

MADISON TOWNSHIP
Reorganization Meeting
MINUTES

January 5, 2026

The January 5, 2026, Reorganizational meeting of the Madison Township Supervisors was called to order by Rhonda Stitz at 1:00PM. Also in Attendance were Supervisors Mark Shellenberger and Larry Hartzell.

Appoint Temporary Chairman:

Motion by Rhonda Stitz 2nd by Mark Shellenberger. Motion carried.

Motion: Appoint Mark Shellenberger as Temporary Chairman

Nomination and Election of Chairman –

Motion by Mark Shellenberger 2nd by Larry Hartzell. Motion carried.

Motion: Appoint Rhonda Stitz Chairman for 2026

Nomination and Election of Vice Chairman –

Motion by Rhonda Stitz 2nd by Larry Shellenberger. Motion carried.

Motion: Appoint Mark Shellenberger as Vice Chairman for 2026

Appointments/Re-Appointments

Secretary/Treasurer – Carol Bernard

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried.

Motion: Rehire Carol Bernard PT Secretary-Treasurer at a rate of \$18.00 per hour

Road Foreman (Road Master) – Larry Hartzell

Motion by Rhonda Stitz 2nd by Mark Shellenberger. Motion carried.

Motion: Rehire Larry Hartzell as Road Master. Wages to be set by Auditors.

Road Crew:

William Donbach – FT Operator

Motion: Rehire Joseph Zeager Road Crew at \$21.50 per hour

Jason Reichenbach — PT Semi-Skilled Operator

Motion: Rehire Jason Reichenbach as PT Semi-Skilled Operator at rate of \$16.50

Mike Starr – PT Skilled Operator

Motion: Rehire Mike Starr as PT Skilled Operator at rate of \$21.50

Jason Rishel– PT Skilled Operator

Motion: Rehire Jason Rishel as PT Skilled Operator at a rate of \$21.50 per hour

Dean Seidel– PT Skilled Operator

Motion: Rehire Dean Seidel as PT Skilled Operator at a rate of \$21.50 per hour

Thomas Reifendifer – PT Skilled Operator

Motion: Rehire Thomas Reifendifer as a PT Skilled Operator at a rate of \$22.00 per hour

Charles Stitz – PT Worker

Motion: Rehire Charles Stitz as PT Worker at a rate of \$17.50 per hour

Rhonda Stitz & Mark Shellenberger – Working Supervisors

Motion: rehire Rhonda Stitz & Mark Shellenberger at a rate approved by elected auditors.

Larry Hartzell – Road Master

Motion: Rehire Larry Hartzell as Road Master at a rate approved by elected auditors.

Hilner Sewer Operator – Rob Bower – (\$125 Biweekly)

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion Carried

Motion: Rehire Rob Bower as Hilner Sewer Operator at a rate of \$125 Bi-Weekly

Building Permit Officer – Chris Bower – (\$15.50)

Motion by Mark Shellenberger 2nd byh Larry Hartzell. Motion Carried

Motion: Rehire Chris Bower as Building Permit Officer at a rate of \$15.50 per hour

Ordinance Enforcement Officer – Chris Bower (\$15.50)

Motion: Rehire Chris Bower as Ordinance Enforcement Officer at a rate of \$15.50 per hour

Motion by Rhonda Stitz 2nd by Larry Hartzell to hire above employees at the rate stated above.

Planning Committee – Dave Little, Ed Johnson, Chuck Stitz, Alan Buck, Donald Mausteller

Motion by Mark Shellenberger 2nd by Larry Hartzell. Motion Carried

Motion: Reappoint all members of planning committee.

Planning Committee Secretary – Charles Stitz

Motion by Mark Shellenberger 2nd by Larry Hartzell. Motion carried.

Motion: Appoint Charles Stitz as secretary of planning committee

Municipal Authority –Dick Holdren, Sue Giberson, Nancy Welliver, Holly Greenly, Crystal Slater

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried.

Motion: Retain all members currently serving.

Solicitor – Rob Davidson MPL Law Firm

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried.

Motion: Retain MPL Law Firm as Township Solicitor

Engineer – JHA

Motion by Rhonda Stitz 2nd by Mark Shellenberger. Motion Carried

Motion: Reappoint JHA Engineering as Township Engineer

Emergency Management Coordinator – Rob Bower

Motion by Larry Hartzell 2nd by Mark Shellenberger. Motion carried.

