

2022 POLICIES AND FEES

The following policies and fees were adopted by the Board of Directors and became effective on January 1, 2007. All users of the Horse Palace will be required to purchase a pass to use the facility. Passes can be obtained at the Spring Creek Association Office. Passes will not be issued at the Horse Palace. **Staff will ask to see your pass so please make sure you have it with you when utilizing the facility.** The fees will help to offset some of the cost of operation.

POLICIES

1. The Horse Palace is a multi-use facility and will accommodate non-equestrian uses from time to time.
2. All users of the horse palace will be required to sign waivers. The waivers can be obtained at the Association office. No other waivers may be used unless it has first been reviewed by the SCA Attorney and approved by the Board of Directors.
3. **All events will be required to provide a \$1,000,000.00 liability policy naming the Association as a co-insured during the entire duration of the event.**
4. The President and staff will book events and schedule Horse Palace use. (NOTE: Every attempt will be made to achieve balance between homeowner use and events. With users paying to use the facility, it must be available to them no less than 50% of the time.) Any person or entity that wishes to reserve the Horse Palace for an event that is a non-standard use will be reviewed to determine if the use is suited for the facility and can be reasonably accommodated. If the President feels there are issues with the event, it will be presented to the Board of Directors for a decision.
5. An updated schedule of events for the Horse Palace will be provided to the Board every month as part of their agenda packet. Any new events at the Horse Palace will be reported to the Board.
6. The Horse Palace Advisory Committee along with the Association staff will promote the Horse Palace to attract more events and users.
7. The SCA and the Horse Palace Advisory Committee will sponsor events such as the Hunter Jumper Classic, Ranch Hand Rodeo, Rough Stock Rodeo, and other events feasible for the purpose of generating revenue to be used for improvements to the Horse Palace. SCA sponsored events will not pay reservation fees or other fees associated with use of the facility.
8. When the Horse Palace is not reserved, it is open to all authorized users. During open times, every authorized user has the right to use the facility.
9. All property owners and non-property owners will pay fees for utilization of the Horse Palace. Fees will be paid and waivers signed at the Spring Creek Association office. **There will not be any cards issued at the Horse Palace. Cards allowing access to the Horse Palace will be issued at the time fees are paid and waivers signed.**
10. An authorization card is required for all users of the arenas whether they are riding or not.
11. Users must carry their authorization card at all times when using the Horse Palace and must present the card when asked by staff or security. Anyone without an authorization card in their possession will be asked to leave.
12. Any youth group using the facility must have an adult present at all times.

RULES

PLEASE REMEMBER the Horse Palace is for everyone's use. If you are doing something in the arena that occupies the entire ring and others arrive to use the facility, please use common courtesy and allow them the same right of using the arena as you have.

1. You must have a current authorization card with you at all times while using the facility. Cards do not include guests. Security and staff will ask to see your card, if you do not have it, you will be asked to leave.
2. With the exception of service animals, no dogs are allowed in the building.
3. NO loose horses.
4. NO unsupervised children.
5. Tie horses to tie racks only.
6. Leave all gates shut and latched.
7. If you are riding after hours and are the last one to leave, please make sure all building doors are shut and secure.
8. If you are using the lights, please make sure they are turned off before you leave.
9. Please do not clean your trailer in the parking lot.

HP FACILITY RENTAL FEES

Event Reservations:	<u>Facility</u>
Indoor Arena	\$500.00
Outdoor Arena	\$200.00
Roping Events	\$300 or 10% stock charge whichever is greater
Damage deposit for arena rentals	\$400.00
Cleaning deposit for arena rentals	\$500.00
Reservation Deposit	\$250.00 Non Refundable (due at the time of booking)

Additional Charges:

Lights	\$40.00 per hour
Generator (additional lighting)	\$70.00 per hour
Heaters	\$130.00 per hour
\$130.00 per hour if all heaters are used. The cost for the Bleacher heaters is \$30.00/hr. the 4 unit arena heaters are \$35.00/hr. and the 6 unit arena heaters are \$65.00/hr.	
P.A. System	\$0.00 per event
Staff assistance, tractor work	\$35.00 per hour

STALL AND CORRAL RENTAL FEES

	<u>Owner/Resident</u>	<u>Non-Owner</u>	<u>Group Rates/Practices only</u>	
			<u>Non Property</u>	<u>Property</u>
Large Corral monthly	\$500.00	\$750.00	adult-\$10	adult- \$5
Small Corral- monthly	\$200.00	\$300.00	child-\$5	child- \$3
Water heater monthly	\$50.00	\$50.00	8 and under free	
Stalls (daily)(indoor)	\$25.00	\$25.00		
Stalls (daily)(outdoor)	\$20.00	\$20.00		

