
VAN PRE & POST CHECK (DVIC)

At the beginning and end of your route you will be guided (in the Flex app) to complete a vehicle inspection. This inspection must be thorough and take a **minimum of 60 seconds to complete**. If you rush through and do not complete the inspection properly you will receive performance points. This step of your day is very important and directly affects the safety of yourself and our community members.

Call Dispatch immediately if any of the following occur:

- There is something wrong with the van
- You have a safety concern with the van
- You have a question about the van or your equipment
- You are missing equipment (example: a Dolly)

Each week the scorecard is reviewed and posted on the board at the dispatch desk as well as posted in our group chat. It is each employee's responsibility to check on their performance and ensure they are achieving at least minimum standards. Anyone below company standards will receive performance points sent to their email and a coaching phone call or in person coaching. In this meeting all drivers below performance standards will get a chance to ask questions and better understand their performance in order to make the necessary improvements. If at any time you feel you need additional training, please contact Sam directly to arrange an additional training day or a time to meet one-on-one to deep dive performance issues.

A Company rating of Fantastic Plus means we are operating with the utmost of safety standards which means drivers are safe, our community members are safe, and everyone goes home safe at the end of the night which is the TOP priority of the Company.

In addition to these metrics and safety standards, our business is always changing and raising the bar, what's acceptable today may not be tomorrow. Expect these minimums to change and new metric safety and performance categories to be added or removed at any time in the future. All future changes will be communicated within a reasonable time frame.

As an employee of BTK Rush Inc. I agree to meet at least the minimum standard levels outlined in this policy for my own safety, the safety of others and for accurately delivering packages.

Printed Name

Signature

Dated