



Westchester Women's Golf Association

WWGA Board Meeting

January 10, 2024

Carol Earle's Home

Meeting Called to Order at 11:04AM

Attending: Carol Earle, Toni Mannix, Debby Christian, Sheri Wiggett, Jane Wortman, Nancy Mandoky, Ruthie Coté, Cheryl Sandy

Non-Board – Diane Liebenson, Janet O'Donnell

Approval of minutes of November 7, 2023 board meeting

- Jane Wortman moved minutes be approved
- Sheri Wiggett 2nd
- Motion carried

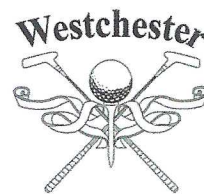
Treasurer's Report – Sheri Wiggett

2024 Proposed Budget (Attached)

There was a lengthy discussion on the budget.

Notations:

- Ham & Turkey Shoot line item removed. Nominal expenses associated with these two weekly games will be incorporated in the Weekly Tournament line item
- Low Net Budget will be \$360 \$120 for the prizes in the January 2024 tournament (2023 Low Net Champion) and \$240 for the 12 qualifiers as of 11/30/24 - \$20 each
- Engraving costs for perpetual championship trophy estimated at \$50
- Scorecard Printing was left as a line item with \$0 projected expense in 2024
- Social budget remained at \$1000, revised to be one line item with no speciation of expense/luncheon. It was agreed that other than a possible nominal subsidy to members for the December luncheon the goal was to have luncheons be self-sustaining with the budget for emergency contingencies only. Result being most of the budget will be unused. It was reiterated that all contracts must be reviewed & approved by the board prior to execution.
- Charity/Donations was removed from the budget. It was agreed that as a Recreational Amateur Women's Golf club dues collected are designated for the pursuit of golf and related social activities for its members. The board does not have the authority to allocate monies (dues) paid by members for these purposes to a philanthropic cause. Having agreed on this, the board also agreed that Helen's Room is a worthy and popular cause among membership. It was agreed that throughout the year there would be events planned to raise money for Helen's Room using contributions from membership. The expectation is that total funds would likely be greater than budgeted contributions in prior years. Examples: 50/50 pot at meetings be allocated, a



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weekly game where there is a member buy-in with proceeds going to Helen's Room, Fundraisers at luncheons (outright collection and/or raffle).

- Computer development was estimated at \$800. Domain name and web hosting annual expenses and a nominal monthly fee paid to webmaster for updates.
- LACWGA Team Play expense added
- WPLGA lunch expense deleted. It is now a tournament with lunch included paid for individually by participants. No longer a WWGA expense.

Debby Christian moved that the budget, with agreed on revisions be approved

Jane Wortman 2nd

Motion carried.

Subsequent to the meeting Sheri proposed a slightly modified budget to create a balanced budget. The budget approved at the meeting had a deficit of \$315. The modifications made:

- Social decreased from \$1,000 to \$700
- Stationery and stamps decreased from \$50 to \$35

Sheri Wiggett moved that the 2024 budget approved at the meeting be modified to balance budget

Debby Christian 2nd

Motion carried via electronic voting (email) following the meeting.

Handicap – Toni Mannix

Toni reviewed the major changes to posting in 2024 (from the World Handicap System). Details are attached.

Major Tournaments – Dallas Poffenroth (absent)

Weekly Tournaments – Jane Wortman

Jane reiterated that scorecards are to be turned in immediately following golf on Tuesday, and emphasized the need to post scores at the same time. It seems that every week one or more members is denied winnings because they either do not submit a card or post. The deadline for scorecard submission and posting awards is 5:00pm on Tuesday.

Membership – Ruthie Coté

The new flyers at the golf course (foyer/trophy case & ladies restroom) have been updated. They also have a QR code for the website.

There was lengthy discussion on process for proposed membership. New forms were reviewed for accuracy and reasonableness vis-à-vis reliable and consistent communication during the qualifying process. (final forms attached)



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Ruthie will schedule tee times for qualifiers so that they play one round with: Toni (handicap), Nancy (rules) and Carol (as President).

Rules – Nancy Mandoky

No report.

Social – Cheryl Sandy

No report.

Old Business

2024 Play Away – Sheri Wiggett

Sheri is working with the Lakehouse resort on details.

