

# Field Use Checklist

**PLEASE INITIAL EACH LINE:**

\_\_\_ Permit is being submitted ONLY 30 days prior to season starting. Travel seasons and regular league seasons are different and need separate forms. SC ONLY teams will take precedent over teams who have outside SC players which may mean we will reschedule your field if another applies and is applicable in this instance.

\_\_\_ Make sure each line is filled in with the appropriate information.

\_\_\_ If more than one field is being requested, forms need to be filled out for each field.

\_\_\_ Specific Dates and times of practices and games.

\_\_\_ All members of the board for that league, information needs to be on form.

\_\_\_ Insurance information and copy of policy needs to be with forms.

\_\_\_ All players' fees have been paid. Anyone from SC that has already paid for the same sport/season does not need to pay again.

\_\_\_ All waivers need to be filled out completely and turned in with field use form.

\_\_\_ Current list of league officers

\_\_\_ Practice schedules for the season

\_\_\_ Team rosters

\_\_\_ Tournament dates schedule and needs

\_\_\_ Provide keys for any and all locks you install

\_\_\_ NO RESERVATION DOCUMENT IS FINAL until you receive a call from SCA confirming it is approved.

Checklist complete \_\_\_\_\_ SCA Signature \_\_\_\_\_