

Welcome!

Thank you for choosing Therapy & Learning Center of GA, LLC. To help meet your child's needs. We sincerely appreciate this opportunity, and look forward to working with you and your child.

The attached New Client Paperwork packet includes important information about the practice. Please take time to fill out as much information as possible regarding your child's developmental history, as this information can be vital to the direction of the therapy plan. We understand that these forms can be time consuming however, it is important that we have as much information as possible prior to your visit so that we may provide the best possible service for your child. If your child has any recent evaluations completed by other health professionals (psychologist, IEP, etc.), please bring copies of these with you or you may email them to us in advance.

Our office policy is that you will need to place a credit card on file. This is because there is no "sign out desk" in the office and Amy, our director, handles the billing. The form is attached.

Sincerely,

Amy Squires, M.S.CCC-SLP Speech and Language Pathologist Director of Therapy and Learning Center of GA GA License #: SLP 008235 ASHA Certification #: 12132094



Occupational and Speech Therapy Intake Form

Identifying Information:

Patient Name:	ent Name: Date of Birth:		
Address:			
		Zip Code:	
E-mail:			
Phone 1:	Ph	one 2:	
Parent/Guardian Names:			
		Father's Occupation:	
Child lives with both parents	? Yes No		
Primary Language Spoken i	n Home:		
Others living the home (nam	ies, ages, and relation	onship to patient):	
Referral Source:			
Pediatrician:		Phone:	
Reason for referral:			
Previous evaluations (list): _			
Therapy to date (list):			
Describe the present problem	m:		
Who noted the present Prob	lem?	When?	
How does the family react to	the problem?		
Have there been any signific	cant changes in the I	ast six months? If so, what?	



Prenatal History:

Please check any complications during pregnancy

 Morning sickness Premature contractions Hypertension (high block 			 ☐ Bleeding from vagina ☐ Edema (swelling) of hands, face ☐ Incompatible Rh factor
☐ Toxemia ☐ Anemia	☐ Rubella ☐ Allergies		☐Diabetes ☐Serious Injury
 Emotional strain High fever Excess vomiting 	☐ Viral Infection ☐ Convulsions ☐ Amniotic fluic		Cardiac Infection
Other:			
Were any of the following ta	ıken during preg	nancy?	
☐ X-rays ☐ Pills for nausea	☐ Blood pressu ☐ Antibiotics	ire pills	☐ Sedatives ☐ Diuretic
Medication to prevent with the second sec	weight gain		edication to prevent miscarriage ain medication
 □ Valium □ Methadone □ Heroin □ Cigarettes (10 or more 	 Prednisone Marijuana Other drugs: per day) 		Amphetamine
Two or more cups of co	offee/tea per day		
How much weight did you gai	n?	W	as client active in utero?
Pregnancy Length:		lf	
Premature Late Delivery (2+ week	s late)		ow many weeks?: ow many weeks?:



Perinatal History Please check all that apply:

 ☐ Labor was drug induced ☐ Epidural ☐ General anesthesia (mother u ☐ Prolonged labor 		ian section before onset of labor ian section after onset of labor			
 Cord around neck Did not breathe at first Infant had seizures Infant had jaundice Infant had an unusual cry Infant required oxygen Infant was in an incubator Infant was cyanotic (blue) Infant had congenital defects 	☐ Infant v ☐ Infant v ☐ Infant r ☐ Infant r ☐ Infant c ☐ Infant v	eartbeat vas considered low birth weight vas jittery equired tube feeding equired blood transfusion cried excessively vas limp/floppy			
Other, explain:					
Was this pregnancy unusual or abno	ormal in any way n	ot already mentioned?			
Length of labor: E	Birth Weight:	Apgar rating:			
Was mother dismissed before infant Why?		How long?			
Any special instructions at dismissal	l?				
Infant was: Bottle fed Breast fed					

Please list all food and drug allergies:



Post Natal History

Please check all that did or do apply and give approximate dates:

Did Patient	
Reach out and prepare to be picked up	☐Have frequent nightmares
☐ Want to be held a great deal	Need parent's presence to fall asleep
☐ Want to be held sometimes	☐Often sleep in parent's bed
Resist being held	Have difficulty sucking
Awaken frequently	☐Have a poor appetite
Have difficulty falling asleep	Have difficulty swallowing
Have difficulty awakening	Choke on food
Sleep mostly between feedings but awaken	□Vomit after eating
when hungry	Spit up frequently
Sleep between some feedings, with long	Appear to be insatiably hungry
periods of wakefulness	Crave sweets and other foods
Sleep little, but seems comfortable	Refuse most foods
Show signs of physical activity while	Eat food quickly
sleeping	Wander from table while eating
Rise and wander during night	\Box Act as if all foods taste same
☐ Go on rampages at night, empty drawers,	Dislike foods of certain texture
refrigerator	Have other difficulties eating
Comments:	

