



# Westchester Women's Golf Association

WWGA Board Meeting  
July 23, 2024  
Hacienda del Rey

Meeting called to order at 11:50 AM by Carol Earle, President. In attendance were: Nancy Mandoky, Debby Christian (left early), Ruthie Cote, Toni Mannix, Shari Wiggett, Dallas Poffenroth. Jane Wortman, Cheryl Sandy and Pat Martzen were unavailable.

## **Approval of minutes from Board Meeting held on May 7, 2024**

- Nancy made a motion to approve
- Sheri seconded
- Motion carried. Minutes approved.

## **Treasurer's Report – Sheri Wiggett**

- Report attached
- Sheri said there had been fraud on the WWGA credit card. Fraudulent charges have been removed from our account and the card is being replaced.
- A former member sent WWGA a check with the specific request that the \$500 donation be used for Team Play. The board approved the use of these funds for the purchase of Team Play uniform/shirts.

## **Handicap-Toni Mannix**

- Toni Mannix will provide Dallas Poffenroth with list of those members lacking the required 10 rounds in the last 12 months to qualify to compete for title of Club Champion.
- She also asked Ruthie Cote to inform qualifiers having GHIN numbers to post all rounds when they play with WWGA.

## **Major Tournaments-Dallas Poffenroth**

Dallas said that the flyer for the Club Championship will be ready to email to members by 1 August. (attached)

## **Membership-Ruthie Cote**

- New Member Katie Gleason was voted in by email affirmation of the Board. Said action has been read into the minutes for record-keeping purposes.
- Ruthie moved that Mary Hale, having completed all membership requirements be approved for membership. Sheri seconded. Motion carried.
- General discussion re: process. The packet of materials provided to prospective members and the check list for processing was shared. (attached). There was a discussion regarding making prospective members feel welcomed; some horror stories were shared. We all need to step up our hospitality game.
- The subject of the website came up and Nancy checked to make sure the "interest" form goes to Membership. It does. Additionally, Debby shared that "Membership" has been moved to the home page (no longer on the navigation/menu bar at the top). It includes a general information flyer with contact information as well as a contact form for submitting queries.
- Qualifier Tamara Harris has exceeded the required three months in which to do so. It was decided that since she has paid all fees to join WWGA, she be allowed to restart the qualifying



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process without requiring payment of additional monies. This is a one-off decision; not to establish precedent.

- Joo Lee is currently in the process of qualifying.
- Diann Davis played once with a board member a year or so ago. Unsatisfactory experience so she never returned. Debby played with her at a recent tournament; and she has played with Janet twice recently. Debby and Janet coaxed her to return. She will.

## **Rules-Nancy Mandoky**

There was a discussion as to whether you may ground your club in a hazard; i.e., a bunker. Nancy Mandoky will review the latest USGA rules and provide input. [here's a link --

<https://www.usga.org/content/usga/home-page/rules-hub/rules-modernization/major-changes/touching-or-moving-loose-impediments-or-ground.html>]

## **Social-Cheryl Sandy, absent, No Report**

Carol Earle will ask Cheryl Sandy to put together information for the Club Championship flyer to be sent to members. (attached)

## **Old Business**

### Tee Times

There was a discussion on signing up for tee times. Carol Earle suggested that perhaps once a month a President's Choice could be implemented whereby the president would assign tee times. It was decided that any revision to signing up should be discussed with members at the next general meeting. It was also agreed that the starter email the tee time request on Fridays and follow up with the tee sheet on Mondays. This should result in fewer revisions to the start sheet sent to members and to the golf course.

## **New Business**

### Scorecards

- At the current rate we will need to reorder cards; which is @ \$200 unbudgeted expense. It was agreed that pre-assigned scorecards, one per foursome, will be provided. Additional scorecards are to be done on the WGC supplied cards. We will begin this practice next week; a notice will be sent out.