Web Site

The site (WWGA.net) is almost complete. The board reviewed the site. Several modifications were suggested. Debby will work with the developer to make the final revisions. It is anticipated that the membership will be notified of “Live” status by end of this week. Once the site is live and accessible to the membership the following procedural changes will go into effect:

- Weekly Game Results will no longer be distributed via email. They are posted on the site.
- Meeting Minutes will no longer be distributed via email. They are posted on the site.
- Weekly Game will no longer be distributed with the tee sheet. The game of the day is posted at the course, and for those interested they are posted on the site.

New Business

Tee sheet processing and Tee Time assignments

There was a lengthy discussion on tee sheets. There has been concern among some members about repeated pairings (unrequested) that are less than desirable to the member and perceived preferential treatment with regard to tee times and/or pairings (unrequested).

It was agreed that this is a difficult task, and there will always be someone who's unhappy. Diane Liebenson (starter) stated the following:

- Accommodating time requests while simultaneously accommodating pairing requests is challenging.
- Solo sign-ups are greatly appreciated (particularly if flexible with time request).
- When a member is unhappy (particularly with a repeated pairing) Diane would like the member's confidential feedback. While this could become onerous, the reality is she would like to be sensitive to feelings--to the extent it is reasonable.



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- Diane acknowledged that she has tended to group golfers by ability and or style (long hitter, high H/C). The board proposed that this was very subjective and probably not a valid benchmark for the purposes of WWGA tee time assignments.
- The board agreed that as a recreational/social club everyone needs to strive to be more amiable and flexible with regard to weekly play. The opportunity to meet new members and make new friends should be maximized by everyone. It was agreed to address opportunities to “mix it up” at a future meeting.

This will be discussed further (at Board and General Membership meetings) but for now the following action items were agreed on:

- Members will now be instructed to select one of the following time preferences:
 - A – 7:00, 7:08, 7:16
 - B – 7:24, 7:32, 7:40
 - C – 7:48, 7:56, 8:04
 - D – after 8:04 (IF available) If a member picks “D” and the field is <36 “C” will be presumed.
 - Specific times will not be accepted
- While every effort will be made to honor time requests (A,B,C,D), they are NOT guaranteed.
- Tee sheets will be distributed on Sunday, not Saturday.

There was discussion on the problem of cancellations. Last minute cancellations (Monday evening and Tuesday morning) are a serious concern. The board discussed the long-standing (but unenforced) \$5 fine for chronic last-minute cancellations. It was mentioned that both Rancho Park and Los Verdes golf courses require their WGC pay greens fees for no-shows and/or last-minute cancellations. The board agreed it was prudent for us to attempt to reduce these events now in an effort to avoid such an onerous action by course management in the future. To be discussed further.

There was a brief discussion regarding flexibility at the course on Tuesday with regard to pairings and tee times vis-à-vis last minute cancellations. Players need to be at the course ready to play at least one tee time prior to their assignment. Flexibility is needed to create foursomes and avoid twosomes (which are not permitted) and to compress league tee times.

Board Duties and Redundancy (Coverage)

There was a discussion on the need for redundancy, particularly with regard to the various Gmail accounts. Access and passwords need to have redundancy.

- wwg19@gmail – Primary-Sheri Wiggett Backup-TBD
- wwgaweeklygames@gmail – Primary-Jane Wortman Backup-Debby Christian
- wwgahandicap@gmail – Primary-Toni Mannix Backup-Nancy Mandoky



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- wwgamajor@gmail – Primary-Dallas Poffenroth Backup-TBD
- wwgamembership@gmail – Ruthie Côté Backup-TBD
- wwgaweb@gmail – Debby Christian Backup-TBD
- GoDaddy – Webmaster (vendor) Backup-TBD
- Chase Bank Account – Primary-Sheri Wiggett Additional Signers: Pat Martzen, Debby Christian. Pat needs to be removed and Carol Earle needs to be added. Sheri will make arrangements.

Lynn Smith Award

There was a question regarding status. Criteria was never finalized. This will be tabled for discussion at a future meeting.