USER PASS FEES

	<u>SCA Resident</u>	<u>Non-Member</u>
Adult Pass		
<u>Daily</u>	\$10.00	\$20.00
<u>Monthly</u>	\$35.00	\$60.00
<u>90 Day</u>	\$65.00	\$115.00
6 Month	\$105.00	\$160.00
<u>Annual</u>	\$160.00	\$290.00
Youth 17 & Under Pass		
<u>Daily</u>	\$7.00	\$10.00
<u>Monthly</u>	\$13.00	\$18.00
<u>90 Day</u>	\$21.00	\$42.00
6 Month	\$53.00	\$75.00
<u>Annual</u>	\$75.00	\$115.00
Couples Pass		
<u>Monthly</u>	\$53.00	\$105.00
<u>90 day</u>	\$105.00	\$210.00
6 Month	\$190.00	\$340.00
<u>Annual</u>	\$285.00	\$550.00
Family Pass (2 adults and 2 youths; each additional Youth PO \$2.00 / Non-PO \$7.00; each additional Adult PO \$30.00 / Non-PO \$48.00)		
<u>Monthly</u>	\$80.00	\$145.00
<u>90 Day</u>	\$150.00	\$300.00
6 Month	\$265.00	\$500.00
<u>Annual</u>	\$425.00	\$750.00
Senior Pass (ages 55 and up)		
<u>Monthly</u>	\$21.00	\$48.00
<u>90 Day</u>	\$42.00	\$95.00
6 Month	\$80.00	\$128.00
<u>Annual</u>	\$120.00	\$192.00
Senior Couples Pass		
<u>Monthly</u>	\$30.00	\$48.00
<u>90 day</u>	\$60.00	\$96.00
6 Month	\$120.00	\$192.00
<u>Annual</u>	\$210.00	\$336.00

ITEM	PRICE	EXPLANATION
FACILITY OPTIONS		
Half Day Rate	\$250	Option 1: Hours: 6:00am to 12:00pm / 2:00pm to 8:00pm Summer Hrs. Option 2: Six (6) hour Block - Winter Schedule
Overage Rate p/H	\$35	Should an event go more than the six (6) hours: The promoter would be charged this rate per hour over agreed per contracted time.
Setup/Tear Down Days:	\$250	Cost is per day. \$250 Day before event. \$250 Day after event
Outdoor Arena	\$200	This arena is outdoors. Dirt still has to be worked by staff
Additional Options		
Weekend	\$800	Saturday/Sunday or Friday/Saturday
Three-Day Weekend	\$1,100	Friday/Saturday/Sunday
Holiday Weekend	\$1,300	Friday - Sunday or Saturday - Monday
Weeklong	\$1,400+	Four or more days of use
Additional Charges Other:		
Light Stands, outside	\$40 p/h	Lights placed around outdoors
Sound System	\$0	No Charge for current system. Included in facility charge
Power/RV or other hookups	\$20 p/d	There are power plugs in the covered stalls.
Split Arena	\$100	Utilize 1/2 of the arena
Round Pens: inside facility for day use		
Small	\$35	Small pen 30' to 45'
Large	\$40	Large pen 45' to 65' +
Poles (Bending)for day use	\$30	Required to set up poles through the arena
Special preparation of arenas	50 p/h	Requested by promoter for special arena dirt prep
Trailer Clean-out location	\$0	Suggested by promoter: Area to clean out horse trailers.
Food Truck Space	15% of gross	SCA to receive plus 15% of gross sales for event. Similar to Kitchen. Non-Exclusive
Parking Designation/Signs	\$100 p/e	Identify parking locations/roping off special area
Ticket Booth Assistance	\$100 p/p p/d	Staff to assist with taking of tickets.
Dumpster: User(s) responsible for ordering and payment	Cost per Elko Sanitation Rates	Expected attendance dumpster requirements: 50 to 149 ppl = 1 dumpster 150 to 249 ppl = 2 dumpster 250 to 349 = 3 dumpster 350 + = 4 dumpsters If event is for more than 4 days long; promoter must schedule one add'l trash pick up date for all dumpsters
Porta Toilets: User(s) responsible for ordering and payment	Cost per Sanitation Company Rates	Expected attendance requirements: 50 to 100 ppl = 1 unit 100 to 200 ppl = 2 units 200+ confirm with SCA
Stall Setup & Take Down	\$40	Adjustment of stall locations.