Was Patient:

- Difficult to care for
- Extremely difficult to care for Inactive and guiet, but alert
- Inactive and quiet, but alert
- Extremely active
- Occasionally fussy/crying

Was client's behavior:

- Like younger children
- Like older children
 - Different, but not like older or younger children

Comments: _____

Often fussy/crying
 Almost always fussy/crying
 Diagnosed as having colic
 Difficult to comfort
 Extremely difficult to comfort
 Medication prescribed



Medical/Psychological History:

Please check diagnoses Patient has received:

 Aphasic Autistic Brain Damaged Disorder Depression Emotionally Disturbed Cerebral Palsy Immature, Maturation Lag Minimal Brain Dysfunction (MBD) Muscle Disease Speech/Language Disordered Tourette's Syndrome Other Tic Disorders 	 Attention Deficit Disorder Behavior Disordered Central Auditory Processing Developmentally Delayed Hyperkinetic, Hyperactive Pervasive Developmental Delay Dyslexia/Dyscalculia Multiple Sclerosis Pain Disorder Spina Bifida Static Encephalopathy Hearing Impaired
Please explain checked items in more detail: _	
Are immunizations current? □ Yes □ No Please check if your child has had any of the fo	ollowing (and if so, at what age):
 Allergies Asthma Chronic Ear Infections Ear Tubes Heart Trouble Measles Pneumonia Sinusitus Concussions Seizures Other 	 Chicken Pox Chronic Cold Frequent Cough Hearing Loss Mumps Meningitis Meningitis Thyroid Issues Tonsillitis Diabetes Tremors
	lease check any/all that apply and indicate dates: Additional Comments:



Motor Milestones

Sit alone	Age	Daytime urinary training Age	
Crawl	Age	Nighttime urinary training Age	
Walk with Assistance	Age	Daytime bowel training Age	
Walk without Assistance	Age	Nighttime bowel training Age	
Go downstairs	Age	Independent toileting Age	
Ride a tricycle	Age	Did client lose day/nighttime urinary	
Ride a 2-wheeled bike	Age	control after training was complete?	
(Without training wheels)	Age	Age lost Age regained Did client lose day/nighttime bowel	
		Control after training was completed?	,
		Age lost Age regained	
Comments:			
Please check past/current	sports participation:		
	Roller blading	Lacrosse	
Baseball			
Basketball	Karate		
Basketball Other:			
Other:	oatient's biological fa lease explain in deta nt	amily exhibited educational or physical ail. Nature of Problem	
Other: Have other members of p difficulties of any kind. P Relationship to Clie (including maternal/	patient's biological fa lease explain in deta nt paternal)	ail.	
Other: Have other members of p difficulties of any kind. P Relationship to Clie (including maternal/ Please use the scale below	patient's biological fa lease explain in deta nt paternal)	ail. Nature of Problem most appropriate answer when filling out ms Well Fairly Well ns Poorly o Perform	:



Performs Well
 Performs Fairly Well
 Performs Poorly
 Unable to Perform
 Not Applicable

Activities of Daily Living

Maintain stable/suitable posture at table Drink from a cup Drink from a glass Eat with a spoon Eat with a fork Cut with a fork Cut with a knife Butter bread Open milk carton Pour accurately from carton/thermos Open thermos Suck through a straw Turn on faucet Turn off faucet Wash hands Brush/comb hair Shampoo hair Brush teeth Trim fingernails Trim toenails Take a bath Put on pullover garment Remove pullover garment Put on shirt Remove shirt Fasten/unfasten snaps **Open/close** zippers Fasten/unfasten buttons Put on underpants **Remove underpants** Put on pants Remove pants Put on socks Remove socks

	□ 2 □ 2 □ 2 □ 2 □ 2 □ 2 □ 2 □ 2 □ 2 □ 2	□ 3 □ 3 □ 3 □ 3 □ 3 □ 3 □ 3 □ 3 □ 3	$ \begin{array}{c} 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 $	□ 5 □ 5 □ 5 □ 5 □ 5 □ 5 □ 5 □ 5 □ 5
$ \begin{array}{c} 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ $	$ \begin{array}{c} 2 \\ 2 \\ 2 \\ 2 \\ 2 \\ 2 \\ 2 \\ 2 $	$\begin{vmatrix} 3 \\ 3 \\ 3 \\ 3 \\ 3 \\ 3 \\ 3 \\ 3 \\ 3 \\ 3 $	$ \begin{vmatrix} 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4$	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5