Next Meeting Dates

General Membership Meeting – February 20 – Noon
Westchester City Council Conference Room
7166 W. Manchester

Board Meeting – March 5 – time & location TBD

Adjourn

Meeting was adjourned at 1:13 PM

Respectfully Submitted

Deborah Christian, Secretary

Attachments:

2024 Proposed budget

2024 Approved budget

WHS 2024 changes

Prospective/New Member Procedures for membership chair

Prospective Member Application

Q-Rounds Discussion Guide (for the qualifier)

Etiquette Guide

2024 Proposed Budget (1)

Revenue	2023	2023 Actual	P/L	2024	
Operating Budget	\$8,633.00			\$6,940.00	
Members dues	\$2,995.00			\$3,150.00	
Associate Dues	\$25.00			\$80.00	
total					
on Deposit	\$2,000.00			\$2,000.00	
	\$6,633.00			\$4,940.00	
Expenses					
Weekly Tournaments	\$2,000.00	\$1,304.00		\$1,500.00	
Birdies & Chip-Ins	\$400.00	\$286.00		\$300.00	
Ham & Turkey Shoots	\$0.00	\$70.00			delete
m0st improved	\$80.00	\$80.00		\$80.00	
low net	\$360.00	\$240.00			
trophies	\$400.00	\$181.55	new CC Cup		? Engraving cost
3-Day Play- Away Support	\$450.00	\$215.12		\$350.00	
Club Champion Play Registration	\$250.00	\$175.00			Our member ineligible re hacp req 7
Roster Printing	\$200.00	\$134.02		\$150.00	
Scorecard Printing	\$200.00	\$213.84			?use club cards
Spring Luncheon	\$300.00	\$195.00		\$300.00	
fall Lunch	\$300.00	\$744.00	profit	\$300.00	
Holiday Luncheon	\$400.00	\$178.00		\$400.00	
Charity/Donation	\$300.00	\$300.00			separate money raiser at luncheon
Goodwill	\$50.00				?
President's Gift	\$135.00	\$125.00		\$125.00	
Golf Starter	\$60.00	\$50.00		\$50.00	
Assistant gift	\$60.00	\$50.00		\$50.00	
Stationery, Stamps	\$100.00	\$27.00	mail BBKs	\$50.00	
Unbudgeted Items	\$300.00	\$704.00	Trophy Case	\$300.00	
Computer devel	\$1,000.00	\$665.36			? Monthly cost
LACWGA Club Fee	\$10.00	\$10.00		\$10.00	
LACWGA Team Play	\$20.00				
WPLGA Club Fees	\$10.00	\$10.00		\$10.00	
WPLGA lunch	\$100.00				
WPLGA Team Play Registration	\$20.00	\$50.00		\$50.00	
Total Expenses	\$7,505.00	\$6,007.89		\$4,025.00	
		\$ 744.00	Minus	\$915.00	unbudgeted
		\$ 5,263.89		\$4,940.00	

Operating Budget

balance 12/31**	\$6,940	**balance brought forward	\$6,940
Less Reserve	\$2,000	2024 dues	\$3,150
Funds available for 2024	\$4,940	Associate dues	\$80
		Initiation fees	\$135
		Unspecified funds brought forward	\$3,575

Expenses

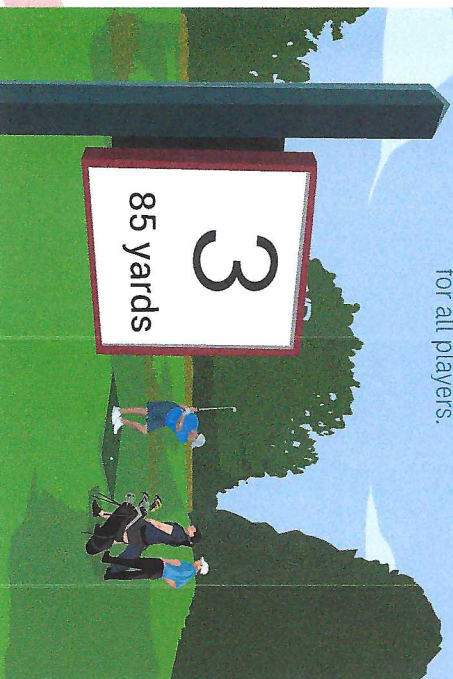
Weekly Tournaments	\$1,500	
Birdies & Chip-Ins	\$300	
most improved	\$80	
low net	\$360	
trophies	\$50	Engraving cost
3-Day Play- Away Support	\$350	
Roster Printing	\$150	
Scorecard Printing		
Social Committee for Lunches	\$700	
President's Gift	\$125	
Golf Starter	\$50	
Assistant gift	\$50	
Stationery, Stamps	\$35	
Unbudgeted Items	\$300	
Website maintenance	\$800	
LACWGA Club Fee	\$10	
LACWGA Team Play	\$20	
WPLGA Club Fees	\$10	
WPLGA Team Play Registration	\$50	
Total Expenses	\$4,940	

