to WWGA Secretary upon election. Minutes will be available on the website.

Miscellaneous

1. The decision to implement preferred lies (winter rules) will be assessed on an as-needed basis and announced and/or posted on the bulletin board by the Rules Chair or her designee.
2. With the exception of the Hole-in-One payout, all cash prize winnings will be aggregated and issued in the form of a gift card annually for December 1 – November 30 winnings.
3. Except for the perpetual Club Champion trophy, cash prizes will be issued in lieu of trophies.
4. Guests are ineligible for WWGA budgeted items and/or subsidies. (For example: luncheon/play away budgeted expenses, subsidies as determined by the Board to defray costs to members)
5. The Lynn Smith Award for Distinguished Service will be awarded at the discretion of the Board.
6. WWGA local rules are printed on the back of the WWGA scorecard.
7. Pro-rated Membership Fees (based on fiscal year Jan-Dec):

Jan-May	100%
June-August	50%
Sept-Oct	25%
Nov-Dec	gratis

WESTCHESTER WOMEN'S GOLF ASSOCIATION GENERAL INFORMATION

WEEKLY PLAY

1. WWGA plays every Tuesday at Westchester Golf Course (WGC), 6900 W. Manchester Avenue.
2. Tee Times are requested on a weekly basis at a date/time and format required by the WWGA Starter.
3. In the event of inclement weather, club members will be notified of play/course status via email between 6:30-6:45 on Tuesday morning OR members may contact the Pro Shop after 6:30am (310-649-9173). IF WGC announces NO CARTS, league play will be cancelled. If the course is open, members may opt to play a recreational round. NO weekly game; HIO, low net, birdies and/or chip-ins are NOT counted.
4. Tee Times & Pairings
 - a. Players are expected to be at the course, ready to play, not less than 20 minutes prior to tee time.
 - b. Last-minute cancellations may result in less than 3 players in a group. In this event players at the course are expected to realign groups to create foursomes; or minimally threesomes. This might involve eliminating a group; with groups following having their start times moved up.
 - c. Players cancelling after publication/distribution of tee sheet should notify the other players in their foursome. This is in addition to notifying the starter and/or the ProShop in accordance with the instructions from the starter.
 - d. Foursomes should start at scheduled start times. Do not accelerate start times because the 1st green is open. WAIT for the scheduled start time.

WEEKLY GAMES

1. The Weekly Game announcement is distributed with the weekly tee sheet and is posted on the bulletin board and the WWGA website.
2. An "X" on any hole in the round results in disqualification from the weekly game. NOTE: Refer to Standing Rules regarding "Team" game exceptions (pink ball, orange ball).
3. Cash awards are given to first, second and third place in each flight. Ties are paid.

TOURNAMENTS

WWGA has Major Tournaments throughout the year. (Refer to Standing Rules for eligibility) Tournament schedule is set annually; tournaments schedule is at the discretion of the Board.

1. Eclectic – 36-hole (two weeks) single player event in which player selects better score on each hole for 18-hole tournament total.
2. President's Cup – Match play; elimination tournament. Number of weeks dependent on field size. Includes a final consolation round (stroke play, low net) for non-winners.

3. Spring Fling – Fun, recreational team tournament.
4. Club Championship – 54-hole single player event. The field is flighted with additional prizes in each flight. Senior* golfers may have a special recognition category.

*Senior TBD by board, based on field size and ages of players

5. Captains Cup – 36-hole partner better ball event
6. Play Away – held over 3 days in the 3rd week of May. Tournament formats vary.

Tournaments schedule is subject to change.

SCORING AND POSTING

1. Play Days--Tuesdays
 - a. Use two buff-colored WWGA scorecards per foursome. Please complete legibly, last name entered first and in alphabetical order *unless* otherwise announced. (There are situations during tournaments where names are not alphabetical and it makes sense for buff card to match the tournament card.)
 - b. Mark any birdies or chip-ins. Birdie scores are circled. Scores for a chip-in have a triangle around them. WWGA pays an award for each birdie and chip-in made in regulation WWGA weekly play; payment included in year-end club pay-out.
 - c. Compare scores and designate one person to email a picture of the scorecard to Handicap and Weekly Tournament Chairs. Include Special Achievements volunteer for birdies & chip-ins as necessary.
 - d. Each player must post her own score by 5:00 PM on the day played. Failure to post by deadline will result in ineligibility for weekly game.
2. Tournaments
 - a. Use two scorecards per foursome in accordance with tournament instructions. Please complete legibly, last name entered first and in the order specified by tournament chair (alphabetically, if not specified).
 - b. Tournament/Competition scores are posted by the Handicap Chair.

HOLE IN ONE CLUB (HIO)

1. Participation is optional.
2. To be eligible a member must pay the specified amount to the Treasurer.
3. Subsequent payments due are assessed by the Board as needed, based on HIO cash reserves on hand.
4. Participant list is reset each time the HIO reserves are replenished.

5. Player provides Hole in One details (hole #, date played) following the round to the Special Achievements volunteer.

MEETINGS

1. **General meetings** will be held the third Tuesday of each month following golf at the discretion of the President; location and time to be announced.
2. **Board meetings** will be held at the discretion of the President; location and date/time to be announced.

ANCILLARY (OPTIONAL) MEMBERSHIPS

Additional golf opportunities are available by joining two associations which have an active WWGA representation.

1. LACWGA (Los Angeles County Women's Golf Association) www.LACWGA.net
 - a. Monthly Play days usually on the 4th Thursday of each month
 - b. Major Tournaments annually
2. WPLGA (Women's Public Links Golf Association) www.WPLGA.net
 - a. Monthly Association days usually on the 2nd Thursday of each month
 - b. Major Tournaments annually

WEBSITE

Information on WWGA can be found at WWGA.net.

BULLETIN BOARD

The board is located in the cart staging area and contains information on WWGA games and tournaments, results of play, local rules and upcoming club events and luncheons as well as announcements from LACWGA and WPLGA.

BOARD/OFFICERS & VOLUNTEERS

Board members serve annual terms (January 1 – December 31) and are elected in accordance to the WWGA Constitution. The board is comprised of six (6) elected officers and three (3) appointed standing committee chairs'

1. Elected Officers
 - a. President
 - b. Vice-President (Handicap Chair)
 - c. Secretary
 - d. Treasurer
 - e. Major Tournament Chair
 - f. Weekly Games Chair

2. Standing Committee Chairs

- a. Rules
- b. Social
- c. Membership

3. Advisor (immediate past-president, Non-voting)

Additional Volunteers – Non-board members, appointed by the President

- a. Bulletin Board Coordinator
- b. Directory (Blue Book) Coordinator
- c. Goodwill Coordinator
- d. Play Away Coordinator
- e. LACWGA Representative
- f. WPLGA Representative
- g. Special Achievements Coordinator
- h. Starter

MISCELLANEOUS

Club colors consist of powder blue top with navy blue or white bottoms.

Membership dues are payable and mailed on or after October 1 (and are delinquent November 1) accompanied with the membership renewal form sent by the Membership Chair. Refer to Standing Rules for dues proration for new members joining mid-year.

SCGA (GHIN handicap administrator) annual dues are paid individually upon receipt of notice from SCGA.