Performs Well Performs Fairly Well Performs Poorly Unable to Perform

5. Not Applicable \Box_5 **1** $\square 2$ **1** $\square 2$ □3 **4 5 1** \Box_2 □3 **4** 5 2 **4** $\square 1$ 3 5 2 **4** <u>1</u> 3 5 2 3 4 5 1 **1** 2 3 4 5

Tie shoes Lace shoes Put on hearing aids

Put on shoes

Remove shoes

Remove hearing aids Put on braces Remove braces

Household Chores

Make bed Manage sweeping Use vacuum Wipe up spills Make a sandwich Use pushbuttons Open screw-top jars Load dishwasher Carry food to table Set table Clear table Use phone Construct with Legos

	□2 □2 □2 □2 □2 □2 □2 □2	□ 3 □ 3 □ 3 □ 3 □ 3 □ 3 □ 3 □ 3	$ \begin{array}{c} 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 $	5 5 5 5 5 5 5 5 5
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u></u> 5
<u> </u>	2	□3	4	□5
<u> </u>	2	3	4	5
<u> </u>	2	□3	4	5
<u> </u>	2	3	4	5



Communication

Please use the scale below and indicate the appropriate answer when filling out the following sections:

1.	Never	2. Rarely	3. Occasionally	4.	Freque	ently	5.	Always
Patient	••							
		o communicate	e	<u> </u>	2	_3	4	<u>5</u>
-		ommunicate		<u> </u>	2	_3	4	<u></u> 5
		lage to commu		<u> </u>	2	3	4	<u></u> 5
		ly to unexpect		□1	2	□3	4	□5
		g attention in p	proximity to	_	_	_	_	
other nois					□2	□3	<u>4</u>	<u>5</u>
		s to direction c	of sounds		2		4	<u>5</u>
		inge noises			2		4	<u>5</u>
	aking loud	noises			2		<u>4</u>	
Speaks lo							4	<u>5</u>
Enjoys m					2		<u>4</u>	<u>5</u>
	-	earing loss	1				<u>4</u>	<u>5</u>
		nmunicate nee	dS				<u>4</u>	
	s or stutte							
		ete sentences		□1 □1	□2 □2	□3 □3	□4 □4	□5 □5
		mid-sentence	ubla			⊡3	L4	⊡5
		nd, but has tro	Judie	□1	□2	□3	□4	□5
• •	e words o		d		\square_2	\square 3		$\square 5$
		g the right wor opposite mea				3	L 4	<u> </u>
	y/tomorro		mig	□1	□2	□3	□4	□5
	•	at sound alike	such as				_	
(hem/hen			30011 83	□1	□2	□3	□4	□5
		ame, "Joe go to	o store"	\square 1	$\square 2$		\square 4	
		ate language		\Box 1	$\square 2$		<u> </u>	
•	to relate e			$\square1$	2		<u> </u>	
		ommunicator		$\square1$	\square^2		<u> </u>	
		great pressure	9	$\square1$	\square^2		4	<u> </u>
	words in s			$\square1$	$\square 2$		4	<u>5</u>
		ncing words		<u> </u>	2	<u></u> 3	<u> </u>	<u></u> 5
	orrect grar	•		<u> </u>	2	3	4	5
	-	ng oral directio	ons	□1	2	□3	4	5
		understand wh		<u></u> 1	2	3	4	5
Talks cor	nstantly			<u> </u>	2	<u></u> 3	<u></u> 4	5
Lacks go	od, clear s	speech		<u> </u>	2	□3	4	5

List any other communication problems exhibited by client:



Speech and Hearing

Has your child ever received a speech evaluation/screening ?	🗆 Yes	⊡No
If yes, where and when?		
What were you told?		
Has your child ever had a hearing evaluation/screening?	⊡Yes	□No
If yes, where and when?		
What were you told?		
Has your child received speech therapy previously?	⊡Yes	⊡No
If yes, where and when?		
What was the focus of the therapy?		
How well is your child understood by others?		· · · · · · · · · · · · · · · · · · ·
Describe what it is like to have a conversation with your child:		
Is your child aware of, or frustrated by, any speech/language difficu	ulties?	
If your child has had ear infections, how many?		
How have the infections been treated?		
Has your child had, or have, ear tubes? If yes, when did they recei long were they in place?		and how



Language Development

Please give the approximate age your child achieved the following:				
Babbled:	Spoke First Word:			
Put Two Words Together:	Spoke in sentences:			
Which sounds, if any, are incorrec	t?			
How many words can your child sa	ay?			
If fewer than ten, please list	::			
How long are your child's sentence	es?			
Does your child have any difficulty	understanding you? (If so, please describe)			
	owing directions? (If so, please describe)			
Are there any speech or hearing p	problems in the immediate or extended family? (If so, please			
Does your child				
Choke on food or liquids?				
Currently put toys/objects ir	ו his/her mouth?			
Brush his/her teeth and/or a	allow brushing?			
Please explain any of the above: _				
Does your child have difficulty (che	eck for YES)			
Swallowing	Blowing			
Chewing	Drooling			
Drinking				