2024 WORLD HANDICAP SYSTEM™

3 KEY CHANGES

COURSE RATING & SHORTER COURSES

Courses as short as 750 yards for 9 holes and 1,500 yards for 18 holes are eligible for a Course Rating™ and Slope Rating™ – enhancing the portability of a Handicap Index® to make the system more accommodating for all players.



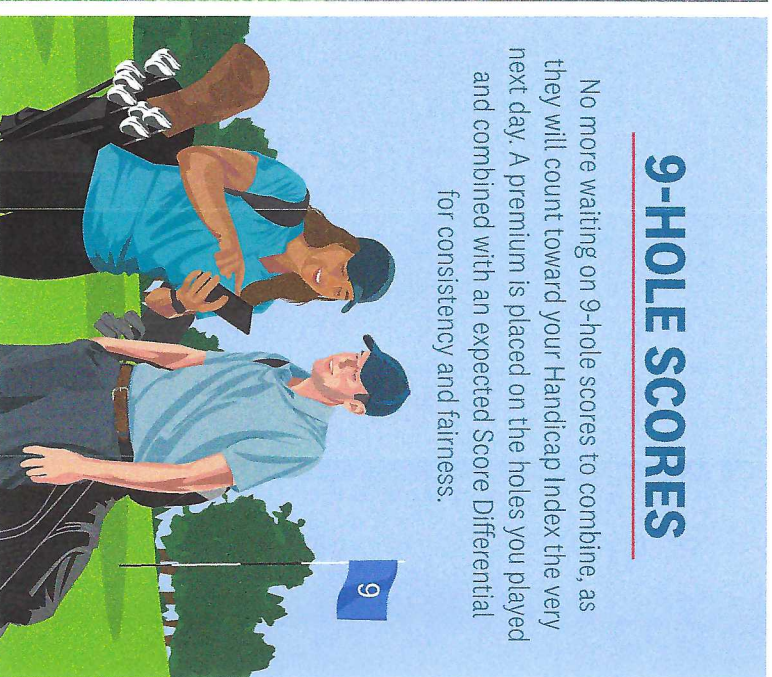
10-17-HOLE SCORES

Use of expected Score Differential™ applies when 10-17 holes are played, introducing more flexibility to score posting. In this scenario, you're asked to post your score hole-by-hole.



9-HOLE SCORES

No more waiting on 9-hole scores to combine, as they will count toward your Handicap Index the very next day. A premium is placed on the holes you played and combined with an expected Score Differential for consistency and fairness.



For more information on the WHS™, please visit usga.org/whs.



Change Summaries for the 2024 World Handicap System™ Revision

Each of these one-page documents explain a major change for the 2024 revision for the Rules of Handicapping™ and Course Rating System™. The papers describe:

- The policy used prior to the 2024 revision of the WHS™ (2020-2023),
- The Rule change for the 2024 revision of the WHS, and
- The reasons for the change.

The following papers are included:

#	Topic
1	<u>Treatment of 9-hole Scores</u>
2	<u>Treatment of Scores When 10 to 17 Holes are Played</u>
3	<u>Minimum Length to Obtain a Course Rating™ and Slope Rating™</u>
4	<u>Additional Handicap Review Tools for Club Use</u>

Rule prior to the 2024 revision: For a 9-hole score to be acceptable for handicap purposes, a player is required to play at least 7 holes under the Rules of Golf and can apply net par for any holes not played.

Once a 9-hole score is posted, a 9-hole Score Differential™ is created, and either:

- Combined with an existing 9-hole Score Differential (if available) to produce an 18-hole Score Differential, OR
- Combined with the player's next 9-hole Score Differential to produce an 18-hole Score Differential.

Rule change for the 2024 Revision: For a 9-hole score to be acceptable for handicap purposes, a player must play all 9 holes from tees with a published 9-hole Course Rating™ and Slope Rating™.

When a player posts a 9-hole score, the WHS™ will automatically calculate an 18-hole Score Differential for the round, based on the player's 9-hole Score Differential and expected Score Differential based on their current Handicap Index®, allowing the 9-hole round to be considered in the player's Handicap Index calculation right away.