### General participation requirements

- It was recommended that there be a required number of general meetings and luncheons that members attend. No action was taken as it was determined that should be an item for discussion at general meetings.

### Next Meeting Dates

- Board Meeting/General Meeting – August 20 (board meeting at 11, general meeting at noon)
- Board Meeting/General Meeting – October 3 (board meeting at 11, general meeting at noon)
- Toni will contact Community Center for location. Hacienda del Rey will be back-up.

Respectfully Submitted,

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Deborah Christian, Secretary (minutes supplemented by Nancy Mandoky after Debby had to leave)

Treasurer's Report: Sheri Wiggett

Board Meeting 7-23-24

**May 2024**

Beg Bal \$15,389

End Bal \$7,764.08

Inc: \$0

Expenses

Web Maint \$70.00

Go Daddy \$275.88

Helens Room \$375

Play away

In \$7640

Out \$7737

Dif (97)

**June 2024**

Beg Bal \$7,764.08

End Bal \$7485.81

Inc:

Pub Links \$267.08

Donation Amy Saw \$500.00

Expenses:

Helens Room \$320.52

Web Maint \$43.75

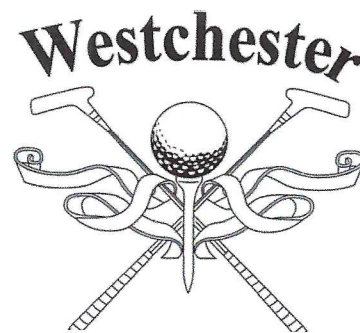
former member



# WWGA CLUB CHAMPIONSHIP 2024

September 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>

Registration August 1 – 29<sup>th</sup>



Women's Golf Association

## Format:

- Individual 54-hole stroke play tournament over 3 weeks
- The Club Champion will be determined by the low gross score over the field, and will be awarded a trophy.
- Flights will be determined by the Tournament Committee.
- Prizes will be awarded for low gross and low net in each flight.

## Eligibility:

- To be eligible for play in this tournament, players must have 20 documented rounds in their GHIN scoring records.
- To be named **WWGA Club Champion**, player must have 10 WWGA rounds within 12 months of this event. Flighted tournament open to all eligible members.
- Contact Toni Mannix (wwga [handicap@gmail.com](mailto:handicap@gmail.com)) if you have questions regarding the number of rounds you have played.

## Registration:

To participate members must submit an **entry form AND tournament fee** no later than 8/29.

- Submit the completed form to: [wwgamajor@gmail.com](mailto:wwgamajor@gmail.com)  
Form is available on the website: [wwga.net](http://wwga.net)
- Submit payment to the Treasurer (no cash will be accepted):  
Payment options:
  - Mail a check in the amount of \$10 (payable to WWGA) to:  
Sheri Wiggett  
3025 Thatcher Ave  
Marina Del Rey, CA 90292, **OR**
  - Pay \$10.00 via Zelle (note: WWGA Championship in memo)  
Zelle identifier: [WWGA19@gmail.com](mailto:WWGA19@gmail.com)

## Tournament Committee

Dallas Poffenroth (Major Tournament Chair), Liza Theval, Nancy Mandoky



Women's Golf Association

## Procedures for Prospective Member Qualification

### Initial Contact

Once general information is shared to determine viability of membership (experience, availability on Tuesdays, etc.), Membership Chair provides Prospective Member Application to candidate. Upon receipt of completed form and confirmation of payment of \$15 application fee, the Membership Chair will arrange for candidate to play qualifying rounds (Q-round).

NOTE: A prospective member is welcomed to play a round to familiarize herself with our group and/or determine comfort/skill level with play at WGC. She will play with a host on Tuesday, pay discounted club rates, but the round will not be a Q round. The round may be considered Q1 ***IF*** the completed form is submitted and fee paid at the completion of the round.