What are your child's favorite foods? List any food aversions: Does your child (check for YES).... Eat Well Cry appropriately Smile Sleep Well Laugh Does your child use sign language or other alternative/augmentative communication (e.g. Dynavox, Proloquo)? Has your child attended daycare? Number of regular playmates: _____ Favorite activities: How does your child handle frustration? What motivates your child the most? What discipline works best? _____



Behavior

1. Never	2. Rarely	3. Occasionally	4. Frequ	ently	5. Always
Patient Dislikes being touch Prefers to touch rat Tends to feel more Tends to feel less p	her than be tou pain than other pain than others	rs S	□1 □2 □1 □2 □1 □2 □1 □2 □1 □2	□3 □3 □3 □3	$ \begin{array}{c c} $
Has had vocal tics grunting, bar Has had vocal tics Has had motor tics If tics were present last? Explain in det	king yelping) (words, phrases) (twitches, jerks) in the past, wh	s, curses) , blinks)	□1 □2 □1 □2 □1 □2 age did they	□3 □3 □3 v appear,	□4 □5 □4 □5 □4 □5 how long did they
Can they be suppre	essed?				
Does the intensity a	and/or frequenc	y vary over time	?		
Does stress make t	hem worse?	Exi	olain in detail		
1. Never	2. Rarely	3. Occasional	y 4. Freq	uently	5. Always
Patient					
Is generally disorga Has bedroom/toys Is unable to put thir	disorganized ngs in order	$ \begin{array}{c c} \square1 & \square2 \\ \square1 & \square2 \\ \square1 & \square2 \end{array} $	$ \begin{array}{c c} $	□5 □5 □5	
Insists that bedroor precisely ord Has no ability to ke Dresses in a disord Approaches project Seems to do things Is forgetful or loses Confuses details Changes activities to Is indecisive, change Is impatient, cannot	lered ep a schedule erly fashion is illogically the hard way belongings frequently ges mind often	$ \begin{array}{c cccc} & 1 & 2 \\ & 1 & 2 $	$ \begin{array}{cccccccccccccccccccccccccccccccccccc$	□5 □5 □5 □5 □5 □5 □5 □5	
Cannot tolerate frus	stration			5	



3. Occasionally 4. Frequently

5. Always

Patient			-	-	-
Does not finish what is started	\Box_1	\square_2	\Box_3	□4	□5
Cannot sit through a board game	1	2		4	□5
Hums or taps fingers	□1	2	□3	□4	□5
Takes a long time to settle down	1	<u></u> 2	□3	□4	□5
Does things without thinking	1	2	□3	□4	□5
Talks too much	□1	2	□3	□4	□5
Fidgets or squirms	<u> </u>	2	3	<u> </u>	5
Bumps into things	<u> </u>	<u></u> 2	<u> </u>	<u> </u>	5
ls accident prone	<u> </u>	2	3	<u> </u>	5
Constantly wants things,					
is never satisfied	\Box_1	\Box_2	□3	□4	□5
Does things in a noisy way	\Box_1	\square_2	\square_3	\Box_4	
Cannot play quietly for			-		Ţ
twenty minutes	1	2	□3	□4	□5
Climbs onto cabinets/furniture					
without sense of fear	1	□2	□3	□4	□5
Is always on the go		$\square 2$			□5
Runs, rather than walks		$\square 2$			□5
Breaks things accidentally	<u> </u>	<u> </u>		<u> </u>	5
Cannot keep hands to self					5
Requires unusual confinement					
(harness, gates, etc.)	1	2	□3	□4	□5
Is difficult to take to visit			-		-
friends/relatives/shopping	□1	□2	□3	□4	5
Is difficult to leave with baby-sitter					5
Needs constant supervision	\Box 1				5
ls hyperactive	<u> </u>	<u> </u>		<u> </u>	5
Is hypoactive (under-active)	<u> </u>	<u> </u>		<u> </u>	5
Dawdles	<u> </u>	<u> </u>		<u> </u>	5
Does things painfully slowly	<u> </u>	2		4	5
Daydreams	□1	2	□3	□4	5
Must be in control of situations	<u> </u>	2	3	4	5
Must do things own way	1	2		<u> </u>	□5
Resists being taught how to do thing	is∏1	□2	□3	□4	5
Resists change in routine	′ <mark>⊟</mark> 1	<u> </u>		<u> </u>	5
Is overly cautious	<u> </u>	<u> </u>	<u> </u>	<u> </u>	5
Cries for the slightest reason	<u> </u>	<u></u> 2	<u> </u>	<u> </u>	5
Forgets social expectations	<u> </u>	<u> </u>	3	<u> </u>	5
Hears, but does not seem to listen	1	<u> </u>		<u> </u>	5
Cannot tolerate noisy, busy places	1	<u></u> 2	<u> </u>	<u> </u>	5
Needs a calm, quiet atmosphere					
in order to concentrate	□1	2	□3	□4	□5



