

MADISON TOWNSHIP
Reorganization Meeting
MINUTES

January 3, 2023

The January 3, 2023 Reorganizational meeting of the Madison Township Supervisors was called to order by Chairman Claire Swartz at 7:00 PM. Also in Attendance were Supervisors Rhonda Stitz and Larry Hartzell.

Guest in Attendance: Heather Mausteller, Betsy Riera-Gomez, Nancy Welliver and Charles Dietterick.

Appoint Temporary Chairman:

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Appoint Larry Hartzell as Temporary Chairman

Nomination and Election of Chairman –

Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried

Motion: Appoint Rhonda Stitz Chairman for 2023

Nomination and Election of Vice Chairman –

Motion by Claire Swartz 2nd by Rhonda Stitz. Motion carried

Motion: Appoint Larry Hartzell as Vice Chairman for 2023

Appointments/Re-Appointments

Secretary/Treasurer – Beverly Lutcavage (\$17.50)

Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried

Motion: Rehire Beverly Lutcavage PT Secretary-Treasurer at a rate of \$18.00 per hour

Road Foreman (Road Master) – Larry Hartzell (\$19.00)

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Rehire Larry Hartzell as Road Master. Wages to be set by Auditors

Road Crew:

David Hoover – (\$16.00)

Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried

Motion: Rehire David Hoover as PT Road Crew at \$16.00 per hour

Jason Reichenbach – (\$17.50) – PT Semi-Skilled Operator

Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried

Motion: Rehire Jason Reichenbach as PT Semi-Skilled Operator at rate of \$16.00

Steven Reifendifer – (\$17.00) – PT Skilled Operator

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried

Motion: Rehire Steven Reifendifer as PT Skilled Operator at a rate of \$17.00 per hour

Tom Reifendifer – (\$17.50) – PT Skilled Operator

Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried

Motion: Rehire Tom Reifendifer as PT Skilled Operator at a rate of \$18.00 per hour

Terry Rider – (\$17.00) – PT Skilled Operator
Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried
Motion: Rehire Terry Rider as PT Skilled Operator at a rate of \$17.00 per hour

Jason Rishel – (\$17.00) – PT Semi-Skilled Operator
Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried
Motion: Rehire Jason Rishel as PT Semi-Skilled Operator at a rate of \$18.00 per hour

Dean Seidel – (\$17.50) – PT Skilled Operator
Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried
Motion: Rehire Dean Seidel as PT Skilled Operator at a rate of \$18.00 per hour

Hilner Sewer Operator – Rob Bower – (\$125 Biweekly)
Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried
Motion: Rehire Rob Bower as Hilner Sewer Operator at a rate of \$125 Bi-Weekly

Hilner Sewer Laborer – Brian Hilner – (\$42.00 each mow)
Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried
Motion: Rehire Brian Hilner as Hilner Sewer Laborer at a rate of \$42 each mow

Building Permit Officer – Chris Bower – (\$15.50)
Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried
Motion: Rehire Chris Bower as Building Permit Officer at a rate of \$15.50 per hour

Ordinance Enforcement Officer – Chris Bower
Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried
Motion: Rehire Chris Bower as Ordinance Enforcement Officer at a rate of \$15.50 per hour

Planning Committee – Dave Little, Ed Johnson, Chuck Stitz, Mike Miguelez, Donald Mausteller
Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried
Motion: Accept resignation submitted by Mike Miguelez
Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried
Motion: Appoint Allen Buck to replace Mike Miguelez all other members to remain

Planning Committee Secretary – Chuck Stitz
Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried
Motion: Appoint Chuck Stitz as secretary of planning committee

Municipal Authority – Dick Holdren, Sue Giberson, Nancy Welliver, Holly Greenly, Dave Zettlemyer
Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried
Motion: Retain all members currently serving.

Solicitor – Barry Lewis – Hummel, Lewis & Davidson LLP
Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried
Motion: Retain Barry Lewis, Hummel Lewis, and Davidson as Township Solicitor

Engineer – Current Bassett Engineering also used JHA
Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried
Motion: Retain JHA Engineering as Township Engineer

Emergency Management Coordinator – Rob Bower
Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried
Motion: Reappoint Rob Bower as Emergency Management Coordinator

Assistant Emergency Management Coordinator – Alice Ringer

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Reappoint Alice Ringer as Assistant Emergency Management Coordinator

SEO – Chris Bower – (Payment equal to charge)

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried

Motion: Appoint Chris Bower as SEO

Alternate SEO – James McDeavitt Jr. – (\$15.50)

Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried

Motion: Appoint James McDeavitt Jr. as Alternate SEO at rate of \$15.50 per hour

Vacancy Board – Nancy Welliver

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Appoint Nancy Welliver to Vacancy Board

COG Representative –

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Appoint Larry Hartzell as COG Representative

Alternate COG Representative –

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried

Motion: Appoint Claire Swartz as Alternate COG Representative

TCC Delegate –

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried

Motion: Table until January 10th meeting

AG Security Members – Richard Lyons, Eric Johnson, Ed Allbeck

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried

Motion: Retain all current members of AG Security

Other

Depository – First Columbia Bank

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: First Columbia Bank as Depository

Set Work Week – Sunday – Saturday

Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried

Motion: Work week to remain Sunday – Saturday

Set Work Hours – Full Time 37.5, Part Time – Less than 37.5

Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried

Motion: Work hours to remain the same

Set Pay Periods – Bi-Weekly

Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried

Motion: Pay period to remain the same

Set Vacation – Same as existing per handbook

Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried

Motion: Vacation to remain as stated in handbook

Health Insurance – None at this time

Motion by Claire Swartz 2nd by Larry Hartzell. Motion carried

Motion: None at this time

Delegates to State Convention – Claire Swartz, Rhonda Stitz, Larry Hartzell

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried

Motion: Delegates to remain the same.

Voting Delegate –

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Appoint Larry Hartzell as voting delegate

Set Mileage – (current rate for state \$.56)

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried

Motion: Set 2023 mile reimbursement at \$.56)

Treasurers Bond - \$250,000.00

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Treasurer bond to remain same.

Recommend pay to Board of Auditors for Supervisors employed by Township – (\$19.00) (\$14.00)

Motion by Rhonda Stitz 2nd by Claire Swartz. Motion carried

Motion: Recommend Road master pay \$19.50 and all other working supervisor pay \$16.00

2023 Meetings – 2nd Monday of each month

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried

Motion: 2023 meeting to be held on the 2nd Tuesday of each month

Authorize to bid for Fuel and Hauling – Advertise

Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried

Motion: Authorize the bidding for fuel do not bid for Hauling as it is not needed

Tax Collector Wages – (10%)

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried

Motion: Tax Collector wages to be 5%.

2023 Meetings for Planning Commission – Thursday prior to Twp meeting 7:00 pm

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried

Motion: Planning Committee meetings to be held as needed on the Thursday prior to Monthly supervisors meeting at 7:00 pm

2023 Municipal Authority Meeting – meetings held as needed

Motion by Larry Hartzell 2nd by Claire Swartz. Motion carried

Motion: Municipal Authority Meeting to be held as needed on the 2nd Tuesday at 6:00pm

Motion by Claire Swartz 2nd by Larry Hartzell. Motion Carried

Motion: Hiring Rhonda Stitz and Claire Swartz as employees of Madison Township.

With no further business a motion was made by Larry Hartzell and 2nd by Claire Swartz to adjourn.

Motion carried. Adjournment 7:46pm

Respectfully Submitted,

Beverly Lutcavage

Secretary-Treasurer