### Qualifying Rounds

Ideally the candidate will play one round with: Membership Chair, President, VP-Handicap Chair, Rules Chair and one additional board member (or former board member if necessary). The Membership Chair will coordinate candidate and board host for each Q round. Once Membership chair has determined host and confirmed availability she will add to "Notes" on her own tee time request submission. For example: Qualifier Jane Doe, Q#, pair with President.

Throughout the qualifying process the membership chair will coordinate as needed with Handicap chair and qualifier to expedite obtaining GHIN number. A new golfer who never had one will wait until completion of rounds and payment of dues & fees. A qualifier with a GHIN number (active or inactive) may be able to deal with this during the process. Communication w/handicap chair is key.

Upon completion of the required Q rounds the Membership Chair will obtain a completed Membership Application from the candidate. Upon receipt of the completed application and confirmation of payment of the necessary dues the candidate will be nominated for approval at a General Meeting (or a Board Meeting if no General Meeting is scheduled in the near future). If no meetings are imminent, the Board will affirm via email vote.

### Materials Distribution

#### To Prospective Member upon initial contact

- Prospective Member Application – Distribution as indicated on form

#### To Qualifying Candidate (Prospective Member Application has been processed, and fees paid)

- Qualifying Rounds Discussion Guide
- Prospective Member General Information (contacts)
- Fundamentals of Golf Course Etiquette

#### Mandatory Q rounds have been completed

- New Membership Application
- New Member Spotlight Questionnaire
- WPLGA Membership Form
- LACWGA Membership Form

**ALL forms are sent to the Treasurer.** Upon receipt and confirmation dues & fees payment(s) the Treasurer will distribute as required.

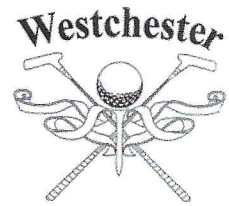
#### To New Member (Candidate Approval/Acceptance Vote completed)

- Website overview (refer to: General Information, Standing Rules, Constitution/By-Laws)
- Welcome bag

# Prospective Member / New Member Check List

		Applicant	Membership	Responsible Party Treasurer	Handicap
1	Contact is made to membership chair. Chair vets applicant for suitability (she has sufficient golf experience to have a reasonable expectation of attaining 120 average at WWGC).		XX		
2	Applicant is given the Prospective Member Application		XX		
3	Prospective Member Application is submitted to the Treasurer. (Membership Chair will provide contact information, or will submit on applicant's behalf.) Application Fee is submitted.	XX			
4	AFTER receipt of application fee - Distribution of Prospective Member Application to: Handicap Chair, Starter, Membership			XX	
5	Applicant is given: Qualifying Rounds Discussion Guide, General Information Contacts list and Etiquette guide		XX		
6	Qualifying Rounds Scheduled & Played. Each qualifier is to play a round with Rules Chair, Handicap Chair and WWGA President.		XX		
7	Upon completion of all membership requirements qualifier is given the New Member Application.		XX		
8	New Member Application is submitted to the Treasurer. (Membership Chair will provide contact information, or will submit on applicant's behalf.) All applicable membership fees are submitted.	XX			
9	Upon receipt of completed membership application and all fees, the applicant is ready to have membership affirmed by vote.			XX	
10	AFFIRMATION VOTE - Circumstances will vary vis-à-vis meeting schedule. Treasurer will take lead.				





Women's Golf Association

## Prospective Member Qualifying Rounds Discussion Guide

Thank you for your interest in WWGA. Prior to being accepted for membership you will play five\* qualifying rounds (Q round). A current or past board member will be your "host" each week. Four of your Q-Rounds will be with:

- Membership Chair – Generally Q-Round #1
- Handicap Chair
- Rules Chair
- Club President

The remaining Q-Round will be with any current or former board member.

\*In some instances a prospective member will only be required to play 3 Q - Rounds.