1. Never 2. Rarely 3. Occa	sionally	4. Frequ	uently	5.	Always
Patient	-	-	-		-
Does sloppy work in spite of effort	□1 □	2 🖂 3	4	5	
Is willfully destructive	□1 □	2 🖂 3	4	5	
Ignores social rules of modesty	□1 □	2 🖂 3	4	5	
Has no guilt for wrongdoing	□1 □	2 🖂 3	4	5	
Has no remorse for hurting others		2 🖂 3	□4	5	
Has excessive quilt at inappropriate times		2 🖂 3	4	<u>5</u>	
Believes rules apply only to others		2 🖂 3	4	5	
Does not seem to learn from experience	□ 1 □	2 🔤 3	4	5	
Cannot tell right from wrong	□1 □	2 🔤 3	4	5	
Cheats, has to be winner	□1 □	2 🔤 3	4	5	
Blames others for errors	□1 □	2 🔤 3	4	5	
Always has an excuse	□1 □	2 🖂 3	4	5	
Complains of unfair treatment	□1 □	2 🖂 3	4	5	
Thinks everyone is against him/her	□1 □	2 🖂 3	4	5	
Worries excessively	□1 □	2 🖂 3	4	5	
Is pessimistic (thinks things will go wrong)	□1 □	2 🔤 3	4	5	
Has poor self-image, feels worthless	□1 □	2 🔤 3	4	5	
Talks of harming self	□1 □	2 🔤 3	4	5	
Attempts to harm self	<u> </u>	2 🔤 3	4	5	
Complains of boredom	<u> </u>	2 🔤 3	4	5	
Is overly concerned about performance	<u> </u>	2 🔤 3	4	5	
Has rapid, unexpected mood changes	□1 □	2 🔤 3	4	5	
Is irritable	□1 □	2 🖂 3	4	5	
Has short fuse, explodes at any little thing	□1 □	2 🖂 3	<u></u> 4	5	
Has hurt someone such that medical					
attention was necessary		2 _3	<u> </u>	<u> </u>	
Is insensitive to feelings of others		2 🖂 3	∐4	□5	
Gets into arguments	□1 □	2 🖂 3	4	5	
Provokes adults	<u> </u>	2 3	4	5	
Resists authority		2 3	4	<u> </u>	
Is defiant/belligerent when disciplined		2 3	<u> </u>	<u> </u>	
Is stubborn		2 3	4	5	
Ignores directives without arguing	□1 □	2 🖂 3	4	5	
Purposely does the opposite of what is told	□1 □	2 🖂 3	4	5	
Makes up untruths	□1 □	2 🖂 3	4	5	
Cannot be trusted alone	<u> </u>	2 3	4	5	
Picks only on people smaller than self		2 _3	4	<u>5</u>	
Extends self where there is no advantage		2 🔤 3	<u> </u>	<u> </u>	
Extends self only if advantage is clear	∐1 ∐	2 🖂 3	<u> </u>	5	
Accepts favors, but makes no effort to		- []			
return favors		2 🖂 3	□4	□5	



1. Never	2. Rarely	3. Occasi	ionally	4.	Frequ	ently	5.	Always
Inabili Confu	rejected or av rovokes them eads them into ems disliked ends with probl s, but plays we a group becau coordination ty to take turns sion regarding ntion, daydrea	to anger [trouble [ems [Il in group [se of: [rules		2 2 2 2 2 2 2 2 2 2 2 2 2 2	$ \begin{bmatrix} 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3 \end{bmatrix} $	□4 □4 □4 □4 □4 □4 □4 □4	□5 □5 □5 □5 □5 □5 □5 □5	
Has never had a frie than six mont Appears unconcerne Avoids being with pe Prefers to play with y Prefers to play with y Prefers to play with y Is physically rough w Is excessively bossy	hs. ed about havin eers older children younger childr adults vith others	g friends [[[1 [1 [1 [1 [1 [1 [1 [1 [2 2 2 2 2 2 2 2 2 2 2 2 2	□ 3 □ 3 □ 3 □ 3 □ 3 □ 3 □ 3 □ 3	$ \begin{array}{c} 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 \\ 4 $	□5 □5 □5 □5 □5 □5 □5	
Gets into fights beca Tattles Is cold and untrustin Resists sharing Disrupts others' gar Gets feelings hurt ea Gets physically hurt Is overly submissive Has to be the leader Assumes role of clow Cannot keep up with Appears depressed,	g of others nes/activities asily by peers by peers , easily led wn n peers	ion [[[[[[[[[[[[[[[[[[[2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	$ \begin{array}{c} 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3\\ 3\\$	□4 □4 □4 □4 □4 □4 □4 □4 □4 □4	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	