The player's Handicap Index is used to determine their expected Score Differential for the number of holes not played.

Expected score is defined as: The score a player is expected to achieve over a specified number of holes on a course of standard difficulty. It is calculated using the player's Handicap Index and attributes a numerical value against any hole or holes not played during a round.

Reasons for change:

- This treatment of 9-hole scores is more responsive since players will no longer have to wait for a second 9-hole score to be posted for an 18-hole Score Differential to be created and used in their Handicap Index calculation.
- It provides a better representation of how a player will normally perform over 18 holes on a given day, compared to combined 9-hole scores made on different days and under different playing conditions.
- This method produces a more consistent and comparable Handicap Index for those who post 9-hole scores. For example, prior to 2024:
 - Combining two independent 9-hole scores often results in more volatility with the Score Differentials and is highly dependent on the order in which scores were combined.
 - It is also common for two good 9-hole scores to be combined and produce an 18-hole Score Differential that is better than any of their 18-hole scores made over 18 consecutive holes. The impact of this scenario could lead to an artificially low Handicap Index for the player.

Rule prior to the 2024 Revision: When 10 to 13 holes are played, scores made on holes 10 through 13 are discarded and a 9-hole Score Differential™ is created from the scores on the 9 holes played. When 14-17 holes are played, net par is used for the remaining holes not played to allow an 18-hole Score Differential to be created.

Rule change for the 2024 Revision: When 10-17 holes are played, a Score Differential will be created based on the holes played, and the player's expected Score Differential for the number of remaining holes will be added to that value to produce an 18-hole Score Differential.

- To facilitate this change, when a player plays between 10-17 holes, they will be required to post their scores using the hole-by-hole option. This allows a Score Differential to be calculated based on the specific holes that were played, which is then combined with the player's expected score for the number of holes not played.
 - Net par will still be available for limited use where practical, and at the discretion of the Handicap or Competition Committee, however, expected score will be used as the default position for holes not played.

Reasons for change:

- Prior to 2024, scores made on holes 10-13 are discarded if fewer than 14 holes are played. This change adds flexibility by allowing scores made on those holes to be retained and used to create an 18-hole Score Differential.
- By replacing net par with the use of a player's expected score to produce an 18-hole Score Differential, players will see more equity and consistency. This is because the expected score for a player is not course-specific or reliant upon the course's stroke index allocation.

Rule prior to the 2024 Revision: To be eligible for a Course Rating™ and Slope Rating™, a tee set must be at least 3,000 yards for 18 holes or 1,500 yards for 9 holes.

Rule change for the 2024 Revision: The World Handicap System™ has approved lowering the minimum length for a tee to be issued a Course Rating and Slope Rating to 1,500 yards for 18 holes or 750 yards for 9 holes.

- As a result, more than 600 additional golf courses (mostly par-3 courses) qualify for a Course Rating and Slope Rating, if desired.

Reasons for change:

- Handicap research shows that equity and portability within the system is retained down to the new minimum tee length.
- This change enables scores made at shorter length courses to be acceptable for handicap purposes and allows players with a Handicap Index® to determine a Course Handicap™ and Playing Handicap™ for use during their rounds at such facilities.
- In recent years, more short courses are being built and shorter length tees are being added at full length courses to accommodate players of all abilities.
 - These courses are often played by either beginners or golfers with shorter hitting distances, and this change provides these players the opportunity to enjoy the benefits of maintaining a Handicap Index.
- This change also allows courses that have not previously utilized the WHS™ to create a club structure, affiliate with their local Allied Golf Association, and register golfers for a Handicap Index.

Rule prior to the 2024 Revision: The Handicap Committee at a golf club is strongly encouraged to conduct a handicap review at least annually for all members. There are lists of considerations and reports available to assist Handicap Committees with identifying players who may need an adjustment, however, it is up to the Committee to determine if, and how much, the adjustment should be.

Rule change for the 2024 Revision: Along with the introduction of additional reporting tools, USGA handicap administration software will include enhanced capabilities including the ability for the software to produce recommended actions for the Handicap Committee.

- The enhanced handicap review tools:
 - Identify abnormalities within a player's scoring record, including the ability to identify players who are frequently scoring above, or below, their expected scoring range, and
 - Make a recommended adjustment to the Handicap Index® of each player identified. The minimum adjustment recommended is 1 stroke, up or down. An adjustment above 3 strokes should only be made under unusual circumstances.