Motion: Reappoint Rob Bower as Emergency Management Coordinator

SEO – Chris Bower – (Payment equal to charge)

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried.

Motion: Appoint Chris Bower as SEO

Alternate SEO – James McDeavitt Jr.

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried.

Motion: Appoint James McDeavitt Jr. as Alternate SEO at rate of \$15.50 per hour

Vacancy Board – Nancy Welliver

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried.

Motion: Appoint Nancy Welliver to Vacancy Board

COG Representative –

Motion by Rhonda Stitz 2nd by Mark Shellenberger. Motion carried.

Motion: Appoint Larry Hartzell as COG Representative

Alternate COG Representative –

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried.

Motion: Appoint Mark Shellenberger as Alternate COG Representative

TCC Delegate –

Motion by Rhonda Stitz 2nd by Larry Hartzell Motion carried.

Motion: Reappoint Jena Pass.

Other

Depository – Journey Bank

Motion: Journey Bank as Depository

Set Work Week – Sunday – Saturday

Motion: Work week to remain Sunday – Saturday

Set Work Hours – Full Time 37.5, Part Time – Less than 37.5.

Motion: Work hours to remain the same

Set Pay Periods – Bi-Weekly

Motion: Pay period to remain the same

Set Vacation – Same as existing per handbook.

Motion: Vacation to remain as stated in handbook

Motion by Larry Hartzell 2nd by Mark Shellenberger to set all above actions as written. Motion Carried

Health Insurance – Geisinger Health Plan

Motion by Rhonda Stitz, 2nd by Larry Hartzell. Motion carried

Motion: To obtain health insurance for full time employees/ Currently paying Supplemental

Delegates to State Convention –Rhonda Stitz, Larry Hartzell, Mark Shellenberger

Motion by Rhonda Stitz 2nd by Larry Hartzell. Motion carried.

Motion: Delegates to Rhonda Stitz, Larry Hartzell & Mark Shellenberger

Voting Delegate – Noone attending

Set Mileage – (current rate for state \$.78)

Motion by Rhonda Stitz 2nd by Mark Shellenberger. Motion carried.

Motion: Set 2026-mile reimbursement at \$.70

Treasurers Bond - \$250,000.00

Motion by Larry Hartzell 2nd by Mark Shellenberger. Motion carried.

Motion: Treasurer bond to remain same.

Recommend pay to Board of Auditors for Supervisors employed by Township – \$21.00

Motion by Rhonda Stitz, 2nd by Mark Shellenberger. Motion Carried

Motion: Recommend to pay Working Supervisors \$21.00 per hour .

Recommend pay to Board of Auditors for Road Master - \$25.00

Motion by Rhonda Stitz, 2nd by Mark Shellenberger. Motion Carried

Motion: Recommend to pay Road Master \$25.00 per hour

2026 Meetings – 2nd Tuesday of each month

Motion by Rhonda Stitz 2nd by Mark Shellenberger. Motion carried.

Motion: 2026 meeting to be held on the 2nd Tuesday of each month at 7pm.

Authorize to bid for Fuel– Advertise

Motion by Larry Hartzell 2nd by Rhonda Stitz. Motion carried.

Motion: Authorize the bidding for fuel

Tax Collector Wages – 5%

Motion by Rhonda Stitz, 2nd by Larry Hartzell. Motion carries

Motion: to pay Tax collector the same 5% for 2026

2026 Meetings for Planning Commission – Thursday prior to Twp meeting 7:00 pm

Motion by Larry Hartzell, 2nd by Rhonda Stitz. Motion carried.

Motion: Planning Committee meetings to be held as needed on the Thursday prior to Monthly supervisors meeting at 7:00 pm

2026 Municipal Authority Meeting – meetings held as needed.

Motion by Rhonda Stitz 2nd by Mark Shellenberger. Motion carried.

Motion: Municipal Authority Meeting to be held as needed on the 2nd Tuesday at 6:00pm

With no further business a motion was made by Larry Hartzell and 2nd by Mark Shellenberger to adjourn.
Motion carried. Adjournment 2:00 pm

Respectfully Submitted,

Carol Bernard
Secretary-Treasurer