Please check any that do/have applied:	
Has parrot-like speech, repeats mechanically	□ Continues to have crying spells
Has singsong quality to speech	Rocks body for periods of time
☐ Speaks in a whisper	Banged head beyond 2.5years
Laughs or giggles for no apparent reason	Has unusual fears
\square Often covers ears	Clings excessively to parent(s)
\square Acts as if deaf	Appears happier in the dark
Had temper tantrums beyond age 4 years	Resists having eyes covered
\square Has breath-holding spells	\square Bites, pinches, or hurts self
Had prolonged crying spell before age 2.5	\square Picks skin, pulls hair, plucks
	eyebrows or lashes
\Box Bites, pinches or hurts others	\Box Bumps and/or pushes others
\square Bites nails	\Box Grinds teeth
\Box Chews on nonfood items	\Box Holds hands in strange positions
	•
Holds body in strange positions for extended peric	
Seems not to learn from experience, even if it hurt Prefers to be alone	
	☐ Ignores others
Avoids making eye contact	Shows indifference to affection
Shows no attachment to parent(s)	Shows attachment to unusual
	objects
Stares at lights, water or shiny objects as if entran	
└── Whirls in circles	└ Walks on toes
I I Fata ar attempte to get atrange substances such a	as leaves, garbage
Eats or attempts to eat strange substances such a	
Has strong aversion to being wet or dirty	Smears stools
Has strong aversion to being wet or dirty	Has an unusual odor
 Has strong aversion to being wet or dirty Drools Has unusual ability, such as remembering jingles, 	Has an unusual odor
 Has strong aversion to being wet or dirty Drools Has unusual ability, such as remembering jingles, Sees visions not seen by others 	Has an unusual odor
 Has strong aversion to being wet or dirty Drools Has unusual ability, such as remembering jingles, Sees visions not seen by others Hears voices not heard by others 	Has an unusual odor
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 Has strong aversion to being wet or dirty Drools Has unusual ability, such as remembering jingles, Sees visions not seen by others Hears voices not heard by others Holds odd beliefs not based in reality Repeats words, phrases, actions, over and over a 	☐ Has an unusual odor recalling dates □ Engages in rituals
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Patient has....

□Run away from home overnight	☐ Killed or tortured animals
□ Set a fire	☐ Stolen from other family members
\Box Lied to other than family member	☐ Sent home due to behavior
\Box Been arrested, was in court or jail	□Used vulgar language
Been the cause of complaints about behav	ior from neighbors
Been cruel to others younger than self	Stayed out past curfew
Smoked tobacco	Gotten drunk or stoned
Used marijuana, cocaine, heroin, or other o	drugs
□ Sniffed glue	Engaged in vandalism
Engaged in violence, aggression, assaults	on others
\Box Engaged in extortion, threatening harm to ϕ	others
Engaged in breaking & entering	
Received moving traffic violations	
-	

School History

Please give details of school attendance as indicated.

	<u>DATES</u>	<u>AGE</u>	NAME OF SCHOOL/ LOCATION	<u>ANY</u> PROBLEMS
Pre-school Or Day-care				
Kindergarten				
Elementary				
Middle				
High				



Academic Performance

1. Performs well2. Performs fairly well3. Performs poorly4. Unable to perform5. Not applicable

Use scissors		1	2	□3	4	5
Fine hand work (puzzles, mo	dels, etc.)	<u> </u>	2	3	4	5
Recognize letters	Age	1	<u>2</u>	3	4	5
Recognize numbers	Age	1	□2	3	4	5
Draw	Age	1	□2	3	□4	5
Print letters	Age	1	2	3	4	5
Count money	Age	1	2	3	4	5
Tell time on regular clock	Age	1	2	3	4	5

Please check if any of the following were indicated as N (needs improvement), U (unsatisfactory), Or a grade of C or below on your child's last report card or teacher conference.

🗌 Reading	□Spelling	Handwriting
Written Expression	Math	Science
Social Studies	Physical Education	

Other_____

Educational History

Current School:	_Grade:
Teacher:	-
Other professionals working with your child:	
How does your child's teacher describe his/her performance?	
Has the teacher expressed concerns? If so, what?	
Is your child having difficulty with any subjects?	
What are your child's favorite subjects?	