Reasons for change:

- By introducing these new data-driven tools, Handicap Committees have the ability add more objectivity and consistency to the Handicap Review process.
- The updated tools include notifications, which allow Handicap Committees to become aware if a Handicap Review indicates a player's Handicap Index no longer reflects their demonstrated ability.
- With more players than ever joining "e-clubs" and the USGA/AGA Community, these reporting tools assist Handicap Committees at clubs where traditional peer review is more difficult to carry out.
- These tools will not replace, but rather enhance the human element that exists today – and the role of the Handicap Committee is still critical to the integrity of the World Handicap System™.



Women's Golf Association

Procedures for Prospective Member Qualification

Initial Contact

Once general information is shared to determine viability of membership (experience, availability on Tuesdays, etc.), Membership Chair provides Prospective Member Application to candidate.

Upon receipt of completed form and confirmation of payment of \$15 application fee, the Membership Chair will arrange for candidate to play qualifying rounds (Q-round). The completed form is shared with those indicated on the bottom of the form.

NOTE: A prospective member is welcomed to play a round to familiarize herself with our group and/or determine comfort/skill level with play at WGC. She will play with a host on Tuesday, pay discounted club rates, but the round will not be a Q round. The round may be considered Q1 ***IF*** the completed form is submitted and fee paid at the completion of the round.

Qualifying Rounds

Ideally the candidate will play one round with: Membership Chair, President, VP-Handicap Chair, Rules Chair and one additional board member (or former board member if necessary). The Membership Chair will coordinate candidate and board host for each Q round. If Membership chair has determined host and confirmed availability she will add to "Notes" on her own tee time request submission: Qualifier Jane Doe, Q#, pair with President.

Throughout the qualifying process the membership chair will coordinate as needed with Handicap chair and qualifier to expedite obtaining GHIN number. A new golfer who never had one will wait until completion of rounds and payment of dues & fees. A qualifier with a GHIN number (active or inactive) may be able to deal with this during the process. Communication w/handicap chair is key.

Upon completion of the required Q rounds the Membership Chair will obtain a completed Membership Application from the candidate. Upon receipt of the completed application and confirmation of payment of the necessary dues the candidate will be nominated for approval at a General Meeting (or a Board Meeting if no General Meeting is scheduled in the near future). The completed form is shared with those indicated at the bottom of the form. Upon verification of funds Handicap chair will coordinate with Treasurer on GHIN submission/# request.

Materials Distribution

To Prospective Member upon initial contact

- Prospective Member Application

To Qualifying Candidate (Prospective Member Application has been processed)

- Qualifying Rounds Discussion Guide
- Prospective Member General Information (contacts)
- Fundamentals of Golf Course Etiquette
- Lunch information flyer

Mandatory Q rounds have been completed

- New Membership Application
- New Member Spotlight Questionnaire
- Social information flyer

To New Member (Candidate Approval/Acceptance Vote completed)

- Website overview (refer to: General Information, Standing Rules, Constitution/By-Laws)
- Welcome bag (includes: bag, blue book, bag tag, rules tag, WWGA divot tool, clipboard, stroke counter, etc.)

WWGA 2024 Prospective Member Application

Name _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Email _____

Mobile* _____ Home _____

Birthday _____ Spouse Name _____

GHIN # _____ GHIN w/SCGA? ___Y ___N
(if applicable)

Treasurer's Use ONLY

Amount Paid _____

Check # _____

Zelle Confirmed _____

Date Received _____

*Mobile number will be the listing in the Blue Book

Registration Fee (non-refundable)

\$15

Payment must be made and this form completed and submitted to Membership Chair prior to playing first qualifying round.

Indicate payment method:

☐ Check (payable to: WWGA)
Mail to: Sheri Wiggett
3025 Thatcher Ave
Marina del Rey 90292

☐ Zelle payment to WWGA
Identifier: wwga19@gmail.com
In the memo section of the payment
note: NAME (first & last), Initiation fee

If accepted for membership in this WWGA, I agree to observe and abide by the Constitution, By-Laws and rules of this organization and all associations of which it is a member. I understand I must have a permanent handicap to be eligible for WWGA Tournaments.

