



SPRING CREEK ASSOCIATION
401 Fairway Blvd.
Spring Creek, NV 89815
Ph. (775) 753-6295 Fax: (775) 753-9539

Addition/Accessory/ Auxiliary Building Permit Application

Property Owner Name: _____ Property Owner Daytime Ph. #: _____

TRACT _____ BLOCK _____ LOT _____ ZONING _____ Property Address: _____

Total Acreage: _____ Email Address: _____

Style and Material of Building: _____

Color or Building _____ Sq. Ft. _____

If you are not erecting the building yourself who will be erecting?

Building Erector: _____ Building Erector Phone #: _____

Building Erector Email: _____

Application Requirements

1. Completed Application Form
2. Three (3) copies of a plot plan showing:
 - All property lines and easements
 - All existing buildings and structures
 - Location and dimensions of existing fence, if applicable
 - Pictures of property from all angles.
3. Drawing of what the building will look like or engineered plans of the building
4. All plans reviewed by the COA must have the property owner's consent and signature. All correspondence should be addressed to the property owner according to the Spring Creek Association's records.
5. Applicants shall submit a completed application, plot plan and development plan with the applicable fees by 4:00 PM on Wednesday for Thursday COA approval.
6. Plans will be reviewed by the COA and given "tentative approval" each Thursday.
7. Final approval of a permit will be given after SCA Staff conducts a review of the project. If a project is determined to be incomplete or in violation of the SCA DOR's and/or current COA Rules & Regulations, the COA will not give final approval.

*All copies .50 cents per page

ACCESSORY PERMIT CONDITIONS: Please initial each condition after you have read, understand, and accept the condition.

_____ I have read and understand the Spring Creek Declaration of Reservations (DOR's) and current COA Rules & Regulations.

_____ I understand there is a noise provision which would not allow any construction to commence before 7:00 am or after 10:00 pm daily. This included inside and outside construction.

_____ The Accessory/ Auxiliary Building Permit Expires 180 days from the date approved.

I hereby affirm that the information in this application is true to the best of my knowledge.

Property Owner's Signature: _____ Date: _____

Property Owner Print: _____

FOR OFFICE USE ONLY

Fee: \$ _____ Date Paid: _____ Receipt #: _____

Tentative Approval On: _____ By: _____
(Tentative approval will be given on all initial applications) Authorized C.O.A. Representative

Authorized C.O.A. Representative

Reason for Disapproval: _____

Final Approval On: _____ By: _____
(Final approval will be given after review of project) Authorized C.O.A. Representative

Authorized C.O.A. Representative

ACCESSORY STRUCTURES: Accessory structures, including membrane structures, must be aesthetically pleasing to the property and require a permit from the SCA. Any structure over 200 SQ feet requires a permit from Elko County as well. Exterior trim elements are required so that the structure appears finished. Greenhouses over 32 SQ feet and of solid or membrane construction require a permit through the SCA. Extensive garden structures not taller than 4 feet at the highest point do not require a permit. Storage sheds/buildings with natural stained wood are acceptable as long as they are maintained and permitted through the SCA.

ACCESSORY/AUXILIARY PLACEMENT/SETBACKS/NUMBER OF:

PART A: No auxiliary structures are allowed in front of the house and auxiliary placement must adhere to property line setback requirements unless a variance is requested and approved by the COA.

PART B: Auxiliary structures must have a setback of 15 feet from other structures on the property.

PART C: The number of accessory/auxiliary buildings can be limited by COA based on factors such as: plot/topographic map detail, acreage available, number of existing structures on property, livestock, pictures or other limiting factors.

ELEVATIONS:

- ___ Front, Rear, Right and Left Side Elevations
- ___ Dimensions of the pitch of the roof (Verge (rake) and Fascia shall be shown)
- ___ Accessory structures shall have style similar to existing dwelling.

DRAWINGS/PLOT PLANS:

- ___ Exact Measurements on at least 3 sides of the structure
- ___ Drainage plan meeting the Elko County requirements
- ___ Location of any/all other structures on property, with measurements from setbacks
- ___ FRONT SETBACK: minimum 50' from front property line (location of front setback on corner lots shall be determined by main access to property) In accordance with zoning setback identified in DORs.
- ___ SIDE SETBACKS: minimum 20' from each side property line. In accordance with zoning setback identified in DORs.
- ___ REAR SETBACK: minimum 30' from rear property line. In accordance with zoning setback identified in DORs.
- ___ 15' from all other structures

FEES FOR PERMIT:

- ___ UP TO 200 SQ FT---- \$100
- ___ 200 SQ FT – 400 SQ FT ---- \$150
- ___ OVER 400 SQ FT---- \$250

- Plan Re-Submittal: ---- \$75
- Building Plan Extension: (Before expires, 1 max) ---- NO FEE
- Building Plan – Expired ---- ½ Original Fee