If your child has been enrolled in Special Education services, has an Individualized Education Plan (IEP) been developed? (If so, please attach a copy)

Does your child have a 504 plan? _____ (If so, please attach a copy)

Please provide any additional information you believe might help us better understand your child in this process:

What do you hope to have happen as a result of this evaluation or screen?



Consent Form

This form must be completed before services can be initiated. If the client is under the age of 18 years, all legal guardians must sign the form.

Consent for Treatment: I hereby attest that I have voluntarily applied for and entered into treatment, or give my consent for the minor or person under my legal guardianship, at Therapy & Learning Center of GA. I understand that I may terminate these services at any time.

Consent to Communicate with Insurance Company: I give consent to Therapy & Learning Center of GA and its employees/agents to communicate with my insurance company and to release any health information needed in order to authorize visits and collect payment.

Receipt of Policies and Procedures: I hereby attest that I have received a copy of Therapy & Learning Center of GA's Policies and Procedures, including payment policies, and have read, understood, and consented to be bound by its content.

Receipt of Patient's Rights: I hereby attest that I have received a copy of the Patient Rights notice, have read, and understood its content.

Receipt of Privacy Policy and Consent for Disclosure of Health Information: I have been provided a copy of Therapy & Learning Center of GA's Note of Privacy Policies detailing how my Medicaid record may be used and disclosed under Federal and State law. I understand that as part of the Therapy & Learning Center of GA's treatment, payment, or healthcare operations, it may become necessary to disclose my protected health information to another entity (i.e., insurance, emergency, etc.), and I consent to such disclosure for these permitted uses, including disclosures via fax and email only to appropriate parties. I fully understand and accept the terms of this Consent in writing, except to the extent that the organization has already taken action in reliance thereon. I understand that by refusing to sign this consent or revoking this consent, Therapy & Learning Center of GA may refuse to treat me. I further understand that Therapy & Learning Center of GA reserves the right to change its privacy policies and will provide me with a copy of any revised notice.

I acknowledge that if I elect service time beyond what my insurance company will cover that I am voluntarily paying for that service time.

Photocopy Authorization: I permit a photocopy of this consent form as if it were an original executed consent.

Name of Patient (printed):

By signing below, you are attesting to the accuracy of the above statements including all consents and authorizations implied therein. A copy of this agreement is available upon request.

Legal Guardian Signature

Date



Credit Card Payment Authorization Form

Sign and complete this form to authorize Therapy & Learning Center of GA to make a debit to your credit card listed below. We require that patients keep a credit card on file for payment. This is because we do not have front office staff to process your card each day.

By signing this form you give us permission to debit your account for services rendered.

Please complete the information below:

I _______ authorize Therapy and Learning Center of GA to charge my credit card account for the amount indicated on my bill on or after <u>the date of my child's service</u>. If I am using insurance, the credit card will be processed after the insurance company provides and EOB outlining the negotiated rate for services. I will be notified of this rate before my credit card is processed. This payment is for <u>Speech and</u> <u>Language Therapy</u>, or <u>Occupational Therapy</u>, or <u>Tutoring</u>. Credit cards are processed at the end of the week.

Billing address:	Phone#:	
City, State, Zip:	Email:	

Account Type: 🗆 Visa	⊡MasterCard	Dsicover
Cardholder Name:		
Card Number:		
Expiration Date:	CVC:	

SIGNATURE:

DATE:_____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount explained to me. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form and for the amount explained to me.



Teacher Questionnaire for Occupational Therapy

Patient Name:	Date of birth:
Patient's Grade Level:	
Your Name:	Today's date:
Relationship to patient:	

Please consult with or have your child's teacher actually complete the following questions.

1. Never	2. Rarely	3. Occasionally	4. Frequently 5. Alv			. Always	
Patient							
Is slow to complete schoolwork				2	3	4	5
Is slow to complete projects of own selection				2	3	4	5
Avoids doing home	ework		1	2	3	4	5
Seems to take all I	night for home	ework	1	2	3	4	5
Loses homework			1	2	3	4	5
Turns in homewor	k		1	2	3	4	5
Shows wide variet	y in quality of	work day to day	1	2	3	4	5
Checks over work			1	2	3	4	5
Avoids written wor	k		1	2	3	4	5
Completes reading	g tasks		1	2	3	4	5
Completes assign	ments without	supervision	1	2	3	4	5
Is interested and n	notivated		1	2	3	4	5
Concentrates only	on a one-to-c	one or small					
group basis			1	2	3	4	5
Works better in the morning				2	3	4	5
Works better in the afternoon			1	2	3	4	5
Is able to pace work/budget time			1	2	3	4	5
Is able to adjust to new situations/settings			1	2	3	4	5
Is able to adapt to changes in routine			1	2	3	4	5
Disturbs classmates			1	2	3	4	5
Takes turns			1	2	3	4	5
Maintains control of	on the playgro	und, on the bus					
or in the lunchroom				2	3	4	5
Seems unruly and argumentative				2	3	4	5
Gets into fights			1	2	3	4	5
Is easily frustrated			1	2	3	4	5
Is unusually excitable			1	2	3	4	5
Has mood fluctuat	ions, often un	related to situation	1	2	3	4	5
Seems very active	in class		1	2	3	4	5
Calls out in class				2	3	4	5