I assume all risk of personal injury or property damage while on the premises where WWGA plays, and at any WWGA event at any location, whether or not arising out of or resulting from the negligence, active or passive, of any sponsors, participants or other persons related in any way to WWGA. Player hereby releases WWGA and its board from liability for any such injury/property damage, including those incurred while traveling to and from said event(s).

Signature _____ Date _____

For membership use only

Date	Score	Board-Host
Round 1 _____	_____	_____
Round 2 _____	_____	_____
Round 3 _____	_____	_____
If required		
Round 4 _____	_____	_____
Round 5 _____	_____	_____

Distribution:

Membership

Treasurer

Handicap Chair

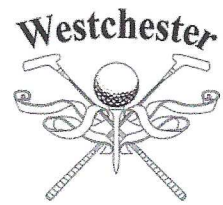
Starter

wwgamembership@gmail.com

wwga19@gmail.com

wwgahandicap@gmail.com

diane@liebgrp.com



Women's Golf Association

Prospective Member Qualifying Rounds Discussion Guide

Thank you for your interest in WWGA. Prior to being accepted for membership you will play five* qualifying rounds (Q round). A current or past board member will be your "host" each week. Four of your Q-Rounds will be with:

- Membership Chair – Generally Q-Round #1
- Handicap Chair
- Rules Chair
- Club President

The remaining Q-Round will be with any current or former board member.

*In some instances a prospective member will only be required to play 3 Q - Rounds.

To insure you have the most-informative rounds possible we have provided this discussion guide for you. **These topics are intended as a guide; ask all the questions you want/need!!!**

Membership Chair

- Signing up to play each week
- Checking in at the Pro shop
- Reviewing the bulletin board
- Meeting WWGA members

Handicap Chair

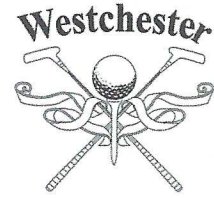
- Determining handicaps
- YOUR handicap, when will it be permanent, how it is computed
- Gross vs. net score
- Posting scores (all rounds, at any venue)
- Handicapping of holes (unique to each golf venue)
- Adjusting your score – if necessary. Pops.
- Submitting scorecard

Rules Chair

- USGA Rules references
- Local Rules
- Provisional ball
- Marking your ball, spanning your mark, walking on others' putt-line
- Protective fence vs. boundary fence
- Unplayable Lie
- Lost ball (local rule)
- Immovable obstruction
- Penalty areas (red vs. yellow)
- Taking relief, dropping ball, swing & stance

General

- Weekly games – how payouts are handled
- Lunch each week
- Website
- Meetings
- WPLGA & LACWGA
- General etiquette (see etiquette flyer)
- Announcing scores, keeping score, verifying scores



Women's Golf Association

GOLF ETIQUETTE GUIDELINES

ALWAYS....

- Arrive at the golf course a minimum of 30 minutes prior to tee time. Occasionally, due to last-minute cancellations tee times are moved up to avoid lags. You need to be ready to tee off early if required.
- Park your cart above the flag stick so you never have to walk backwards to retrieve it. Do NOT leave a cart in front of the green.
- Confirm and/or record scores while walking/riding to the next tee or at the next tee. Do NOT stand around on the green discussing scores.
- Share cart driving when appropriate to enhance pace of play. While the "away" golfer is prepping for her shot, take the cart to your ball (if it is not in the path of another golfer's shot) and prepare for your shot, or just walk to your ball to prepare.
- Determine distance and club selection while others are taking their shots. Do NOT hold up your group while making these determinations.
- Get in the cart with your club in hand and continue to the next "stop." Do NOT make others wait while you replace head covers and put clubs away.
- Repair divots and ball marks on the green. "Make one, repair two!"
- Scan the green to ensure clubs, towels, etc. are not left behind.
- Laugh it off if you're having a bad day. It's golf, not cancer research. Enjoy the ladies and relax!

PACE OF PLAY

- If the next tee is open for your group, two of you should go ahead and tee off while the others putt out. IF this is the case, be sure no lone golfer is left to putt out. All putts need to be witnessed to properly attest scores.
- Pace of play is important! It is the responsibility of ALL members of the foursome to ensure your group stays in place behind the group in FRONT of you. WITHOUT regard for the placement of the group following you. The remark, "there was no one waiting on us" as a defense for slow play is NEVER valid.