To insure you have the most-informative rounds possible we have provided this discussion guide for you. **These topics are intended as a guide; ask all the questions you want/need!!!**

### Membership Chair

- Signing up to play each week
- Checking in at the Pro shop
- Reviewing the bulletin board
- Meeting WWGA members

### Handicap Chair

- Determining handicaps
- YOUR handicap, when will it be permanent, how it is computed
- Gross vs. net score
- Posting scores (all rounds, at any venue)
- Handicapping of holes (unique to each golf venue)
- Adjusting your score – if necessary. Pops.
- Submitting scorecard

### Rules Chair

- USGA Rules references
- Local Rules
- Provisional ball
- Marking your ball, spanning your mark, walking on others' putt-line
- Protective fence vs. boundary fence
- Unplayable Lie
- Lost ball (local rule)
- Immovable obstruction
- Penalty areas (red vs. yellow)
- Taking relief, dropping ball, swing & stance

### General

- Weekly games – how payouts are handled
- Lunch each week
- Website
- Meetings
- WPLGA & LACWGA
- General etiquette (see etiquette flyer)
- Announcing scores, keeping score, verifying scores

# WWGA 2024 Prospective Member Application

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Mobile\* \_\_\_\_\_ Home \_\_\_\_\_

Birthday \_\_\_\_\_ Spouse Name \_\_\_\_\_

GHIN # \_\_\_\_\_ GHIN w/SCGA? \_\_\_Y \_\_\_N  
(if applicable)

Treasurer's Use ONLY

Amount Paid \_\_\_\_\_

Check # \_\_\_\_\_

Zelle Confirmed \_\_\_\_\_

Date Received \_\_\_\_\_

\*Mobile number will be the listing in the Blue Book

## Registration Fee (non-refundable)

**\$15**

Payment must be made and this form completed and submitted to Membership Chair prior to playing first qualifying round.

Indicate payment method:

☐ Check (payable to: WWGA)  
Mail to: Sheri Wiggett  
3025 Thatcher Ave  
Marina del Rey 90292

☐ Zelle payment to WWGA  
Identifier: [wwga19@gmail.com](mailto:wwga19@gmail.com)  
In the memo section of the payment  
note: NAME (first & last), Initiation fee

If accepted for membership in this WWGA, I agree to observe and abide by the Constitution, By-Laws and rules of this organization and all associations of which it is a member. I understand I must have a permanent handicap to be eligible for WWGA Tournaments.

I assume all risk of personal injury or property damage while on the premises where WWGA plays, and at any WWGA event at any location, whether or not arising out of or resulting from the negligence, active or passive, of any sponsors, participants or other persons related in any way to WWGA. Player hereby releases WWGA and its board from liability for any such injury/property damage, including those incurred while traveling to and from said event(s).

Signature \_\_\_\_\_ Date \_\_\_\_\_

For membership use only		
Date	Score	Board-Host
Round 1 _____	_____	_____
Round 2 _____	_____	_____
Round 3 _____	_____	_____
If required		
Round 4 _____	_____	_____
Round 5 _____	_____	_____

Distribution:

Membership

Treasurer

[rbclark01@yahoo.com](mailto:rbclark01@yahoo.com)

[sheriw4@verizon.net](mailto:sheriw4@verizon.net)

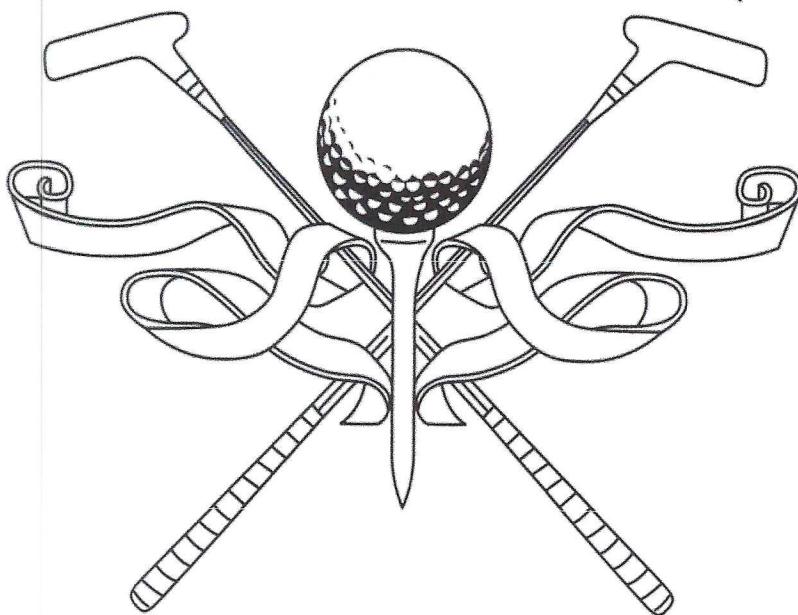
Treasurer, upon confirmation of paid fees will distribute completed form to:

Handicap Chair, Starter

Revised January 2024



# Westchester



## Women's Golf Association

### General Information

Membership Chair: Ruthie Côté

310-977-8567

[wwgamembership@gmail.com](mailto:wwgamembership@gmail.com)

Westchester Golf Course:

310-649-9173

WWGA Starter: Diane Liebenson

310-489-1703

WWGA Website:

[wwga.net](http://wwga.net)

### Affiliate Clubs

LA County Women's Golf Association

[lacwga.net](http://lacwga.net)

Women's Public Links Golf Association

[wplga.net](http://wplga.net)

# WWGA 2024 New Member Application

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_ Home \_\_\_\_\_

Birthday \_\_\_\_\_ Spouse Name \_\_\_\_\_

GHIN # \_\_\_\_\_

Treasurer's Use ONLY

Amount Paid \_\_\_\_\_

Check # \_\_\_\_\_

Zelle Confirmed \_\_\_\_\_

Date Received \_\_\_\_\_

## Indicate Dues Paid

### **Mandatory**

\$60 WWGA membership (see proration, if applicable)

(Associate Membership – luncheons only \$20)

\$ \_\_\_\_\_

\$36 SCGA dues (*EVEN IF you already have GHIN#*)

SCGA requires GHIN payment from each club in which you are a member. (Member will pay all future SCGA dues directly to SCGA on the anniversary date of membership)

\$ \_\_\_\_\_

### **Optional**

\$10 LACWGA membership

\$ \_\_\_\_\_

\$20 WPLGA membership

\$ \_\_\_\_\_

\$5 Hole in One kitty

\$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

Indicate payment method:

☐ Check (payable to: WWGA)

Mail to: Sheri Wiggett

3025 Thatcher Ave MDR 90292

*Name(first/last) Membership dues*

☐ Zelle payment to WWGA

Identifier:wwga19@gmail.com

*In memo section of Zelle: note*

Distribution:

Membership

Treasurer

rbckark01@yahoo.com

sheriw4@verizon.net

Treasurer, upon confirmation of paid dues & fees will distribute completed form to:

Handicap Chair, LACWGA Rep, WPLGA Rep, Blue Book Directory Chair, Starter, Secretary





## 2024 WWGA CLUB CHAMPIONSHIP LUNCH

**Date: 9/17/24**  
**Time: 12.30 pm**

**Where: Lido di Manhattan**  
**1550 Rosecrans Ave**  
**Manhattan Beach**

### Menu

**Appetizer: Calamari**

**1st course: Caesar salad**

**2nd course (Select one):**

- Herb crusted salmon
- Wild mushrooms risotto
- Chicken alfredo

**Homemade cookies and brownies**

**Ice tea and lemonade**

**No host bar**

**Cost: \$49**

**RESERVE YOUR SPOT BY 8/30/24**

**Email your name and selection for second course to**  
**cherylsandyre@gmail.com**

**Zelle \$49 to wwga19@gmail.com or mail check payable to WWGA**  
**attention Sheri Wiggett 3025 Thatcher Ave, Marina del Rey**  
**CA90292**

**PIC•COLLAGE**