	2. Rarely	3. Occasionally	4. Frequently			5. Always	
Patient			4	0	0	4	_
Makes noises in class				2	3	4	5
Talks excessively			1	2	3	4	5
Seems easily distr	acted		1	2	3	4	5
Asks to have thing	s repeated		1	2	3	4	5
Listens in class			1	2	3	4	5
Has gotten lost wit	hin building		1	2	3	4	5
Seems slow to res	pond		1	2	3	4	5
Can sequence alphabet or numbers easily			1	2	3	4	5
Is able to comprehend a story			1	2	3	4	5
Confuses the order of numbers			1	2	3	4	5
Has difficulty copying from a book			1	2	3	4	5
Has difficulty copying from chalkboard			1	2	3	4	5
Jumbles letters in words			1	2	3	4	5
Reverses letters (d or b, etc.)			1	2	3	4	5
Rotates letters (p for b, etc.)			1	2	3	4	5
Reverses words (was for saw, etc.)			1	2	3	4	5
Loses place when reading, even if not interrupted			1	2	3	4	5
Approaches schoolwork in a disorganized manner			1	2	3	4	5
Has had school request help in managing behavior				2	3	4	5

Please indicate how many times client has been truant from school:

If client has ever been suspended from school, please give grade levels and describe offenses.

If client has ever been expelled from school, please give grade levels and describe offenses.

Does client read for pleasure?_____

Does	client have	any special	interests of	or hobbies?	Please sp	becify:

What is client's favorite activity?	
What is client's least favorite activity?_	

Does client use a computer at school?	What kind?	
Does client have use of a computer at home?	What kind?	



Policies and Procedures

Appointments:

Please arrive at your appointment 5 minutes early. In the event that you arrive late for your appointment, the appointment may be shortened due time constraints. If you must cancel an appointment, please call immediately. We understand that life happens. We have a 24 hour cancellation policy. *Therefore, please cancel appointments scheduled for the following day before 10 pm the evening prior via email, phone or text. The full service fee will be charged for no shows and last minute cancellations*. In the case of a child's illness, cancellations will be accepted before 8 am. *This includes school visits. Please do not count on your child's school to notify MSP.*

Patients are required to attend 75% of speech sessions. In the event that attendance drops to 50% over 2 months, we reserve the right to forfeit your child's space. **After 2 no show appointments (no call, no email, no text)** for any reason, we reserve the right to forfeit your child's space.

This does not apply to social skills groups. Social skills group students will be offered one make up session free of charge after the semester to cover the cost of all missed sessions. One hour social skills group lessons allow for 50 minutes in group and 10 minutes group/parent education.

Fees:

A schedule of fees can be obtained from our website. You are required to inform us about changes in insurance. In the event that you fail to inform us and the insurance denies the claim, you will be responsible for the full payment. Enrollment in social skills groups requires a *non-refundable payment* for the first 50% of classes upon enrollment. For example, when you enroll for an 8 class session, the fee for 4 sessions will be due 1 week prior to the start of group. The remainder is due after the 3rd class. We will charge your card after the 3rd class automatically. We will hold 1 make-up class free of charge after the end of the session for all students who have missed classes. Verification of insurance is not a guarantee of payment. In the event that your insurance does not pay for service, you will be responsible for the fee. It is your responsibility to let us know if your insurance changes. If you do not let us know and we do not have authorization for treatment from the new company, they may not pay and you will receive a bill.

Schools: There is a \$10 travel fee when therapists see patients at school.

Times: As per the consent form, if you elect to a service time that is beyond what is covered in your insurance, you are voluntarily agreeing to pay for the extra time as per your insurance's adjusted rate.

CAMP: Should you need to cancel camp 4 weeks prior, 100% of your payment will be refunded. Should you need to cancel camp 2-3 weeks prior 50% of your payment will be refunded. Should you need to cancel camp less than 1 week prior, 25% of your payment will be refunded.

Print Client's Name

Relationship to Client

Signature of Parent or Legal Guardian